

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 18th APRIL 2017
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Peter Allen (Chairman)	Frances Hunter
Glenn Simpson (Vice Chairman)	David Iliffe
John Conmee	Helen Wells
Stuart Deakin	

Also Present:

Shaun Cullimore (Clerk), Cllr. Bernard Fisher and one member of the public (where indicated in the minutes).

17/40 APOLOGIES

Cllr. Flo Clucas.

17/41 DECLARATIONS OF INTEREST

None.

17/42 ADJOURNMENT FOR PUBLIC SESSION

No members of the public were present at this time.

17/43 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 14th March 2017 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4). **Action continues.**

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager Rob Vale to a meeting. Reply awaited. **Action continues.**

ACTION 16/99/1 – Loan of vehicle speed monitoring equipment. We still await a reply from the police. **Action continues.**

ACTION 16/103/1 – Cllr. Allen to look into pricing a repair of the mosaic. Cllr. Allen had contacted Jayne Bywater, Project Manager of the mosaic project. She will try to contact the artist. **Action continues.**

ACTION 16/154/1 – The Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application.

We are awaiting confirmation from Craig regarding which meeting he can attend.
Action continues.

ACTION 16/156/2 – The Clerk to enquire about dog notices. A reply is awaited from CBC Enforcement. **Action continues.**

ACTION 17/23/1 – Cllr. Clucas asked that the Clerk write to CBC stating that the Parish Council supports the Local Green Space as indicated. This point was made in the Council's responses to the JCS and the Local Plan. Action complete.

ACTION 17/31/1 – The Clerk to ask Dunelm Mill and Homebase to close the car park barrier at night. **Action continues.**

ACTION 17/39/1 – The Clerk to ask CBC for our revised Conservation Area Statement. The Clerk had written to Adam Dyer. He is away until 24th April. **Action continues.**

17/44 ACCOUNTS PAYABLE

The Council agreed the payments shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Cotswold District Council for printing of Village News			
• March (ref 1617-075)	£165.66		
• April (ref 1617-077)	£167.38		
SIGNED IN ADVANCE OF MEETING		£333.04	996
Clerk			
• Salary (ref 1617-078)	£393.38		
• Expenses (ref 1617-078)	£32.00		
• Web hosting (ref 1617-074)	£3.30		
• Web hosting (ref 1718-002)	£3.59		
		£432.27	997
Stuart Deakin			
• Collection of April Village News (ref 1617-080)		£17.55	998
Swindon Village Hall		£240.00	999
• Hire of lounge area (ref 1617-068)			
P L Gauntlett Accounts Ltd.		£40.00	1000
• Running payroll on behalf of the Council (ref 1617-079)			
GAPTC		£468.83	1001
• Membership for 2017-2018 (ref 1718-001)			

17/45 THE COUNCIL'S ANNUAL GOVERNANCE STATEMENT FOR 2016-2017

The Clerk had distributed the statement to Councillors. The Council confirmed that, to the best of its knowledge and belief, its affairs had been properly conducted and **RESOLVED** to answer each question accordingly.

The annual governance statement in the Annual Return was completed and signed by the Chairman and the Clerk.

17/46 THE COUNCIL'S FINANCIAL POSITION VERSUS BUDGET FOR 2016-2017

The Clerk had distributed the statement of the financial position as of 31st March 2017 to Councillors. The Clerk explained that the Council had budgeted to draw on reserves to the tune of £1099.82. The Council actually finished the year with a surplus of £2098.72, underspending the budget by £3,198.54. The Council **RESOLVED** to accept the statement.

17/47 THE COUNCIL'S ACCOUNTING STATEMENTS FOR 2016-2017

The Clerk had distributed the detailed accounts for the year ended 31st March 2017 to Councillors. The Council **RESOLVED** to accept the accounts.

The accounts were summarised in the Annual Return and signed by the Chairman and the Clerk.

17/48 THE COUNCIL'S BANK RECONCILIATION FOR 2016-2017

The Clerk had distributed the bank reconciliation as of 31st March 2017 to Councillors with the meeting papers. The Council **RESOLVED** to accept the reconciliation.

17/49 ADJOURNMENT FOR A MEMBER OF THE PUBLIC

A member of the public had arrived at the meeting. The Council were warned that the cruiser community were organising a major event for the coming weekend. Cllr. Fisher said that the police were aware of this and that the CCTV van would be in attendance.

On social media the event appears to have the support of GlosColl and "Help for Heroes". It was not clear whether these were official endorsements.

ACTION 17/49/1 – Cllr. Hunter agreed to enquire whether the College endorses the cruiser meeting.

ACTION 17/49/2 – Cllr. Wells agreed to enquire whether Help for Heroes endorses the cruiser meeting.

The meeting discussed possible ways for the public to register concerns, including the possibility of running a poll/survey on the web site.

ACTION 17/49/3 – The Clerk agreed to include in the Village News the need for people to report concerns to the police.

ACTION 17/49/4 – The Clerk agreed to investigate use of the web site to accumulate complaints about issues with cruisers.

17/50 PLANNING AND LICENSING

There were no planning or licensing matters for the Council to consider.

17/51 JOINT CORE STRATEGY

The Council's comments had been submitted via the JCS consultation portal. The Chairman stated that all of the responses received during the consultation will be passed directly to the Planning Inspector.

17/52 ENHANCEMENTS TO THE PARK

It was noted that the cost of the mosaic remedial work is likely to be significant. This will reduce the amount of money available for other improvements.

The Council agreed that improvements would need to be phased depending on priority and affordability. The Clerk reminded the Council that a document had been produced as a basis for doing this and agreed to circulate it again. The Parish Council has total reserves of approximately £15k. Cllr. Fisher had ring fenced approximately £28k and had the old play equipment from Pitville Park in storage.

It was observed that the existing path through the park is poorly maintained in places. Cllr. Fisher agreed to raise this with Adam Reynolds.

17/53 ANNUAL PARISH COUNCIL MEETING

The meeting will take place on 25th May 2017. Craig Hemphill would not be able to come. Other possible speakers were discussed but no resolution was reached.

17/54 REPORTS

Cllr. Fisher suggested that a new pedestrian entrance to the Village Hall car park opposite the pedestrian entrance to the school might help to resolve the problem of children safely crossing the road after dark. The school have said that they would be willing to illuminate their pedestrian entrance (subject to consultation).

The Council noted with regret that Cllr. Iliffe and his wife would be leaving the parish shortly.

Morris Hill Close and the remaining section of Wymans Lane were resurfaced week commencing 3rd April 2017. The closure meant that refuse collection in Morris Hill Close did not take place. CBC appeared to be unaware of the issue.

The meeting closed at 9:35pm.

Signed:	Date:
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