

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 8<sup>th</sup> AUGUST 2022 AT 7:30PM  
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Lisa Whitaker (Chair)  
Alison Berry  
Natalie Blankley

Sharon Collicutt  
Helen Wells

Also Present:

Shaun Cullimore (Clerk).

**22/137 APOLOGIES**

James Cornish, County and Borough Councillor Bernard Fisher and Borough Councillor Flo Clucas.

**22/138 DECLARATIONS OF INTEREST**

None.

**22/139 ADJOURNMENT FOR THE PUBLIC SESSION**

No members of the public were present.

**22/140 MINUTES OF PREVIOUS MEETING**

The Council **RESOLVED** to accept the minutes of 11<sup>th</sup> July 2022 as a true record.

**22/141 MATTERS ARISING**

ACTION 22/88/1 – The Clerk to implement the change to Standing Order 18. The Clerk had revised the document as agreed and uploaded it to the website. Action complete.

ACTION 22/95/1 – Cllr. Cornish to produce a business plan for the resolution of the issue of the purchase or rental of the village hall car park. Action continues, but see item 22/146 below.

ACTION 22/105/1 – The Clerk to raise the decimated hedge in Morris Hill Close with the Cheltenham Borough Council Green Space team. The Clerk got in touch with the County Council. A representative agreed that the hedge was on Gloucestershire Highways land and should not have been cut. He would follow up the matter with the resident. Action complete.

ACTION 22/105/2 – The Clerk to include in the next Village News article a piece about the hedgerows. A piece was included in the July/August edition. Action complete.

ACTION 22/110/1 – The Clerk to contact the Borough Council to state our position in respect of the car park, to request evidence that the play area is safe, to seek evidence of recent safety inspections and to request that the Parish Council has a presence at the next inspection. The Clerk had written to CBC but had not received a reply. Action continues.

ACTION 22/110/2 – The Clerk to ask in the Village News for evidence of children

sustaining injuries in the play area. This was included in the July/August edition. Action complete.

ACTION 22/113/1 – The Clerk to ask representatives of the M5 Junction 10 team to attend a Parish Council meeting. Action continues.

ACTION 22/115/1 – Cllr. Cornish to source a laptop and a conference speaker. A conference speaker had been purchased. Action continues in respect of the laptop.

ACTION 22/116/1 – The Clerk to progress “out of hours” training. Action continues.

ACTION 22/119/2 – The Clerk to approach John Heathcott to ask him his view of our footpaths. The Clerk had been in touch with John. He had confirmed that many of our paths are badly overgrown and that action from GCC Rights of Way is unlikely. Members also noted that the track at the back of seasons is virtually impassable. Action continues.

ACTION 22/119/3 – The Clerk to press the County Council to refresh and replenish the grit bins. The County Council had agreed to include the three Parish Council bins on their schedule for replenishment. Action complete.

ACTION 22/119/4 – Cllr. Collicutt to pursue funding opportunities with local businesses. Cllr. Collicutt had drafted a letter for the Clerk to review. Action continues.

ACTION 22/119/5 – The Clerk to ask the Borough Council to get the recycling bins emptied more frequently. Action continues.

ACTION 22/126/1 – Cllr. Blankley to contact Chris Chevasse (CBC) to establish which trees within the Elms Park development are subject to Tree Protection Orders (TPOs). Action complete.

ACTION 22/126/2 – Cllr. Cornish to confirm arrangements for the planning public meeting on 22<sup>nd</sup> July with the Village Hall Committee. Action complete.

ACTION 22/126/3 – Cllr. Wells to put together a presentation on the Elms Park and Home Farm developments. This was completed and presented at the planning public meeting on 22<sup>nd</sup> July. Action complete.

ACTION 22/126/4 – Cllr. Cornish to put together a leaflet on the Elms Park and Home Farm developments advising residents what they should consider. Action complete.

ACTION 22/126/5 – Clerk to set up an email address ‘[planning@swindonparish.org.uk](mailto:planning@swindonparish.org.uk)’ to collect comments from residents. Action continues.

ACTION 22/126/6 – Cllr. Whittaker to request leaflets and information from Ridge. Action complete.

ACTION 22/127/1 – Cllr. Fisher to let us know if CBC have revised the price. Cllr. Fisher had emailed feedback to the Clerk. See item 22/146 below. Action complete.

ACTION 22/127/2 – Cllr. Cornish to contact Alexis regarding our Build Back Better fund application. Cllr. Fisher had emailed feedback to the Clerk. See item 22/146 below. Action complete.

ACTION 22/136/1 – Clerk to obtain schedule of footpath maintenance from GCC. Action continues.

ACTION 22/136/2 – Clerk to set up a Parish Council email address for Cllr. Blankley. Action complete.

**22/142 FINANCIAL MATTERS**

Members **RESOLVED** to approve the payments shown in Appendix 1.

**22/143 INCOME AND EXPENDITURE AGAINST BUDGET FOR FIRST QUARTER**

Members noted receipt of the report.

**22/144 BANK RECONCILIATION**

Members noted receipt of the bank reconciliation for 30<sup>th</sup> June 2022.

**22/145 PLANNING AND LICENSING**

- 22/01361/FUL – The Council reviewed the documents and **RESOLVED** to make no objection.
- Home Farm pre-application consultation – It was agreed that the Parish Council's submission would be based on a submission made by Cllr. Wells. Members agreed a number of issues. Cllr. Wells emailed the relevant material to the Clerk.

**ACTION 22/145/1** – The Clerk to draft a response to the Home Farm pre-application consultation, send it to members for review and submit the agreed position.

**ACTION 22/145/2** – The Clerk to invite John Rowley (CBC officer) to a meeting to discuss Local Green Space.

**22/146 VILLAGE HALL CAR PARK**

The Council **RESOLVED** to keep confidential the conclusion of the discussion of this topic due to commercial sensitivity. A separate report has been prepared covering the Parish Council's negotiating position in respect of the purchase or continued leasing of the Village Hall car park.

**22/147 WINTER PREPARATIONS**

Cllr. Berry had agreed to take on the role of snow warden. Cllr. Berry also agreed to take on the role of flood warden.

**ACTION 22/147/1** – Clerk to notify the appropriate authorities that Cllr. Berry is our flood warden.

Members expressed concern that with rapidly increasing food and fuel prices and the possibility of a further pandemic local people could be facing hardship. It was agreed that the Parish Council will need to be in a position to respond.

It was agreed that, as we approach winter, we will put advice to residents in the Village News.

**22/148 REPORTS**

Cllr. Collicutt asked that the trees in the Amenity Area overhanging the back gardens in Manor Court be cut back. The Clerk said he would include the necessary works on the application to fell the diseased chestnut tree.

Cllr. Blankley said that she would like to see regular features on green/sustainability issues in the Village News to maintain some momentum.

The meeting closed at 9:39pm.

Signed:	Date:
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**APPENDIX 1 – APPROVED PAYMENTS**

<b>Description</b>	<b>Cheque</b>	<b>Amount</b>
Clerk salary and expenses for June <i>(ref 2223-020, 021, 023, 024)</i>	1207	£491.24
Karen Evans collecting the July Village News <i>(ref 2223-022)</i>	1208	£17.55
Cotswold District Council printing of June Village News <i>(ref 2223-019)</i> <i>Approved in advance of meeting</i>	1209	£218.83
Clerks & Councils printing of scrolls for Freeman of the Parish <i>(ref 2223-025)</i> <i>Approved in advance of meeting</i>	1210	£126.66
Clerk salary and expenses for July <i>(ref 2223-020, 021, 023, 024)</i>	1211	£491.24
Cotswold District Council printing of June Village News <i>(ref 2223-019)</i>	1212	£190.74
James Cornish expenses <i>(ref 2223-034)</i>	1213	£271.65
Karren Parsons reimbursing Karren for the photographic competition prizes <i>(ref 2223-030)</i>	1214	£50.00
Prinsegate valuation of car park <i>(ref 2223-028)</i>	1215	£900.00