

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 9th AUGUST 2016
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)
Glenn Simpson (ViceChairman)
John Conmee

Stuart Deakin
Frances Hunter

Also Present:

Shaun Cullimore (Clerk), Cllr. Bernard Fisher, Cllr. Flo Clucas, one member of the public.

16/96 APOLOGIES
Helen Wells

16/97 DECLARATIONS OF INTEREST
None.

16/98 ADJOURNMENT FOR PUBLIC SESSION

Mr. Piff was present as Chairman of the Village Hall Committee. The hall had been hired for a children's party. Contrary to the terms of the hire agreement the doors to the patio had been opened by one of the adults. An unsupervised child had ventured outside and had fallen. The child was taken to A&E some 5 or 6 hours after the incident. The mother made a complaint to Mr. Piff who offered to waive the hire fee for another party that had been booked. The mother then made a suggestion that compensation should be paid and the offer was withdrawn. Mr. Piff pointed out that the play group uses the area every day and there had been no reported incidents in 20 years. OFSTED inspections had described the area as a "managed risk" and did not require any changes to be made. It appeared that there was no basis for a compensation claim but it was suggested that Mr. Piff should keep a record of all communications with the mother of the child, including telephone conversations.

16/99 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

In section 16.95 "trewn" should read "strewn". With that change it was **RESOLVED** that the minutes of the meeting of 19th July 2016 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. **Continues.**

ACTION 16/49/1 – The Clerk to contact Chris Coleman (CBC Cabinet Member for Green Space) and Adam Reynolds (CBC) to establish what plans need to be drawn up to garner support for the plans to improve the park. Cllr. Fisher agreed to see what surplus play equipment was available and the cost per metre for extending the path. The Clerk agreed to take the document drawn up by Mr. Stibbe and produce a plan which would enable the Council to assess priorities. **Continues.**

ACTION 16/72/1 – The Clerk to enquire whether the land at the bend in Quat Goose Lane belongs to Gloucestershire Highways. Cllr. Fisher had asked the question of GCC Highways and was awaiting a response. **Continues.**

ACTION 16/81/1 – Cllr. Allen agreed to look into the Centenary Fields scheme to see if it would be appropriate to seek designation for part of the Local Green Space area. Cllr. Allen had investigated the circumstances of the crashed Wellington bomber (crashed during a training exercise, first impact near Trail's End, all the crew were killed) and would see whether designation under the Centenary Fields scheme was possible and appropriate. **Continues.**

ACTION 16/83/1 – Clerk to ask Cllr. Fisher about the missing bollards on Manor Road. The gang had been working in Manor Road. The Council was under the impression that only one of the three bollards had been reinstated. Cllr. Fisher was not aware of this and would investigate. **Continues.**

ACTION 16/88/1 – The Clerk was asked to either print the report in portrait or to repeat the column headings on the second page to aid readability. This was done and the reformatted report was distributed via email. Action complete.

ACTION 16/89/1 – The Clerk to bring the financial documents to the next meeting for checking. Action complete (see later in the meeting).

ACTION 16/95/1 – The Clerk to write to “Seasons” asking if permission for the sign had been sought. **Continues.**

ACTION 16/95/2 – The Clerk to mention bonfires in the next Village News article. The matter is in the draft of the September edition and the complaints about bonfires on the allotments have been passed to the Allotments Manager. Complete.

ACTION 16/95/3 – The Clerk to ask CBC to perform a litter sweep along Wymans Lane. A litter sweep has been performed. Complete.

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager (Chris Riley's replacement) to a meeting. Cllr. Fisher stated that the new Highways Manager is Rob Vale. **Continues.**

The issue of speeding traffic in Manor Road/Church Road had been discussed at the previous meeting without any actions being placed. The Clerk stated that

Gloucestershire Constabulary had offered speed monitoring equipment and training. After two reminders nothing had been forthcoming.

NEW ACTION 16/99/1 - Cllr. Fisher agreed to look into the possible loan County Council's speed monitoring equipment.

Councillors felt that slight narrowing of the road in places was successful in slowing motorists down.

16/100 ACCOUNTS PAYABLE

The Council agreed the payments shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
• Salary (ref 1617-023)	£383.43		
• Expenses (ref 1617-023)	£32.00		
• Web site hosting (ref 1617-021)	£3.30		
		£418.73	971
Came & Company (ref 1617-024) (annual insurance premium)		£308.00	972

16/101 CHANGE TO CLERK'S SALARY

The Clerk had achieved his CiLCA qualification. The Clerk's Contract of Employment states that a grade point increase will be awarded once this is achieved. The certificate was awarded on 14th July 2016. This means that the Clerk's hourly rate will increase from £10.363 per hour (£383.43 per month) to £10.632 per hour (£393.38 per month) from that date. The Council **RESOLVED** to accept this increase.

16/102 PLANNING AND LICENSING

- 16/01266/FUL – Single storey extension at “Wyvern”, Brockhampton Lane. No objection.
- 16/01342/CACN – Proposed tree removal at 3 Swindon Hall. No objection (though concern was expressed at the continuing loss of trees around the Hall).

Cllr. Allen expressed concern that Evans Halshaw may be in breach of the planning consents that they inherited by unloading vehicles on the highway. Nor had they applied for planning permission to tarmac the access to side of the their property. He also noted that the grass verge was not within the area for which

Hylton had consent. Cllr. Fisher said that he would seek enforcement action where appropriate.

CBC had rejected the Parish Council's objections to the development of the Swindon Road/Wymans Lane corner. Cllr. Allen felt that the developer should be obliged to incorporate a safe pedestrian route into the scheme. Cllr. Fisher stated that as it was private property they were under no obligation to do so. He added that GCC were looking into the possibility of putting a pavement on the Highways-owned verge using Section 106 funding.

There were no licensing matters for the Council to consider.

16/103 MANAGEMENT OF THE MOSAIC

The mosaic was in a poor state of repair. Part of the problem was believed to be due to the CBC mowers traversing the surface.

NEW ACTION 16/103/1 – Cllr. Allen to look into pricing a repair.

It might be possible to reinstate the mosaic in a simpler but more robust form.

16/104 ENHANCEMENTS TO THE PARK

See action 16/49/1 above.

16/105 JOINT CORE STRATEGY

Cllrs. Fisher and Clucas reported that the Inspector was keen to use the outdated traffic figures, including outdated projections that had already been shown to be too low.

The idea of making M5 motorway junction 10 four way does not have the support of Highways England, who would be the major player in any scheme.

16/106 COUNCILLOR CHECK OF THE FINANCES

Due to the time this matter was deferred.

16/107 REPORTS

Cllr. Fisher reported that Wymans Lane and Morris Hill Close would be resurfaced. The works will probably cause major traffic disruption.

Cllr. Clucas had received confirmation that our Local Green Space will be incorporated into the Cheltenham Local Plan.

The meeting closed at 10:10pm.

Signed:	Date:
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