

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14th MAY 2019
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)
James Cornish

Yvonne Pirso (until the point indicated below)
Helen Wells

Also Present:

Shaun Cullimore (Clerk), four representatives of Chancerygate (prospective developers of the former Vibixa site), and three members of the public.

19/84 APOLOGIES

Cllr. John Conmee, Borough/County Cllr. Bernard Fisher, Borough Cllr. Flo Clucas.

19/85 DECLARATIONS OF INTEREST

None.

19/86 PRESENTATION BY CHANCERYGATE

Chancerygate is a development company that buys industrial sites and speculatively redevelops them and leases the units. The company is in the process of acquiring the former Vibixa site on the corner of Wymans Lane and Runnings Road. The intention is to submit the planning application in June, acquire the site in July and start demolition in August.

A number of points were raised by the Council.

- The developers were including provision for cycle parking inside the units but not for customers
- The deliveries for the construction phase should take place outside peak hours
- All offloading of materials should take place on site
- The safety of children walking to school along Wymans Lane should be of paramount concern
- Signage and lighting should not be distracting to drivers or annoying to residents
- Once the units are occupied the effect on local traffic will be dependent on the types of business leasing the units, similarly noise
- In response to a question about social responsibility Chancerygate confirmed that they have a budget for community engagement and would welcome a dialogue

The Council thanked the Chancerygate team for the opportunity to view and discuss their proposals.

19/87 ADJOURNMENT FOR THE PUBLIC SESSION

Three members of the public were present. Parents of schoolchildren were regularly parking across driveways and sitting in their cars with the engines running. This behaviour endangers the children and inconveniences the residents. Cllr. Cornish had visited local residents to discuss the situation. A PCSO had also observed what was occurring.

The possibility of having a walking bus from Seasons into the back of the school was discussed.

ACTION 19/87/1 – Clerk to ask Seasons if they would be prepared to support access to the rear of the school.

It might be appropriate for the parish Council to facilitate a meeting of residents, the school and the police.

Cllr. Pirso had to leave the meeting.

19/88 MINUTES OF PREVIOUS MEETING

The Council **RESOLVED** to accept the minutes of 9th April 2019 as a true record.

19/89 MATTERS ARISING

ACTION 18/178/1 – The Clerk to raise cycle path issues with Cllr. Fisher. Wrote on 4th December, response awaited. The Clerk will remind Cllr. Fisher. **Action continues.**

19/90 ACCOUNTS PAYABLE

Details of all the month's payments are shown in appendix 1.

19/91 PLANNING AND LICENSING

No planning applications were considered.

There were no licencing applications to consider.

19/92 ANNUAL GOVERNANCE STATEMENT

The Council **RESOLVED** to complete the Annual Governance Statement with positive answers to all questions. Cllr. Allen, as Chairman, duly signed.

19/93 ACCOUNTING STATEMENTS 2018-2019

The Clerk had circulated the Accounting Statements, which the Council **RESOLVED** to accept. Cllr. Allen, as Chairman, duly signed.

19/94 BANK RECONCILIATION STATEMENT FOR 31st MARCH 2019

The Clerk had circulated the Bank Reconciliation Statement, which the Council **RESOLVED** to accept. Cllr. Allen, as Chairman, duly signed.

19/95 ANNUAL PARISH MEETING

The meeting would take place on 16th May at 7:30pm. It was **RESOLVED** to offer light refreshments. Cllr. Wells agreed to do a talk on the Cheltenham Local Plan and the Local Green Space. The meeting would be preceded by a defibrillator familiarisation session lead by a local paramedic.

19/96 SUNDIAL MOSAIC

Cllr. Allen had contacted a company that builds and restores mosaics. On viewing photographs the company had concluded that the structural problems would have to be addressed by appropriate tradespeople before the mosaic areas could be restored.

19/97 SPEED REDUCTION INITIATIVES

The Clerk reported that Rob Vale (GCC Highways) had at last been in touch with a plan for traffic monitoring.

19/98 INCONSIDERATE PARKING OUTSIDE THE SCHOOL

This matter was addressed during the public session.

19/99 HEDGE ALONG MANOR ROAD

Once again the hedge along Manor Road had grown to the point where the pavement was becoming impassable, particularly for pushchairs and wheelchairs. The Clerk was negotiating with Spirax Sarco to get it cut.

19/100 VILLAGE HALL MANAGEMENT

Cllr. Cornish reported that the new committee were starting to look at governance/process issues.

The bar had been opened to the public on the previous Friday night. This had been popular and very successful.

It was agreed that it would no longer be necessary to have a standing item for this topic. Cllr. Cornish, as the Parish Council's representative, would report to the Council as and when necessary.

19/101 NOTICEBOARD

The Clerk reported that Rob Vale (GCC Highways) had said that Ringway, the new GCC Highways contractor, would be instructed to install the posts for the new noticeboard.

19/102 CHELTENHAM LOCAL PLAN

Cllr. Wells had met with Cheltenham Borough Council and LEGLAG (Leckhampton action group) to oppose any possible cuts to the Local Green Space. All the evidence previously prepared for the JCS consultation had been passed to Cheltenham Borough Council.

Cllr. Clucas planned to propose a motion of support to the Borough Council.

19/103 GDPR

The Council **RESOLVED** to accept the privacy notices circulated by the Clerk. They are based on NALC guidance.

19/104 EMERGENCY PLANNING

This item was deferred.

19/105 USE OF SOCIAL MEDIA

The Clerk passed some comments on the documents to Cllr. Cornish.

Cllr. Cornish suggested that a separate meeting be convened to discuss the implementation details.

19/106 EVENING TRAINING FOR MEMBERS

Parish council elections in Tewkesbury have been concluded.

ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places.

19/107 RISK MANAGEMENT

This topic was deferred.

19/108 REPORTS

None.

The meeting closed at 9:55pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

Description	Amount	Cheque Number
Clerk salary and expenses (refs 1920-003, 1920-004, 1920-005 and 1920-007)	£455.43	1094
Renewal of registration with the Information Commissioner's Office (1920-008)	£40.00	1095
K. Evans collection of April Village News on 26 th March (ref 1920-006)	£17.55	1096