

ANNUAL SUBSCRIPTION PAYMENT FORM
1 APRIL 2020 – 31 MARCH 2021

**PLEASE COMPLETE THE FORM AND RETURN WITH YOUR CHEQUE, OR BY
 EMAIL IF PAYING BY BACS, BY 15 MAY 2020**

Name of Council: Swindon PC	
C/O Clerk to the council	
Tel: (office hours)	Email:
Chairman's name and email address: Peter Allen	

Number of Electors on Register at 1st February 2020	1431
Annual Membership Subscription for 2020/2021, which includes the NALC element (7.20 pence per electorate) <i>You have saved £37.21 by having a CiLCA qualified clerk and/or by successfully achieving the Local Council Award Scheme</i>	£437.89

FOR THE CLERK TO COMPLETE: The Council's cheque (*made payable to GAPTC, address below*) is enclosed.

Payment can also be made by BACS – GAPTC bank details –

Cooperative Bank plc
 Sort Code 08 90 41
 Account No 50068005

Signed:Dated:

General Data Protection Act 2018. The information collected herein will be used for the administration of the Gloucestershire Association of Parish and Town Councils. It will not be passed to commercial organisations. Any queries regarding this, please contact the **Chief Executive, GAPTC, Cranham House, Falcon Close, Quedgeley, Gloucester, GL2 4LY** or telephone **(01452) 883388**.

For office use only	
Miscorg	
Excel	
Card	
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Accounts	
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Benefits of membership

- Access to our experienced team for advice on the law and procedures through our website 'ticket' system, by email or by phone. For complex issues, we can refer you to the solicitors at the National Association of Local Councils at no additional cost.
- Access to our website which contains model documents, Legal Topic Notes, financial advice and HR information. The website is constantly updated with news items and the latest documents.
- Access for clerks to our 'buddying system' where experienced clerks can provide support on particular projects.
- Access to locum clerks who will provide short-term cover for holidays etc or long-term cover while you are recruiting.
- Access to the NALC website.
- A periodic newsletter sent directly by email to each council with updates on important issues.
- Regular training courses specifically for clerks and councillors at reduced rates for members. We also offer training in specific subjects, such as planning, using external trainers. The training calendar can be accessed on our website without the need to log in. We will also provide training to individual councils at their own venue on request (additional fee payable).
- An Annual General Meeting with speakers from organisations that have an impact county-wide. This meeting also gives member councils an opportunity to influence local or national policy by submitting motions for discussion and to network with other councillors.
- Member councils can take advantage of our Internal Auditor Service (additional fee payable).
- Representation with central government via the National Association of Local Councils.
- We can signpost to other organisations who can provide help on specific topics, such as employment issues.
- Look out for our new 'staff review' service – coming soon!

Remember - membership can be shown in the parish council's risk management scheme as a source of advice to keep the council operating legally.