

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 11th FEBRUARY 2020
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)
Yvonne Pirso

Helen Wells

Also Present:

Shaun Cullimore (Clerk).

20/23 APOLOGIES

Cllr. James Cornish.

20/24 DECLARATIONS OF INTEREST

None.

20/25 ADJOURNMENT FOR THE PUBLIC SESSION

No members of the public were present.

20/26 MINUTES OF PREVIOUS MEETING

The Council **RESOLVED** to accept the minutes of 14th January 2020 as a true record.

20/27 MATTERS ARISING

ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places. **Action continues.**

ACTION 19/169/1 – Cllr. Pirso to approach the school head teacher with a view to the school being represented at a meeting on the parking situation. Cllr. Pirso had spoken to Mr. Mills, head teacher. Cllr. Pirso had emailed the local PCSO but had not received a reply. **Action continues.**

ACTION 19/195/1 – Cllr. Cornish to set up an informal meeting between the Parish Council and the Village Hall Committee. Cllr. Cornish felt it would be too difficult to get everyone together and would draft a letter to GRCC asking on what basis they had advised the Village Hall Committee that they own the Village Hall. **Action continues.**

ACTION 19/210/1 – Clerk to send a summary of the County Council issues outstanding to the GCC Chief Executive. **Action continues.**

ACTION 19/215/1 – Cllr. Cornish to distribute the Social Media documents to the Council as they stand and to make the Facebook site live. **Action continues.**

ACTION 19/224/1 – Clerk to raise again with the Borough Council the issue of plastic bottles being left on the football pitches. The Clerk had written to Adam Reynolds (CBC). The football teams would be reminded of their responsibilities. Action complete.

ACTION 19/224/2 – Clerk to write to the police regarding nitrous oxide cannisters being left in the Village Hall car park. **Action continues.**

ACTION 20/10/1 – Cllr. Allen to draft a response to the traffic data from the survey conducted in the parish. **Action continues.**

20/28 VICE-CHAIRMAN OF THE COUNCIL

The Council had been sorry to hear of the resignation from the Council of Vice-Chairman John Conmee. John had served on the Council for a number of years and his contribution was much appreciated.

Given the number of vacancies that now exist the Council **RESOLVED** not to elect a Vice-Chairman at this time.

20/29 ACCOUNTS PAYABLE

Details of all the month's payments are shown in appendix 1.

20/30 PLANNING AND LICENSING

The only planning application received was to reduce two trees at Swindon Manor. The members had not yet seen the application.

Cllr. Allen expressed concern at the number of trees being lost in the parish and asked the Clerk to see if the Borough Council Tree Officer would be prepared to take a look and advise.

NEW ACTION 20/30/1 – Clerk to contact CBC Tree Officer.

Residents close to the former Vibixa site had suffered noise during the demolition of the main building. The Clerk was asked to contact the developer to establish the plans for the remaining work.

NEW ACTION 20/30/2 – Clerk to contact the developer of the former Vibixa site to establish the timescales for the remaining work.

There were no licensing matters to consider.

Members had prepared a letter regarding the Cyber Central Garden Community.

NEW ACTION 20/30/4 – Clerk to send letter regarding the proposals for a Cyber Central Garden Community.

20/31 SUNDIAL MOSAIC

Nothing to report.

20/32 SPEED REDUCTION INITIATIVES

See action 20/10/1 above.

20/33 INCONSIDERATE PARKING OUTSIDE THE SCHOOL

See action 19/169/1 above.

20/34 CHELTENHAM LOCAL PLAN

We await the conclusions of the Planning Inspector.

20/35 EMERGENCY PLANNING

This item was deferred.

20/36 USE OF SOCIAL MEDIA

The item was deferred.

20/37 RISK MANAGEMENT

The item was deferred.

20/38 VILLAGE HALL

The item was deferred.

20/39 BENCH FOR THE AMENITY AREA

The Clerk informed the Council that the selected contractor had not been very communicative and had failed to start the work on the agreed date. The Council **RESOLVED** to terminate the relationship and to offer the work to the contractor with the next lowest quote.

20/40 WAR MEMORIAL

The Clerk had done some research into the war memorial. The memorial has the reference 20864 on the Imperial War Museum [war memorials register](#). The register states that the memorial is the responsibility of St. Lawrence Church, so ownership still appears to be in doubt.

The memorial is recorded on [War Memorials Online](#). The following references all refer to the same memorial.

- WMO131281
- WMO198401
- WMO103197

It is vital that ownership be established beyond doubt as the Council does not have a legal power to spend money on church property.

20/41 AIR QUALITY

Cllr. Cornish had requested that this topic be added to the agenda. In his absence discussion of the topic was deferred.

20/42 INTERNAL AUDIT

The Clerk had agreed a date of 17th March 2020 for the annual internal audit.

20/43 REPORTS

The Borough Council is going to plant 200 young trees in the park and asked if people might like to be involved. Cllr. Pirso expressed interest. It might also be appropriate to involve the school.

Unconfirmed Minutes of Swindon Parish Council 11th February 2020

The Clerk is organising a litter pick as part of the Great British Spring Clean that will take place between 20th March and 13th April. Spirax Sarco are happy to be involved.

Cllr. Allen asked about the gatepost that had been knocked over in the park. There is a plaque on it that should be reinstated if the post needs to be replaced.

It was agreed that the Annual Parish Meeting should be put onb the agenda of the next meeting. The possibility of a joint event with the Village Hall Committee was discussed.

The meeting closed at 8:45pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

Description	Amount	Cheque Number
Cotswold District Council (ref 1920-064) <i>Cheque signed in advance of the meeting</i>	£229.51	1121
Clerk salary and expenses (ref 1920-065)	£447.18	1122
Society of Local Council Clerks membership for Clerk for 2019-2020 (ref 1920-066, 1920-067)	£149.00	1123
Karen Evans collecting the Village News from Cirencester on 27 th January 2020 (ref 1920-068)	£17.55	1124