

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 19th JULY 2016
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)
Glenn Simpson (ViceChairman)
John Conmee

Stuart Deakin
Frances Hunter
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Phil Hardwick (Robert Hitchins Ltd.).

16/84 APOLOGIES

Cllr. David Iliffe, Borough Councillors Bernard Fisher and Flo Clucas.

16/85 DECLARATIONS OF INTEREST

None.

16/86 ADJOURNMENT FOR PUBLIC SESSION

Phil Hardwick (Head of Planning at Robert Hitchins Limited) was present. The JCS planning inspector had decided that a green buffer should remain around Swindon Village. Robert Hitchins Limited is the freeholder of land to the east of Brockhampton Lane, between the lane and the sports field owned by Zurich (Green Dean Furlong). Phil stated that he would like to discuss the extent, use and management of any green space within this area. He also stated that Robert Hitchins Limited is working with Redrow plc who owned land to the north west of Brockhampton Lane.

It was the Council's understanding that Philip Stephenson of Cheltenham Borough Council had already been directed to redraft the maps in the JCS to incorporate Local Green Space along the lines indicated in the Parish Council's proposal. The Parish Council would have no opportunity to influence this. It was expected that the JCS would be subject to another public consultation once this had been done.

16/87 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 14th June 2016 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. **Continues.**

ACTION 16/49/1 – The Clerk to contact Chris Coleman (CBC Cabinet Member for Green Space) and Adam Reynolds (CBC) to establish what plans need to be drawn up to garner support for the plans to improve the park. The Clerk had written to Adam Reynolds without reply. Cllr. Fisher had also referred to the matter in his report (see agenda item on the park below). The Clerk would respond to Cllr. Fisher. **Continues.**

ACTION 16/69/1 – The Clerk agreed to look into the Tesco grant scheme as a possible source of funding for the park. The Tesco scheme was now closed though other funding opportunities are likely to be available. Action complete.

ACTION 16/72/1 – The Clerk to enquire whether the land at the bend in Quat Goose Lane belongs to Gloucestershire Highways. **Continues.**

ACTION 16/75/1 – Clerk to enquire whether the Parish Council/GRCC could have a table at the fete on 2nd July to conduct a consultation. The Clerk had reserved a table. Action complete.

ACTION 16/75/2 – Clerk to email Karen Phimister's contact details to Helen Wells. Action complete.

ACTION 16/80/1 – Clerk to circulate the Internal Audit report to all councillors. Action complete.

ACTION 16/81/1 – Cllr. Allen agreed to look into the Centenary Fields scheme to see if it would be appropriate to seek designation for part of the Local Green Space area. **Continues.**

ACTION 16/83/1 – Clerk to ask Cllr. Fisher about the missing bollards on Manor Road. **Continues.**

16/88 ACCOUNTS PAYABLE

The Council agreed the payments shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
• Salary (ref 1617-020)	£383.43		
• Expenses (ref 1617-020)	£32.00		
• Web site hosting (ref 1617-017)	£3.30		
• Purchase of stamps (ref 1617-019)	£7.68		
		£426.41	969

Cotswold District Council (ref 1617-022) (printing of July/August Village News)		£167.25	970
Loan repayment instalment (ref 1617-018)		£921.71	Direct Debit

The Clerk had circulated a report of the Council's financial position as at the 30th June 2016 (i.e. end of the first quarter).

NEW ACTION 16/88/1 – The Clerk was asked to either print the report in portrait or to repeat the column headings on the second page to aid readability.

Cllr. Deakin completed his section of the bank mandate.

16/89 CONCLUSION OF THE COUNCIL'S INTERNAL AUDIT

The Clerk had now circulated the report. The report was critical of the lack of financial checking by Councillors. It was agreed that a check could be made at the next meeting.

NEW ACTION 16/89/1 – The Clerk to bring the financial documents to the next meeting for checking.

16/90 PLANNING AND LICENSING

There were no planning or licensing matters for the Council to consider.

16/91 INSURANCE

A quote for the renewal of our insurance had been received from Hiscox (via broker Came & Company). The quote was for £308 for the same cover as existing (but with an index-linked increase to the sums insured). There had been to change to our circumstances that would require a change to our insurance arrangements. It was therefore **RESOLVED** that the quote be accepted.

16/92 ENHANCEMENTS TO THE PARK

See also action 16/49/1 above. Cllr. Fisher's report stated that the Clerk had "not contacted them [CBC] and you have not said what your financial contribution is likely to be". The Clerk had written to Adam Reynolds (9th June) but had not received a reply. At this stage the Council were seeking guidance from CBC regarding how this activity could be progressed. It would be premature to discuss financing before the principle of the idea has been agreed and indicative costs obtained.

Cllr. Fisher's report further stated that the CBC officers would like to see a "Friends" support network from local residents to help maintain the park (as with Friends of Pittville and Hatherley and other parks around the town).

16/93 JOINT CORE STRATEGY

Nothing to report.

16/94 FEEDBACK ON THE CONSULTATION ACTIVITY AT THE CHURCH FETE

Cllr. Wells travelled back to the area to “front” the activity with GRCC and Arran Stibbe. 100 questionnaires had been distributed on the day and GRCC will analyse those returned. Cllr. Wells will follow up with GRCC in due course.

16/95 REPORTS

The Council were grateful for written reports from Borough Cllrs. Clucas and Fisher.

It was reported that an “LCR Rail” sign had been erected at the “Seasons” complex.

NEW ACTION 16/95/1 – The Clerk to write to “Seasons” asking if permission for the sign had been sought.

Complaints about the inconsiderate lighting of bonfires had been received.

NEW ACTION 16/95/2 – The Clerk to mention bonfires in the next Village News article.

It was reported that Wymans Lane is trewn with litter again.

NEW ACTION 16/95/3 – The Clerk to ask CBC to perform a litter sweep along Wymans Lane.

There was continuing concern at the volume and speed of traffic through the Village.

NEW ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager (Chris Riley's replacement) to a meeting.

The meeting closed at 9:40pm.

Signed:	Date:
---------	-------