

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 8th SEPTEMBER 2020 AT 7:30PM

Due to the COVID-19 virus pandemic this meeting was conducted as an audio/video conference in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Parish Councillors Present:

Peter Allen (Chairman)
Yvonne Pirso

Helen Wells

Also Present:

Shaun Cullimore (Clerk)

20/149 APOLOGIES

James Cornish, Arran Stibbe.

20/150 DECLARATIONS OF INTEREST

None.

20/151 ADJOURNMENT FOR THE PUBLIC SESSION

No members of the public were present.

20/152 MINUTES OF PREVIOUS MEETING

The Council **RESOLVED** to accept the minutes of 11th August 2020 as a true record.

20/153 MATTERS ARISING

ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places. **Action continues.**

ACTION 19/169/1 – Cllr. Pirso to approach the school head teacher with a view to the school being represented at a meeting on the parking situation. Cllr. Pirso had spoken to Mr. Mills, head teacher. Cllr. Pirso had emailed the local PCSO but had not received a reply. Members noted that the County Council is implementing a school street scheme that will close outside three schools at peak times. **Action continues.**

ACTION 19/195/1 – Cllr. Cornish to set up an informal meeting between the Parish Council and the Village Hall Committee. Cllr. Cornish felt it would be too difficult to get everyone together and would draft a letter to GRCC asking on what basis they had advised the Village Hall Committee that they own the Village Hall. **Action continues.**

ACTION 19/210/1 – Clerk to send a summary of the County Council issues outstanding to the GCC Chief Executive. **Action continues.**

ACTION 20/78/1 – All to consider how our working methods could be improved. **Action continues.**

ACTION 20/89/1 – Clerk to review and publish the Social Media Policy. **Action continues.**

ACTION 20/115/1 – Clerk to share our thoughts on Elms Park traffic issues with Chris Mead (County Council) with a view to getting some Section 106 money invested in mitigation. Our map of possible traffic calming measures should also be sent. **Action continues.**

ACTION 20/116/1 – Cllr. Pirso to write to the Head Teacher asking that a note be sent to parents in September advising them about parking protocols. It was too late to do this. This will be rolled into action 19/169/1. Action discontinued.

ACTION 20/120/1 – Clerk to obtain the names and addresses of the volunteers from Cllr. Cornish and then write a letter of thanks. Action complete.

ACTION 20/124/1 – Clerk to establish who owns the track by Next. **Action continues.**

ACTION 20/126/1 – Clerk to ask Ian Brown if bonfires could be minimised. Action complete.

ACTION 20/126/2 – Clerk to add the fact that accidents had happened at the mini roundabout on Hayden Road to the matters to be reported to Chris Mead (Cllr. Cornish to supply the words). **Action continues.**

ACTION 20/138/1 – Clerk to email swindonvillagehall@gmail.com about the outstanding rent payment. Action complete (but no reply received).

20/154 ACCOUNTS PAYABLE

Payments approved at this meeting or between meetings are shown in appendix 1.

20/155 PLANNING AND LICENSING

- 20/01388/FUL – Roof window at 120 River Leys (retrospective). The Council **RESOLVED** to raise no objection.
- 20/01332/ADV – Sign for Village Hall. The Council **RESOLVED** to raise no objection.

The Council had been informed of plans for the naming of roads on the new Brockhampton Lane development, but had not been consulted. Mrs. Allen had submitted some ideas.

NEW ACTION 20/155/1 – Clerk to ask CBC for the Parish Council to be consulted on road naming in the Manor Road development.

There were no licensing matters to consider.

20/156 COUNCIL RESPONSE TO CORONAVIRUS PANDEMIC

The Clerk reported that people receiving support were paying their bills promptly. At the time of the meeting the Council was owed approximately £600.

Despite the existence of the Community Hub, Richard Gibson (CBC) has stated that parishes should feel free to establish their own volunteer-based support networks. All the Cheltenham parishes have reported that communication with the Borough and County

Councils had been difficult. Some people who had stepped up as volunteers for the Hub had heard nothing.

20/157 EMERGENCY PLANNING

GCC are seeking to identify appropriate contacts and also buildings that could be used in times of emergency. They plan to inspect the buildings to assess their suitability.

20/158 USE OF SOCIAL MEDIA

See continuing action 20/89/1 above.

20/159 VILLAGE HALL

Karren Parsons had again raised the "issue" of the ownership of the Village Hall. See action 19/195/1 above.

20/160 COUNCIL WORKING METHODS

This matter was deferred.

20/161 SUNDIAL MOSAIC

Cllr. Allen was of the opinion that the core sundial functionality could be retained but it might be appropriate to have a new theme.

20/162 SPEED REDUCTION INITIATIVES

See actions 20/115/1 and 20/126/2.

20/163 CAR PARKING AT SCHOOL

See action 19/169/1 and 20/116/1 above.

20/165 CLERK'S SALARY

The Clerk is paid in accordance with the Local Government pay scales (as stated in the contract of employment). A national agreement on clerks' salaries for 2020-2021 has been reached. For the Clerk's grade (SCP12) the hourly rate has been increased from £11.221 to £11.530. The new rate applies from 1st April 2020. The Council **RESOLVED** to implement this increase.

20/166 GROWING OUR COMMUNITIES FUND

The candidate projects were identified as:

- The Amenity Area
- The path by the gym
- The path by Next
- The area near the stile in the park

20/167 REPORTS

Cllr. Wells had been told that consultations were taking place on M5 Junction 10. Cllr. Wells would forward details to the Clerk so that the Council's interest could be registered.

There have been major car parking issues outside Seasons and along Wymans Lane when football matches are on at Seasons and in the park. The situation may be worse

than normal because car sharing is discouraged due to the pandemic.

NEW ACTION 20/167/1 – Clerk to ask Cheltenham Town FC and CBC if something can be done to minimise disruption to residents.

The meeting closed at 9:05pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

<u>Description</u>	<u>Amount</u>	<u>Cheque Number</u>
Clerk salary and expenses for July (ref 2021-022, 2021-032, 2021-033, 2021-034, 2021-035)	£465.76	1145
Cheque void – incorrectly completed and replaced by 1148	£0.00	1146
Karen Evans reimbursement for travel picking up Village News (ref 2021-066)	£17.55	1147
Clerk salary and expenses for August (ref 2021-041, 2021-043, 2021-044, 2021-046, 2021-067)	£479.88	1148