

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 8th AUGUST 2017
IN SWINDON VILLAGE HALL AT 7:40PM

Parish Councillors Present:

Peter Allen (Chairman)
Glenn Simpson (Vice Chairman)
John Conmee

Frances Hunter
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Cllr. Clucas.

17/96 APOLOGIES
Stuart Deakin.

17/97 DECLARATIONS OF INTEREST
Cllr. Conmee declared an interest in planning application 17/01407/FUL (submitted by a neighbour) and would not participate in any discussion or voting.

17/98 ADJOURNMENT FOR PUBLIC SESSION
No members of the public were present.

17/99 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 11th July 2017 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4). **Action continues.**

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager Rob Vale to a meeting. Reply awaited. **Action continues.**

ACTION 16/99/1 – Loan of vehicle speed monitoring equipment. Simon Ellson had agreed to investigate this. He had not yet reported back. **Action continues.**

ACTION 16/103/1 – Cllr. Allen to look into pricing a repair of the mosaic. Cllr. Allen had contacted Jayne Bywater, Project Manager of the mosaic project. She will try to contact the artist. Jayne is currently away. **Action continues.**

ACTION 16/154/1 – The Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application.

Craig had not been able to make any of the meetings to date (including this one). **Action continues.**

ACTION 16/156/2 – The Clerk to enquire about dog notices. The Clerk had written to CBC Public Health in an attempt to progress the matter. **Action continues.**

ACTION 17/31/1 – The Clerk to ask Dunelm Mill and Homebase to close the car park barrier at night. The Clerk had sent letters to the managers of both stores. Action complete.

ACTION 17/62/1 – Clerk to produce a new draft of the Council's Standing Orders to correct typographical errors. The Clerk had distributed a new draft and would put the item on the agenda for the next meeting. Action complete.

ACTION 17/67/1 – Clerk to implement the recommendations of the Internal Auditor as detailed in minute 17/67. The periodic check of the council's finances by a councillor had been trialled last month. The Clerk had distributed the form he intended to use to record the regular inspection of assets. Action complete.

ACTION 17/81/1 – Cllr. Allen to draw up a plan of the park. **Action continues.**

ACTION 17/81/2 – The Clerk agreed to contact Adam Reynolds regarding the feasibility of putting a pedestrian entrance into the corner of the park opposite Quat Goose Lane. **Action continues.**

ACTION 17/90/1 – The Clerk was asked to respond to the Amey questionnaire. **Action continues.**

17/100 ACCOUNTS PAYABLE

The Council agreed the payments shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
Salary (ref 1718-025)	£397.34		
• Expenses (ref 1718-025)	£32.00		
• Purchase of stamps (ref 1718-021)	£7.80	£437.14	1013
Cotswold District Council for printing of July/August Village News (ref 1718-015)		£167.70	1014

17/101 PLANNING AND LICENSING

The following planning applications had been received.

- 17/01282/FUL – Demolish and replace existing garage “The Old Post Office” 54 Church Road. The Council objected to the half timber aspect and felt that the new structure should be rendered as the original building.
- 17/01407/FUL – Side extension and rear conservatory 50 Rivelands Road. As a neighbour Cllr. Conmee did not participate in the discussion or voting. The Council felt that the drawings were inadequate to form an opinion on some aspects of the proposal.
- 17/01459/FUL – Erection of a Class A1 retail unit to the west of Unit A Gallagher Retail Park. The application had only just been received but immediate concerns were the height of the proposed building, the absence of additional customer parking and the possibility of 24 hour operation making the site attractive to the cruisers. Cllr. Clucas will be meeting with CBC Planning Officers to discuss the application.

17/102 REPORT FROM CLLR. CLUCAS

Cllr. Clucas would have to leave the meeting shortly. Cllr. Clucas stated that the matter of the cruisers had been raised at a CBC council meeting. CBC were willing to support the police in any way required. CBC will also set up a group to consider the wider issues of the cruisers.

Regarding the JCS, Cllr. Clucas had been supplied with air quality data that she would share with the Council.

Cllr. Clucas left the meeting.

17/103 PLANNING AND LICENSING (CONTINUED)

The Council resumed its review of planning applications.

- 17/01527/FUL – Conversion of garage including pitched roof over garage and roof light 61 Glynbridge Gardens. The Council objected to the poor quality of the supplied drawings that made it difficult to form an opinion.
- 17/01523/FUL – Demolition, reconfiguration and extension of part of an existing class A1 retail building to create two new class A1 retail units and associated works, M and S Home Unit 10 Kingsditch Retail Park. The application had only just been validated so councillors had not yet seen it.

A licensing application had been received from Sainsbury's for a 24 hour alcohol licence. The Council objected to this.

17/104 INSURANCE

The Clerk had received three quotes for the Council's insurance and reminded the Council that its assets were not included in the cover. This decision had been taken on the basis that the assets are of low value and it would be uneconomic to make a claim. On the basis that there had been no significant change in circumstance the Clerk recommended that the Council take out insurance with Inspire without asset cover and it **RESOLVED** to do so.

17/105 CRUISERS

This matter had been discussed under 17/102.

17/106 FEEDBACK ON THE NEIGHBOURHOOD PLAN SEMINAR

Cllrs. Allen and Wells had attended this event. Important points to note were:

- Grant money to assist in the production of Neighbourhood Plans seems to have dried up
- Any money coming to local councils from the Elms Park development would come via Section 106 rather than Community Infrastructure Levy (CIL).
- There are no guarantees regarding how much money parish councils will receive, if any
- There is a great deal of work and cost involved in preparing a Neighbourhood Plan (about £30,000 if a consultant is engaged)
- A Parish Plan would be a cheaper (albeit less effective) alternative

NEW ACTION 17/106/1 – Cllr. Wells agreed to prepare an outline of the pros and cons involved in the production of a Neighbourhood Plan.

17/107 FINANCIAL CHECK, END OF FIRST QUARTER

Cllr. Deakin had performed a check of the finances as of 30th June 2017. No anomalies were found and the report had been distributed to councillors.

17/108 INSPECTION OF ASSETS

This matter had been discussed under action 17/67/1 above.

17/109 STANDING ORDERS

As reported under action 17/62/1 above the Clerk had produced and distributed a new draft. This would be considered at the next meeting.

17/110 JCS

This matter had been discussed under item 17/102 above.

17/111 REPORTS

It was reported that there are still cars (Volkswagens) parked in the field behind Next.

NEW ACTION 17/111/1 – The Clerk to report to CBC Enforcement yet again the matter of cars parked behind Next by the car dealerships.

A query was raised about the disappearing bollards in Manor Road. Cllr Fisher would be asked for a progress report.

It had been observed that many hedges in the area are once again blocking footpaths.

NEW ACTION 17/111/2 – The Clerk to write to the occupier of a house in Rivelands Road with a particular hedge problem.

NEW ACTION 17/111/3 – The Clerk to contact Network Rail regarding the poor state of the railway bridge on Swindon Road.

Cllr. Allen gave feedback on the GAPTC AGM he had attended on behalf of the Council.

The Clerk reported that on more than one occasion the access restriction barriers at the entrance to the park had been left open by Ubico staff working on the field. CBC had been reminded again as travellers were known to be in the area.

The Clerk reported that one of the allotment holders had left his plot untended and put weedkiller on the grass path. The Clerk is supporting Ian Brown (Allotment Manager) in addressing the matter. Given the low cost of allotment rent the Council felt it would be inappropriate to offer refunds to affected allotment holders.

The meeting closed at 9:50pm.

Signed:	Date:
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