

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14th JANUARY 2019
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)
James Cornish

Yvonne Pirso
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Flo Clucas (Borough Councillor)

20/1 APOLOGIES

Cllr. John Conmee, Borough and County Cllr. Bernard Fisher

20/2 DECLARATIONS OF INTEREST

None.

20/3 ADJOURNMENT FOR THE PUBLIC SESSION

No members of the public were present.

20/4 MINUTES OF PREVIOUS MEETING

The Council **RESOLVED** to accept the minutes of 10th December 2019 as a true record.

20/5 MATTERS ARISING

ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places. The target was now February. **Action continues.**

ACTION 19/166/1 – Clerk to invite Chris Mead to a Parish Council meeting. Mr. Mead was invited to, and attended, the December meeting. Action complete.

ACTION 19/169/1 – Cllr. Pirso to approach the school head teacher with a view to the school being represented at a meeting on the parking situation. Cllr. Pirso had spoken to Mr. Mills, head teacher. Mr. Mills shares our concerns. Cllr. Pirso will arrange a meeting including Mr. Mills and the local PCSO. **Action continues.**

ACTION 19/195/1 – Cllr. Cornish to set up an informal meeting between the Parish Council and the Village Hall Committee. Cllr. Cornish felt it would be too difficult to get everyone together and would draft a letter to GRCC asking on what basis they had advised the Village Hall Committee that they own the Village Hall. **Action continues.**

ACTION 19/210/1 – Clerk to send a summary of the County Council issues outstanding to the GCC Chief Executive. **Action continues.**

ACTION 19/213/1 – Clerk to respond positively on behalf of the Parish Council to the Local Green Space proposals. The Clerk had made a submission on behalf of the Parish Council. Action complete.

ACTION 19/215/1 – Cllr. Cornish to distribute the Social Media documents to the Council

as they stand and to make the Facebook site live. **Action continues.**

ACTION 19/218/1 – Clerk to make arrangements for the concrete base for the bench to be constructed. Three quotes had been obtained and would be considered in this meeting. Action complete.

ACTION 19/224/1 – Clerk to raise again with the Borough Council the issue of plastic bottles being left on the football pitches. **Action continues.**

ACTION 19/224/2 – Clerk to write to the police regarding nitrous oxide cannisters being left in the Village Hall car park. **Action continues.**

ACTION 19/224/3 – Clerk to write to the County Council regarding blocked drains in Manor Road. The Clerk had done this. Action complete.

ACTION 19/228/1 – Clerk to write to the planning officer pointing out the issues with the proposed footpath diversion (19/02306/FTP). The Clerk had submitted comments. Action complete.

ACTION 19/228/2 – Clerk to refer the proposed footpath diversion (19/02306/FTP) to John Heathcott, footpaths officer. The Clerk had corresponded with Mr. Heathcott, who had confirmed that the proposed diversion made official the line of the footpath as walked. Action complete.

ACTION 19/237/1 – Clerk to ask the supplier for a delivery date for the bench. The Clerk had contacted the supplier and the bench was now in the possession of Cllr. Wells. Action complete.

20/6 ACCOUNTS PAYABLE

Details of all the month's payments are shown in appendix 1.

20/7 PLANNING AND LICENSING

- 19/01998/REM – Brockhampton Lane development. The Council agreed to submit Cllr. Allen's draft comments. The Council would also wish to review any street lighting proposals.
- 19/02476/FUL – No objection.
- 20/00014/CONDIT – No details of the plant to be installed are included in the application. The possible environmental impact should be questioned.
- 20/00025/FUL – No objection.
- 20/00015/FUL – The Council agreed to submit Cllr. Allen's draft comments. The concentration of equipment in this area could prevent the development of the two mini roundabouts into a more workable traffic management solution.

There were no licensing matters to consider.

20/8 REPORT FROM CLLR. CLUCAS

Cllr. Clucas reported that Cllr. Fisher was involved in a meeting on the traffic modelling that would feed into future development planning. Cheltenham is 507 homes short of meeting its 5 year land supply target and this could compromise the ability of the Borough Council to control development.

A pedestrian tripped on a poorly maintained pavement in Dark Lane. It took the County Council 8 months to respond.

Flooding outside the school continues to be a problem.

The dog bin installed in Stantons Drive must be used or it will be removed. Cllr. Wells observed that the state of the ground following the wet weather made dog walking in the area very difficult at present.

Buses passing along Windyridge Road and Stantons Drive experience difficulties due to parked cars. Designated passing points are being considered by the County Council.

The Parish Council confirmed to Cllr. Clucas that they would welcome having a voice on the CIL (Community Infrastructure Levy) Governance Committee.

Cllrs. Clucas and Pirso had to leave the meeting at this point.

20/9 SUNDIAL MOSAIC

Nothing to report.

20/10 SPEED REDUCTION INITIATIVES

The Council had received a copy of the traffic survey conducted in the parish.

NEW ACTION 20/10/1 – Cllr. Allen to draft a response.

Cllr. Cornish would like to see a traffic survey of Hayden Road.

It is unclear whether the traffic modelling being undertaken by the County Council matches the real data.

20/11 INCONSIDERATE PARKING OUTSIDE THE SCHOOL

The Clerk had received a complaint from a resident and had outlined the initiatives the Council is taking.

The matter is a problem common to all the Cheltenham parishes and has been placed on the C5¹ agenda.

20/12 CHELTENHAM LOCAL PLAN

We await the conclusions of the Planning Inspector.

20/13 EMERGENCY PLANNING

This item was deferred.

¹ The meetings held between Cheltenham Borough Council and the five Cheltenham parishes.

20/14 USE OF SOCIAL MEDIA

GAPTC² are preparing advice and/or training on the subject. Cllr. Allen suggested that when Cllr. Cornish's documents are ready they are also shared with GAPTC.

20/15 RISK MANAGEMENT

This item was deferred.

20/16 VILLAGE HALL

The Village Hall Committee are unhappy that the lease for the car park is a contract between the Borough Council and the Parish Council rather than the Committee.

20/17 BENCH FOR THE AMENITY AREA

The Clerk had obtained quotes for the installation of the bench from three companies with 100% positive feedback on mybuilder.com. The Council **RESOLVED** to accept the quote for £550 from TC General Building & Landscaping, which was the lowest.

20/18 WAR MEMORIAL

The Clerk had been put in touch with Catherine McGirr, Church Buildings Administrator, Diocese of Gloucester. Ms. McGirr informed the Clerk that when restoration work is undertaken a faculty fee of £306 including VAT will be payable. Ms. McGirr had given the Clerk a list of stone conservation specialists.

20/19 ASSET REGISTER

The Clerk had added the bench to the Asset Register. With one spelling correction the Council **RESOLVED** to accept the revised document.

20/20 APPOINTMENT OF INTERNAL AUDITOR

The Council **RESOLVED** to continue to use the internal audit service provided by GAPTC.

20/21 FINANCIAL POSITION AS OF 31ST DECEMBER 2019

The Clerk provided a report of the Council's financial position to members.

The Clerk informed the Council that Mr. Brown, Allotments Manager, had collected all the rents due. The Council expressed its appreciation.

20/22 REPORTS

Cllr. Wells asked the Clerk to send out a summary of the dates of the consultation events for the Cyber Community and the Local Transport Plan.

Cllr. Cornish asked that Air Quality Monitoring be added as an agenda item for the next meeting.

Unconfirmed Minutes of Swindon Parish Council 14th January 2019

The meeting closed at 9:35pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

Description	Amount	Cheque Number
Clerk salary and expenses (ref 1920-059)	£454.87	1119
Ian Brown allotment expenses (ref 1920-061)	£17.83	1120