

SWINDON PARISH COUNCIL  
MINUTES OF THE ANNUAL MEETING HELD ON 12<sup>th</sup> JUNE 2018  
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)  
John Conmee

Stuart Deakin  
Helen Wells

Also Present:

Shaun Cullimore (Clerk) and one member of the public.

**18/92 APOLOGIES**

Borough and County Councillor Bernard Fisher.

**18/93 DECLARATIONS OF INTEREST**

None.

**18/94 ADJOURNMENT FOR PUBLIC SESSION**

There were no issues raised.

**18/95 MINUTES OF PREVIOUS MEETING**

The Council **RESOLVED** to accept the minutes of 8<sup>th</sup> May 2018 as a true record.

**18/96 MATTERS ARISING**

ACTION 17/81/1 – Cllr. Allen to draw up a plan of the park. **Action continues.**

ACTION 18/28/2 – Clerk to ask Mr. Murphy of the Football Club if he would remind members to show consideration when driving through the area. Mr. Murphy had said that he would. Action complete.

ACTION 18/80/1 – Clerk to submit a response to the Brockhampton Lane developer. The Clerk acknowledged that it had been submitted late. However, the Council's points related to reserved matters that would be considered during the consultation on the planning application itself, which was about to be submitted. Action complete.

**18/97 CO-OPTION OF NEW MEMBER**

Yvonne Pirso was present and had expressed an interest in joining the Council. Although she lives outside the boundary of the parish Yvonne has strong, long term links through the scouts and the school. The Clerk explained that long term residency within three miles of the parish boundary is a qualification. The Council unanimously **RESOLVED** to co-opt Yvonne on to the Council and the Acceptance of Office declaration was signed.

**18/98 ACCOUNTS PAYABLE**

The Clerk stated that the Council's membership of the Campaign for the Protection of Rural England (CPRE) was due for renewal. The Clerk recommended renewal with a subscription of £40. The Council **RESOLVED** to do this.

As a processor of personal data the Council is required to register with the Information Commissioner. The cost is £40. The Council **RESOLVED** to do this.

Details of all the month's payments are shown in appendix 1.

**18/99 PLANNING AND LICENSING**

There were no planning or licensing applications to consider.

**18/100 SUNDIAL MOSAIC**

The Council discussed again the potential for a hard margin to be added around the mosaic. The Clerk was asked to raise this with Adam Reynolds (CBC).

The Clerk stated that he had files relating to the mosaic and would try to ascertain the original cost.

**18/101 SPEED REDUCTION INITIATIVES**

Cllr. Deakin had drawn up a plan of suggested initiatives and had invited comments.

The Clerk was asked to liaise with County Councillor Fisher to set up a meeting with the County Council road design people. It was acknowledged that some of the suggestions (e.g. changing speed limits) would require public consultation. This could take place after we have a view from GCC about what is possible.

**18/102 IMPROVEMENTS TO THE PARK**

No visible progress had been made on the installation of the new equipment.

**18/103 SPIRAX SARCO ENGAGEMENT ACTIVITY**

The litter pick would take place tomorrow.

**18/104 VILLAGE HALL**

The Clerk had found the conveyance document (dated 5<sup>th</sup> October 1950) that transferred the hall into the ownership of the Parish Council and set out the constitution of a management committee.

He had discussed the hall with the Chairman of the Village Hall Committee. It had been agreed that a meeting between all interested parties might be a useful way forward. September was suggested. It might also be useful to liaise with other Village Halls and also to seek advice from GAPTC and GRCC.

**18/105 INSTALLATION OF NOTICEBOARD NEAR THE CROSS HANDS**

The Clerk had obtained four quotes for A0-size noticeboards. None of the quotes included installation. It was agreed that the cheapest quote (from the Parish Noticeboard Company) would be accepted. The quote of £505.00 plus VAT was for a powder-coated aluminium board with posts.

Rob Vale (GCC) had agreed to supply and install two posts. The Clerk would ask him if he would do the installation using the supplied posts.

**18/106 CLERK'S REPORT ON THE GENERAL DATA PROTECTION REGULATION (GDPR)**

The Council's registration with the Information Commissioner was covered under section 18/98 above.

Under new data protection legislation the Council needs to understand the personal data that it holds, the purpose(s) for which it is used and the legal basis for holding it. People have the right to know what data the Council holds on them and for what purpose. They can, in certain circumstances, ask for their data to be corrected or deleted. The Clerk is working on these issues.

**18/107 CLERK'S SALARY**

A National Agreement had been reached regarding local authority pay. The Clerk is paid on grade SCP22 per his contract of employment. The hourly rate for this grade has been increased from £10.739 to £10.953 (an increase of 2%) from 1st April 2018. The Clerk's contract is for 37 hours per month, so his annual salary should be increased from £4,768.12 to £4,863.13. This is within the budget figure for 2018-2019. The Clerk requested that this be implemented by increasing his monthly salary to £405.26 from July with an additional payment (in July only) of £23.75 as April, May and June were paid at the old rate. The Council **RESOLVED** to accept this.

**18/108 REPORTS**

Cllr. Fisher had provided a written report which had been circulated. It was noted that parts of Church Road outside the school and parts of Hyde Lane (i.e. those that were missed last time) are to be resurfaced. Cllr. Fisher is urging GCC to reconsider its decision to exclude the Kingsditch Roundabout from the resurfacing of the Tewkesbury Road. GCC have been asked to look at a scheme to put speed humps on Malmesbury Road Trading Estate using Highways Local Money. This would hopefully discourage cruisers. The Transport Plan for the JCS is still not complete.

Unconfirmed Minutes of Swindon Parish Council 12<sup>th</sup> June 2018

Cllr. Allen had attended the GCC Chartered Parishes Meeting. No-one from Highways had been present. Cllr. Allen has suggested that the next meeting discuss transport infrastructure.

The meeting closed at 9:30pm.

Signed:	Date:
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**APPENDIX 1 – LIST OF PAYMENTS**

<b>Description</b>	<b>Sub-Total</b>	<b>Total</b>	<b>Cheque Number</b>
Clerk			
• Salary (ref 1819-015)	£397.34		
• Expenses (ref 1819-015)	£32.00		
• Cost of web hosting (May) (ref 1819-014)	£3.59		
• Cost of posting Members' Registers of Interests (ref 1819-019)	£1.01		
		£433.94	1051
Campaign for the Protection of Rural England subscription (ref 1819-011)		£40.00	1052
Cotswold District Council printing of May Village News (ref 1819-012)		£163.01	1053
Information Commissioner's Office registration fee (ref 1819-016)		£40.00	1054
Karen Evans collection of June Village News from Cirencester 31 <sup>st</sup> May 2018 (ref 1819-018)		£17.55	1055