

# SWINDON PARISH COUNCIL

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## NOTICE OF MEETING

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Councillors ARE HEREBY SUMMONED to attend the ANNUAL MEETING of SWINDON PARISH COUNCIL in **Swindon Village Hall, Church Road** on **Tuesday 9<sup>th</sup> May 2017 at 7.30pm**.

The public and press are invited to attend to observe proceedings. The public may participate during the public session of the meeting.

Shaun Cullimore  
Proper Officer of the Council  
2<sup>nd</sup> May 2017

## A G E N D A

- 1 To receive apologies
- 2 To receive Declarations of Interest
- 3 To elect a Chairman of the Parish Council for 2017-2018
- 4 To elect a Vice-Chairman of the Parish Council for 2017-2018
- 5 Adjournment for the Public Session  
*Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during the Public Session.*
- 6 To consider the minutes of the previous meeting
  - Matters of accuracy
  - Matters arising
- 7 To consider accounts payable (see overleaf)
- 8 To review and approve the following Council documents
  - Standing Orders
  - Financial Regulations
  - Code of Conduct
  - Asset Register
- 9 To consider planning and licensing matters
- 10 To consider the report of the internal auditor
- 11 To consider the JCS
- 12 To consider the proposal to enhance the park and other initiatives
- 13 To consider arrangements for the Annual Parish Meeting
  - Date confirmed as 25<sup>th</sup> May 2017
- 14 To receive reports

## Accounts Payable

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
• Salary (ref 1718-005)	£397.34		
• Expenses (ref 1718-005)	£32.00		
		£429.34	1002
Karen Evans			
• Collection of May Village News (ref 1718-003)		£17.55	1003