

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 12<sup>th</sup> NOVEMBER 2019  
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)  
James Cornish

Yvonne Pirso  
Helen Wells

Also Present:

Shaun Cullimore (Clerk), County and Borough Councillor Bernard Fisher, three members of the public.

**19/201 APOLOGIES**

Cllr. John Conmee, Borough Councillor Flo Clucas.

**19/202 DECLARATIONS OF INTEREST**

None.

**19/203 ADJOURNMENT FOR THE PUBLIC SESSION**

Three members of the public were present.

Flooding in Manor Road and Church Road due to blocked gullies mean that pedestrians are getting splashed by passing cars. Cllr. Fisher agreed to take up the matter with the County Council.

The hedge along the footpath between Rivelands Road and Quat Goose Lane needs cutting. The overgrown hedge and the cycle barrier at the entrance to the path make passage difficult for people with walking aids. Cllr. Fisher again agreed to take up the matter with the County Council.

Members of the public complained that the 60mph speed limit along Manor Road is excessive. The Parish Council agrees with this view and has campaigned over a number of years for the limit to be reduced to 30mph.

**19/204 MINUTES OF PREVIOUS MEETING**

The Council **RESOLVED** to accept the minutes of 8<sup>th</sup> October 2019 as a true record.

**19/205 MATTERS ARISING**

ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places. It was agreed that it would now be more sensible to hold the training in January. **Action continues.**

ACTION 19/150/1 – Clerk to request a method statement for dealing with the asbestos present in the Vibixa site. The Clerk had corresponded with the planning officer. He had been told that any monitoring of the work would be the responsibility of the Health and Safety Executive. Action complete.

ACTION 19/166/1 – Clerk to invite Chris Mead to a Parish Council meeting. It was agreed that Mr. Mead be invited to the December meeting. **Action continues.**

ACTION 19/169/1 – Cllr. Pirso to approach the school head teacher with a view to the school being represented at a meeting on the parking situation. Cllr. Pirso had spoken to Mr. Mills, head teacher. Mr. Mills shares our concerns. Cllr. Pirso will arrange a meeting including Mr. Mills and the local PCSO. **Action continues.**

ACTION 19/195/1 – Cllr. Cornish to set up an informal meeting between the Parish Council and the Village Hall Committee. Cllr. Cornish had been in touch with Ben Williams, Chairman of the Village Hall Committee and would try to set up a meeting before Christmas. **Action continues.**

ACTION 19/197/1 – The Clerk to purchase the Glasdon bench. The order had been placed. Action complete.

#### **19/206 ACCOUNTS PAYABLE**

Details of all the month's payments are shown in appendix 1.

#### **19/207 PLANNING AND LICENSING**

- 19/01260/OUT – Revised plans for the development at the junction of Manor Road and Runnings Road. It was **RESOLVED** that the Parish Council would object to the application on the basis that, whilst a safety audit had been conducted, no analysis had been done on traffic congestion which is already a major problem during the rush hour periods. Vehicle delivery trucks servicing the van dealership across the road also compound the problem. It is also a concern that the L shaped building appears to now be closer to the Manor Road pavement with no screening. The Parish Council is pleased to note that one of the proposed access points to the site has been removed. If the application is permitted the Parish Council would like to be assured that (1) a pedestrian crossing point close to the T junction would be maintained, (2) the footpaths will be a minimum of 2m in width, (3) work on the development will not commence until the owner has right of way over the farm entrance road and (4) the developer has a plan for managing the construction traffic at the busy junction.

#### **19/208 BUDGET FOR 2020-2021**

The Clerk had distributed a draft budget for 2020-2021. It was unclear whether the Council would have to make a contribution towards costs of snow ploughing. It was agreed that a line item of £200 for winter maintenance be added to the budget. With this change the Council **RESOLVED** to accept the budget.

#### **19/209 SUNDIAL MOSAIC**

Nothing to report.

#### **19/210 SPEED REDUCTION INITIATIVES**

The previous meeting had agreed that the lack of response from the County Council should be escalated to Peter Bungard, the Chief Executive of the County Council.

**NEW ACTION 19/210/1** – Clerk to send a summary of the issues outstanding with the County Council to the Chief Executive.

**19/211 INCONSIDERATE PARKING OUTSIDE THE SCHOOL**

See action 19/169/1 above.

**19/212 NOTICEBOARD**

The noticeboard had finally been installed.

**19/213 CHELTENHAM LOCAL PLAN**

A public consultation session had taken place in the Village Hall earlier in the day. However, it had been arranged at short notice and had received very little publicity.

**NEW ACTION 19/213/1** – Clerk to respond positively on behalf of the Parish Council to the Local Green Space proposals.

All councillors were asked to submit individual responses, and to support other LGS proposals around Cheltenham.

**19/214 EMERGENCY PLANNING**

This item was deferred.

**19/215 USE OF SOCIAL MEDIA**

Due to work commitments Cllr. Cornish had not been able to progress this.

**NEW ACTION 19/215/1** – Cllr. Cornish to distribute the documents to the Council as they stand and to make the Facebook site live.

**19/216 RISK MANAGEMENT**

This item was deferred.

**19/217 VILLAGE HALL**

A number of significant investments had been made in the hall, including ambient cooling for the cellar (using air from outside the building when it is cold enough), a new television and external LED lights.

**19/218 BENCH FOR THE AMENITY AREA**

The bench is on order.

**NEW ACTION 19/218/1** – Clerk to make arrangements for the concrete base for the bench to be constructed.

**19/219 WAR MEMORIAL**

No progress.

**19/220 TABLETS FOR COUNCILLORS**

The Clerk suggested that it would help GDPR compliance if the councillors were provided with tablets exclusively for Parish Council business. The councillors did not want to have to carry an extra device. It was agreed that at the next meeting a “technical session” would be held to assist councillors to use the Parish Council email addresses rather than personal ones.

**19/221 REPORTS**

The Council was grateful to receive a written report from Cllr. Flo Clucas, which was read out.

Cllr. Fisher reported that the footpath from the “D” in Hyde Lane had been reopened. The Borough Council had spent £37m buying land for the Cyber Park development. A decision on making Junction 10 four way should be made by January. The Highways department is disorganised and unresponsive. A new manager has been appointed.

Cllr. Cornish reported that the overgrown hedge in the Seasons field behind the houses in Church Road continues to be a problem. He also noted that the government was promoting a funding stream for reducing carbon emissions. Cllr. Fisher responded that the Borough Council will be appointing a new cabinet member for climate change.

Cllr. Allen reported that a home owner in Wymans Lane had constructed a large extension. He was not aware that planning permission had been sought.

Cllr. Allen noted with concern that the Borough Council were closing a number of public conveniences. Apparently a consultation exercise had taken place though no-one was aware of it.

The meeting closed at 9:40pm.

Signed:	Date:
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**APPENDIX 1 – LIST OF PAYMENTS**

<b>Description</b>	<b>Amount</b>	<b>Cheque Number</b>
Clerk salary and expenses (ref 1920-045)	£451.37	1112
Karen Evans collection of October Village News (ref 1920-044)	£17.55	1113