

SWINDON PARISH COUNCIL

NOTICE OF MEETING

Councillors ARE HEREBY SUMMONED to attend a MEETING of SWINDON PARISH COUNCIL to be conducted by VIDEO/AUDIO LINK on **Tuesday 12th May 2020 at 7.30pm.**

The public and press are invited to attend. The public may participate during the public session of the meeting.



Shaun Cullimore
Proper Officer of the Council
6th May 2020

This meeting will be conducted by audio/video conference

in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

To obtain details of how to attend the meeting please contact the Clerk by email (see below).

A G E N D A

- 1 To receive apologies
- 2 To receive Declarations of Interest
- 3 Adjournment for the Public Session
Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during the Public Session.
- 4 To elect (or defer the election of) the Council Chairman
- 5 To consider the minutes of the previous meeting
- 6 To consider matters arising
- 7 To consider accounts payable (see below)
- 8 To note the findings of the annual internal audit for 2019-2020
- 9 To approve the bank reconciliation for 2019-2020
- 10 To consider the Annual Governance Statement for 2019-2020
- 11 To consider the Accounting Statements for 2019-2020
- 12 To consider exemption from external audit for 2019-2020
- 13 To consider planning and licensing matters
- 14 To consider the Council's response to the coronavirus pandemic
- 15 To consider emergency planning
- 16 To consider use of social media (including policies)
- 17 To review risk management arrangements
- 18 To receive feedback from the Village Hall Committee
- 19 To consider arrangements for the Annual Parish Meeting
- 20 To consider the potential benefits of Office 365

- 21 To consider maintenance of the sundial mosaic
- 22 To consider speed reduction initiatives
- 23 To consider complaints from residents regarding car parking around the school
- 24 To consider maintenance of the War Memorial
- 25 To consider air quality management
- 26 To receive reports

Accounts Payable

<u>Description</u>	<u>Amount</u>	<u>Cheque Number</u>
GAPTC internal audit (ref 2020-006) <i>Signed in advance of meeting</i>	£168.15	1132
Clerk salary and expenses for April (ref 2021-007)	£465.76	1133
Registration with the Information Commissioner's Office (ref 2021-008)	£40.00	1134