

**SWINDON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 13<sup>th</sup> FEBRUARY 2018**  
**IN SWINDON VILLAGE HALL AT 7:30PM**

Parish Councillors Present:

Peter Allen (Chairman)  
Glenn Simpson (Vice Chairman)  
John Conmee

Stuart Deakin  
Frances Hunter  
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Borough Councillor Flo Clucas, Borough and County Councillor Bernard Fisher, Peter Piff (Chairman of the Village Hall Management Committee).

**18/17 APOLOGIES**

None.

**18/18 DECLARATIONS OF INTEREST**

None.

**18/19 ADJOURNMENT FOR PUBLIC SESSION**

Peter Piff stated that at the AGM of the Village Hall Management Committee he (Chairman), Sally Piff (Treasurer) and Sandy Thornton (Bookings Secretary) would be prepared to stand again but that it would be their last year. The Parish Council noted their decision with regret and thanked them for the service they had given for many years. No obvious candidates to replace them could be identified. It was agreed that this matter should be included on the Parish Council's agenda.

**18/20 MINUTES OF PREVIOUS MEETING**

In the minutes of 9<sup>th</sup> January 2018 section 17/173 action 16/99/1 "matter been" should have read "matter has been". With this correction the Council **RESOLVED** to accept the minutes as a true record.

**18/21 MATTERS ARISING**

At the last meeting the police had stated that they had not observed any cruiser activity. As a result they had deactivated their plan for surveillance of the Malmesbury Road area but had assured the Council that it could be reactivated if necessary. The Council noted that cruiser activity had been heard the previous weekend. Cllr. Deakin had informed the police.

ACTION 15/122/1 – Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4).  
**Action continues.**

ACTION 16/154/1 – Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application. We are awaiting confirmation from Craig regarding which meeting he can attend (he was reminded on 4th June, 17th July and 26th July 2017). Cllr. Wells has requested a meeting on behalf of Save the Countryside. **Action continues.**

ACTION 17/81/1 – Cllr. Allen to draw up a plan of the park. **Action continues.**

ACTION 17/143/1 – Clerk to ask how many people CBC had prosecuted for not clearing up after their dogs. The Clerk had posed the question of Clive Evans, CBC officer. The answer was that no-one had been prosecuted. Cllr. Deakin stated that he had offered CBC evidence and been prepared to go to court as a witness but CBC refused to pursue the matter. Action complete.

ACTION 17/150/1 – Clerk to ask Rob Vale what the County Council's policy is regarding cycle paths and also to ask if there is a map of Cheltenham's cycle paths. The Clerk had identified three separate cycle maps of the area, two of which were available for download. He had put the information on the Parish website. Action complete.

#### **18/22 ACCOUNTS PAYABLE**

The Council agreed the payments shown in appendix 1.

#### **18/23 PLANNING AND LICENSING**

The following planning application was noted.

- 18/00249/DEMCON – Demolition of an old industrial building at the end of Malmesbury Road. There was an intention to replace the building but this would be the subject of a separate application.

There were no licensing applications to consider.

#### **18/24 DOG NOTICES**

Clive Evans (CBC) had erected some new signs with metal banding. More self adhesive signs were on order, and he would return to install more.

#### **18/25 REPAIRS TO THE SUNDIAL MOSAIC**

Eileen Allen was meeting with a group that might yield more contacts for maintenance work.

#### **18/26 HORSE TROUGH**

The Clerk, Neil Goodwin (who had offered to take on the planting), Jackie Bailey (representing the Rangers) and Sarah Ross (former maintainer) had all agreed to meet nearer the time of the next planting. Cllr. Wells suggested that if the trough needed watering more frequently than once per week the councillors might be able to fill in the gaps.

**18/27 SPEED RESTRICTIONS AND TRAFFIC MANAGEMENT**

Cllr. Conmee said that he had walked round the area to see what signage currently existed. He reported that the speed limit signs were poorly positioned and aged (i.e. not very reflective).

Cllr. Clucas advised the Council to request more than the minimum changes they would like to see made. CBC/GCC should be able to use Section 106 money to improve signage and road features.

Cllr. Deakin circulated a map which he had marked up with his view of what was required.

**NEW ACTION 18/27/1** – Cllr. Deakin to make clarifications to the map and pass it to the Clerk for circulation amongst the councillors.

It had been observed that cars had been speeding along Rivelands Road and into the Seasons complex. It was thought that they might belong to parents of children attending football training.

**NEW ACTION 18/28/2** – Clerk to ask Mr. Murphy of the Football Club if he would remind members to show consideration.

**18/28 JOINT CORE STRATEGY (JCS)**

The JCS has been formally adopted.

Consultation is taking place on the Cheltenham Local Plan. The consultation will open on 12th February and close at midnight on Monday 9th April. Cllr. Clucas suggested that the Council comment that the Local Green Space is a welcome inclusion in the plan.

**18/29 FINANCIAL CHECK**

Cllr. Deakin had performed a check of the Council's finances as at 31<sup>st</sup> December 2017. Other than a reference missing from a cheque stub no anomalies had been found. The Council **RESOLVED** to accept the conclusion.

**18/30 IMPROVEMENTS TO THE PARK**

The Clerk and Cllr. Wells had met with Adam Reynolds and Malcolm Walls of CBC Greenspace Management to discuss CBC's plans to install play equipment alongside the path through the park. The plans had been publicised on site and on the parish website. It is hoped that the installation will be complete by April.

**18/31 CBC CONSULTATION OF SHOPPING TROLLEY RECOVERY**

The Council **RESOLVED** to support CBC's plan to use new powers to charge shopping trolley owners for their retrieval, storage and return or disposal.

**18/32 ALLOTMENT RENTS**

In February 2017 the Council had agreed to increase allotment plot rental from £19 to £22. Unfortunately the Clerk appeared not to have passed this information to Ian Brown who had collected £19 per plot for 2017-2018. It was agreed that the status quo should be accepted for 2017-2018. The Council **RESOLVED** to increase the rent to £22 for 2018-2019 and to review the rent annually in February thereafter.

Cllr. Clucas suggested that the rent increase be expressed as “pence per week” which would highlight that it is a very small amount.

**18/33 ANNUAL PARISH MEETING**

The meeting would take place in the Village Hall on 18<sup>th</sup> April 2018. David Iliffe would receive his Freeman of the Parish. The Council **RESOLVED** to provide refreshments.

**18/34 GENERAL DATA PROTECTION REGULATION (GDPR) TRAINING**

The Council **RESOLVED** to finance the cost of the Clerk attending the GAPTC-organised GDPR training course on 26<sup>th</sup> April 2018. The cost would be £40 plus travel.

**18/35 REPORTS**

Cllr. Wells reported that for medical reasons she unlikely to be able to attend meetings for a while and left the meeting.

Cllr. Clucas updated the Council on the following matters:

- The matter of the cruisers had been raised with the police.
- The roads are in a very poor state with GCC receiving many complaints.
- A reply is awaited on the potential for a roundabout at the junction of Windyridge Road and Swindon Road.

Cllr. Fisher updated the Council on the following matters:

- There is frustration that Amey are not getting jobs done. They will remain involved for a while even after losing the contract.
- A path has been built at the corner of Wymans Lane and Swindon Road.
- The Manor Farm development is to go to the CBC planning committee on Thursday next. GCC Highways Engineers have raised no objections to the proposals and CBC officers recommend approval.

Cllr. Deakin left the meeting.

Cllr. Allen noted the following:

- The bus stop in Wymans Lane is not aligned with the layby with the result that the bus blocks the traffic.
- VW Inchcape have installed a sign in the grass verge outside their property. It is understood that this is County Council land and that

permission should have been sought.

The meeting closed at 9:50pm.

Signed:	Date:
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**APPENDIX 1 – LIST OF PAYMENTS**

<b><u>Description</u></b>	<b><u>Sub-Total</u></b>	<b><u>Total</u></b>	<b><u>Cheque Number</u></b>
Clerk			
• Salary (ref 1718-080)	£397.34		
Expenses (ref 1718-080)	£32.00		
• Purchase of envelopes (ref 1718-077)	£1.00		
• Cost of web hosting (Jan) (ref 1718-078)	£3.59		
• Subscription to the Society of Local Council Clerks (ref 1718-79)	£130.00		
		<b>£563.93</b>	<b>1033</b>
Karen Evans collection of Village News from Cirencester (ref 1718-081)		£17.55	1034