

**SWINDON PARISH COUNCIL**  
**MINUTES OF THE ANNUAL MEETING HELD ON 11<sup>th</sup> DECEMBER 2018**  
**IN SWINDON VILLAGE HALL AT 7:30PM**

Parish Councillors Present:

Peter Allen (Chairman)  
John Conmee (Vice Chairman)  
James Cornish

Yvonne Pirso  
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Borough/County Councillor Bernard Fisher, Borough Councillor Flo Clucas (where indicated in the minutes).

**18/197 APOLOGIES**

None.

**18/198 DECLARATIONS OF INTEREST**

None.

**18/199 ADJOURNMENT FOR PUBLIC SESSION**

No members of the public were present.

**18/200 MINUTES OF PREVIOUS MEETING**

The Council **RESOLVED** to accept the minutes of 13<sup>th</sup> November 2018 as a true record.

**18/201 MATTERS ARISING**

Matters arising (other than items covered by the agenda) were not considered.

**18/202 ACCOUNTS PAYABLE**

Details of all the month's payments are shown in appendix 1.

**18/203 PARISH COUNCIL BUDGET FOR 2019-2020**

The following changes were made to the draft budget (file name budget\_2019-2020\_181204.pdf).

- Website expenses were increased to £200 to include producing a Facebook page.
- The budget for ground works was increased to £2500 to include any works required in the Amenity Area, including tree inspection and any resulting works.
- The budget for Special Projects was left at £4000 but it was noted that expenditure on the maintenance of the mosaic should be included under this heading.

**18/204 PLANNING**

There were no planning applications or licencing applications to consider.

**18/205 SUNDIAL MOSAIC**

Nothing to report.

**18/206 SPEED REDUCTION INITIATIVES**

The Clerk and some councillors had met with Rob Vale (GCC Highways) on 20<sup>th</sup> November to discuss traffic management. Mr. Vale had indicated that it would be possible to conduct traffic speed and volume surveys. A separate report of the meeting will be available.

**18/207 DEFIBRILLATOR**

The Clerk had requested quotes for the installation of the defibrillator from four companies. Two had failed to respond. Fig Electrical quoted £240 + VAT. World Wide Electrical had quoted £140 + VAT. The Clerk recommended that the Council accept the quote from World Wide Electrical and it **RESOLVED** to do so.

**18/208 ASSET REGISTER**

The Clerk had updated the Council's Asset Register following the purchase of the defibrillator. It was noted that the new noticeboard also needed to be added. With this change the Council **RESOLVED** to accept the revised Asset Register.

**18/209 VILLAGE HALL MANAGEMENT**

A productive public meeting had been held on 14<sup>th</sup> November. An account of the meeting will be provided by Cllr. Cornish. Volunteers had been identified for various hall committee roles but it was noted that a potential Vice-Chairman had not been identified. Cllr. Cornish would facilitate a meeting between Karren Parsons (prospective hall treasurer) and Sally Piff to get an understanding of the hall finances.

Cllrs. Wells and Pirso were happy to represent the Council on the Village Hall Management Committee.

**18/210 NOTICEBOARD**

The new noticeboard is in the Clerk's possession. The Council **RESOLVED** to locate the noticeboard on the grass verge outside the Cross Hands (subject to the investigation of underground services).

**NEW ACTION 18/210/1** – Clerk to ask Rob Vale to assist with the installation of the new noticeboard.

**18/211 GDPR**

No further progress.

**18/212 EMERGENCY PLANNING**

Cllr. Cornish planned to have a document ready to be reviewed by the Council at its February meeting.

Cllr. Clucas joined the meeting at this point.

**18/213 USE OF SOCIAL MEDIA**

Cllr. Cornish had set up a Facebook page. He stated that the number of “likes” the site attracted could be increased through targetted advertising costing £125.

Cllr. Cornish was working on policies and procedures to govern the Council’s use and management of social media. He hoped to have something ready for the January meeting.

Cllr. Cornish suggested that we have “themed” posts, perhaps starting with “what the Parish Council does”.

**18/214 REPORTS**

Cllr. Fisher reported that there is still no Traffic Management Plan for the North West Urban Extension. M5 junction 10 is back on the table with a decision expected in the spring.

To make buses viable Stagecoach believe a 10% to 20% modal shift from car use would be required. Those present considered this to be unrealistic.

It was noted that Cheltenham Borough Council do not have a five year land supply.

Cllr. Clucas reported that there may be changes made to the Swindon Road recycling centre when the Javelin Park incinerator is operational.

The Health Scrutiny Committee is worried that clinicians are being prevented from voicing their concerns about how the Trust is operating.

Cllr. Clucas is involved in the “No Child Left Behind” initiative.

Cllr. Wells had submitted comments (in a personal capacity) on the latest JCS consultation. Cllr. Wells agreed to draft a Council response for consideration at its January meeting.

The meeting closed at 9:15pm.

Signed:	Date:
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**APPENDIX 1 – LIST OF PAYMENTS**

<b>Description</b>	<b>Sub-Total</b>	<b>Total</b>	<b>Cheque Number</b>
Clerk			
• Salary (ref 1819-053)	£405.26		
• Expenses (ref 1819-053)	£32.00		
• Purchase of web hosting (November) (ref 1819-051)	£3.59		
• Purchase of Hi Viz vests (ref1819-055)	£98.81		
		£539.66	1075
Karen Evans collection of Village News from Cirencester on 27 <sup>th</sup> November 2018 39 miles at 45p per mile (ref 1819-056)		£17.55	1076
Cotswold District Council printing			
• November Village News (ref 1819-052)	£163.20		
• Printing fliers (ref 1819-052)	£24.06		
		£187.26	1077