

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 10th JANUARY 2017
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Peter Allen (Chairman)

David Iliffe

Glenn Simpson (ViceChairman)

Stuart Deakin

Also Present:

Shaun Cullimore (Clerk).

17/1 APOLOGIES

John Conmee, Frances Hunter, Helen Wells.

17/2 DECLARATIONS OF INTEREST

None.

17/3 ADJOURNMENT FOR PUBLIC SESSION

No members of the public were present.

17/4 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 13th December 2016 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4).

Continues.

ACTION 16/95/1 – The Clerk to write to “Seasons” asking if permission for the sign had been sought. The Clerk had written to Matt Rainey (Facilities Manager), reply awaited. **Continues.**

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager Rob Vale (Chris Riley's replacement) to a meeting. Mr. Vale had been invited, reply awaited. **Continues.**

ACTION 16/99/1 – Loan of vehicle speed monitoring equipment. The Clerk had enquired of the police and received promises but no action. He had written to the office of the Police and Crime Commissioner who had referred him to the Road Safety Partnership. They had referred him back to the police. **Continues.**

ACTION 16/103/1 – Cllr. Allen to look into pricing a repair of the mosaic.
Continues.

ACTION 16/140/1 – The Clerk to obtain health data related to air quality. He had had a discussion with Gareth Jones (CBC Environmental Protection). Mr. Jones had reviewed the developer's report and could not fault the data, the methodology used nor the conclusion. Cllr. Allen expressed his concern that the validity of the conclusion must remain questionable in the continuing absence of a complete picture of future traffic patterns. Action complete.

ACTION 16/148/1 – Clerk to advise Ian Brown of an unsecured gate on the allotments. The Clerk had written to Mr. Brown on another matter and had included this. Action complete.

ACTION 16/150/1 – Clerk to prepare a draft budget based on a 2% increase in the precept. This had been done. Action complete.

ACTION 16/151/1 – The Clerk to enquire why the Borough Council had not been supplying drawings for recent applications. The Clerk had written to Richard Leslie. No direct reply but the same email had identified some documents that could not be accessed on the portal. These had been emailed. **Continues.**

ACTION 16/151/2 – The Clerk to lodge a “holding” response to the Elms Park application with the Borough Council and state that a full response was in preparation. When he went to do this the Clerk noted that a Parish Council comment had been submitted. It was pointed out that this could have been from a neighbouring parish. **Action continues.**

ACTION 16/152/1 – The Clerk to write to Ian Kemp for an update on future activities and to ask if the Transport input had been received. The Clerk had written to Mr. Kemp and his reply had been circulated. Action complete.

ACTION 16/153/1 – The Clerk to write to Cheltenham Borough Council to ask about the future of this land (e.g. ownership, maintenance, uses). The Clerk had discussed this with Philip Stephenson and distributed a summary to councillors. Action complete.

ACTION 16/153/2 – The Clerk to write to GAPTC about how best to protect this land into the future. GAPTC replied stating that it is usual for an open space is transferred by the developer to the planning authority under a S106 agreement or the new CIL. The planning authority then manages it, hopefully having consulted with parish council(s) about its use. Action complete.

ACTION 16/154/1 – The Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application. It was agreed that the request be postponed until Tewkesbury Borough Council had voted on the JCS at the end of the month. **Action continues.**

ACTION 16/156/1 – The Clerk to include an article in the Village News

asking walkers to act responsibly. This will be included in the February News.
Action continues.

ACTION 16/156/2 – The Clerk to enquire about dog notices. An email had been sent to Janice Peacey (CBC), reply awaited. **Action continues.**

17/5 ACCOUNTS PAYABLE

The Council agreed the payments shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Cotswold District Council – printing of December Village News, signed in advance of meeting (ref 1617-054)		£200.47	987
Clerk			
• Salary (ref 1617-057)	£393.38		
• Expenses (ref 1617-057)	£32.00		
		£425.38	988
Public Works Loan Board – loan instalment will be paid by direct debit on 16 th January 2017 (ref 1617-053)		£921.71	Direct Debit

17/6 BUDGET AND PRECEPT FOR 2017-2018

The Council **RESOLVED** to set a precept of £11,181.46 based on the revised budget circulated by email on 5th January 2017.

17/7 ALLOTMENT RENTS FOR 2017-2018

The allotment rents are currently £19 for a half plot and £38 for a full plot. An increase to £20 and £40 respectively was suggested.

NEW ACTION 17/7/1 – Clerk to find out the allotment charges made by Cheltenham Borough Council.

17/8 VILLAGE NEWS ADVERTISING RATES FOR 2017-2018

The rates for advertising in the Village News are £30 per full page, £15 per half page and £7.50 per quarter page. A change to £36 per full page was suggested.

NEW ACTION 17/8/1 – Clerk to find out the cost of advertising in “The Local Answer”.

17/9 PLANNING AND LICENSING

16/02000/OUT – Outline planning application for “Elms Park”

Covered at various points during the meeting.

16/02257/FUL – Temporary metal shed (retrospective) 42 Riverview Way

No objection as the owner has stated that the shed is temporary.

16/02239/FUL – Erection of conservatory “Shakti” Stanton Drive

No objection.

16/02253/ADV – Two replacement totem signs, J Sainsburys Plc

No objection.

16/02314/LBC – Proposed installation of a flue 55 Church Road

Documents had not been received.

17/00028/ADV – Car park signage Gallagher Retail Park

Documents had not been received.

17/00028/FUL – Installation of cameras and supporting equipment Gallagher Retail Park

Documents had not been received.

16/02275/FUL – Demolition of Ultra building and erection of 2 industrial buildings comprising 8 units

Documents had not been received. This may be a resubmission in light of the time elapsed since the previous approval.

There were no licensing matters for the Council to consider.

17/10 JOINT CORE STRATEGY

Ian Kemp (Programme Manager) had confirmed that there was little going on from the point of view of the Inspector. Tewkesbury Borough Council will vote on the modified JCS at the end of the month. If it is not passed its future must be in doubt. If it does move ahead to public consultation this is likely to happen towards the end of February.

17/11 CHELTENHAM LOCAL PLAN

CBC hope to start public consultation on the Cheltenham Local Plan towards the end of the month. If the JCS fails the Local Plan will be the only means to control development in the Borough.

17/12 ENHANCEMENTS TO THE PARK

Cllr. Wells was not at the meeting. Cllr. Allen agreed to progress the initiative with GRCC.

17/13 REPORTS

It was noted that the footpath along Manor Road is in a terrible state and there are now five bollards missing.

At the C5 meeting it was reported that CBC will be seeking views on parish boundaries. It was agreed that Swindon Parish Council would wish to participate.

NEW ACTION 17/13/1 – Clerk to ask Helen Down (CBC) about review of boundaries.

It was noted that the mini roundabouts at the junction of Wymans Lane/Runnings Road/Kingsditch Lane/Swindon Road would be repainted when the weather permits.

Cllr. Clucas suggested that the Parish Council participate in Cheltenham Borough Council's "Place" initiative. She would ensure that details were sent to the Clerk.

The meeting closed at 10:05pm.

Signed:	Date:
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