

**SWINDON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 10<sup>th</sup> OCTOBER 2017**  
**IN SWINDON VILLAGE HALL AT 7:30PM**

Parish Councillors Present:

Peter Allen (Chairman)  
Glenn Simpson (Vice Chairman)

Frances Hunter

Also Present:

Shaun Cullimore (Clerk), Borough Councillors Flo Clucas and Bernard Fisher, Jamie Turner, one member of the public (from item 17/127 onwards).

**17/123 APOLOGIES**

John Conmee, Stuart Deakin, Helen Wells.

**17/124 DECLARATIONS OF INTEREST**

None.

**17/125 ADJOURNMENT FOR PUBLIC SESSION**

No members of the public were present at this time.

**17/126 MEETING WITH JAMIE TURNER, CENTRE MANAGER FOR GALLAGHER RETAIL PARK**

Mr. Turner introduced himself. He is responsible for four retail parks. He lives in Swindon but is a regular visitor to the Gallagher Retail Park.

Mr. Turner stated that he would welcome links with the council and the local community and would be keen for retail park staff to participate in local events and initiatives (including litter picks).

Cllr. Allen expressed concern at the developments taking place at the park resulting in increased retail floor space without a commensurate increase in car parking places. Mr. Turner responded that alterations were going to be made to the service yard to accommodate 100 staff vehicles. The strip of land at the back of Sainsbury's would also be given over to 32 parking spaces.

The Wholefoods car park is owned by Mr. Turner's company but not the Sainsbury's one.

Regarding cruiser activity, Mr. Turner stated that attempts had been made to close off the parking areas to deter the cruisers.

Mr. Turner said that he would welcome discussions with the managers of other local retail outlets regarding traffic management.

The council expressed its gratitude to Mr. Turner for attending the meeting.

**17/127 ADJOURNMENT FOR PUBLIC SESSION**

A member of the public had arrived to discuss the Network Rail vegetation clearance activity being undertaken. Concern was expressed at the potential loss of a group of mature ash trees from the points of view of their visual amenity, their sound deadening property and their value for wildlife.

**NEW ACTION 17/127/1** – The Clerk agreed to attempt to identify an appropriate contact Network Rail.

**17/128 MINUTES OF PREVIOUS MEETING**

Accuracy of Minutes

Only two members were present that were also present at the meeting of 12<sup>th</sup> September. Since this did not constitute a quorum the approval of the minutes was deferred.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4). **Action continues.**

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager Rob Vale to a meeting. Reply awaited. **Action continues.**

ACTION 16/99/1 – Loan of vehicle speed monitoring equipment. Simon Ellson had agreed to investigate this. The Clerk had sent a reminder. **Action continues.**

ACTION 16/103/1 – Cllr. Allen to look into pricing a repair of the mosaic. Eileen Allen had obtained a quote from Berkley-based Tomato Jack Arts. The matter is on the agenda. Action complete.

ACTION 16/154/1 – The Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application. We are awaiting confirmation from Craig regarding which meeting he can attend (he was reminded on 4<sup>th</sup> June, 17<sup>th</sup> July and 26<sup>th</sup> July 2017). **Action continues.**

ACTION 16/156/2 – The Clerk to enquire about dog notices. Clive Evans of CBC had responded to our queries. The matter would be placed on the agenda of the next meeting. Action complete.

ACTION 17/81/1 – Cllr. Allen to draw up a plan of the park. **Action continues.**

ACTION 17/81/2 – The Clerk agreed to contact Adam Reynolds regarding the feasibility of putting a pedestrian entrance into the corner of the park opposite

Quat Goose Lane. Mr. Reynolds had replied that he did not support the idea. The Clerk would try to meet Mr. Reynolds in the park. Action complete.

ACTION 17/111/1 – The Clerk to report to CBC Enforcement yet again the matter of cars parked behind Next by the car dealerships. An email with a photograph of the cars had been sent. Cllr. Clucas had escalated the matter to the Head of Planning. Action complete.

ACTION 17/111/2 – The Clerk to write to the occupier of a house in Rivelands Road with a particular hedge problem. The Clerk did not think that the hedge represented a problem. Cllr. Hunter thought that visibility at the corner was impaired. **Action continues.**

**17/129 ACCOUNTS PAYABLE**

The Council agreed the payment shown in appendix 1.

**17/130 QUARTERLY FINANCIAL CHECK**

The Clerk stated that a financial check should be undertaken for the end of the half year. He agreed to ask Cllr. Deakin (who had performed the last check) or Cllr. Wells (who had offered to undertake a check previously).

**17/131 COUNCIL'S FINANCIAL POSITION**

The Clerk had circulated a statement of the council's financial position as of 30<sup>th</sup> September. The report still anticipated the council spending £4000 on projects (e.g. park improvements) in this financial year. If this does not happen the council would show a surplus at the year end.

**17/132 PLANNING AND LICENSING**

The following planning applications had been received.

- 17/01779/FUL and 17/01779/ADV – Fascia signs Unit K Huntscot Road. No objection with the proviso that any illumination would be the subject of a separate application (as none was described).
- 17/01842/FUL – Permanent siting of single storey Portakabin building Gallagher Retail Park service yard. Cllr. Allen said that he would circulate the application.
- 17/01644/FUL – Development at Manor Farm. Cllr. Deakin was not present but had forwarded his objections. Cllr. Allen had prepared a list of objections which the council **RESOLVED** to submit.

No licensing applications had been received.

**17/133 REPAIRS TO THE SUNDIAL MOSAIC**

A quote for repairs had been received from Tomato Jack Arts. It was not clear

whether the proposed works would address the crack down the middle of the mosaic. It was also felt that a strip should be added to the edge of the mosaic (by agreement with CBC) to prevent mowers passing across the surface.

The Clerk agreed to discuss this with Adam Reynolds (CBC). He also observed that as the estimate received was over £100 the council should endeavour to obtain two other estimates. This may be difficult due to the specialised nature of the work.

**17/134 JOINT CORE STRATEGY (JCS)**

Cllr. Clucas stated that the inspector had prepared her report (subject to highway matters). It should be made public in the next few weeks.

Cllr. Fisher reported that by 2020 there would be insufficient secondary school places in Gloucestershire for the children coming out of primary schools. It was noted that the school to be developed in phase 1 of Elms Park will be delayed. In any event the developer is only required to provide school places for children housed within their development.

**17/135 IMPROVEMENTS TO THE PARK**

The Clerk would meet with Adam Reynolds to discuss the additional access, the siting of additional play equipment and the mosaic.

**17/136 REPORTS**

Cllr. Fisher reported that GCC will be letting three highways contracts.

- A contract for potholes and minor repairs
- A contract for resurfacing of major roads
- A contract for major engineering works

Cllr. Hunter stated that farming activities were again resulting in mud being left on Manor Road.

Cllr. Hunter raised again the matter of the lack of a speed limit on Manor Road.

**NEW ACTION 17/136/1** – The Clerk to write to Highways requesting a 30mph speed limit on manor Road.

Cllr. Allen observed that bright yellow lines had been painted in the Wymans Lane bus layby without any consultation or notice.

The meeting closed at 9:40pm.

Signed:	Date:
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**APPENDIX 1 – LIST OF PAYMENTS**

<b>Description</b>	<b>Sub-Total</b>	<b>Total</b>	<b>Cheque Number</b>
Clerk			
Salary (ref 1718-044)	£397.34		
• Expenses (ref 1718-044)	£32.00		
• Cost of web hosting (September) (ref 1718-041)	£3.59		
• Purchase of 12 first class stamps (ref 1718-039)	£7.80		
• Purchase of printer paper and envelopes (ref 1718-040)	£3.50		
Purchase of batteries for bank passcode generator (ref 1718-043)	£1.83		
		£446.06	1023