

# SWINDON PARISH COUNCIL

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## NOTICE OF MEETING

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Councillors ARE HEREBY SUMMONED to attend the MEETING of SWINDON PARISH COUNCIL in SWINDON VILLAGE HALL on **Monday 9<sup>th</sup> March 2026 at 7:30pm.**

The public and press are invited to attend. The public may participate during the public session of the meeting.



Shaun Cullimore  
Proper Officer of the Council  
2<sup>nd</sup> March 2026

## AGENDA

- 1 To receive apologies
- 2 To receive Declarations of Interest
- 3 Adjournment for the Public Session  
*Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during the Public Session.*
- 4 To consider the minutes of the previous meeting
- 5 To receive reports from County and Borough Councillors
- 6 To consider matters arising
- 7 To review payment of Clerk's PAYE and National Insurance
- 8 To acknowledge payment of Village Hall grant application
- 9 To consider accounts payable (see appendix 1)
- 10 To consider reinvestment of maturing fixed term investment
- 11 To consider planning and licensing matters
- 12 To consider recruitment of new Clerk/RFO
- 13 To consider risk management
- 14 To consider gardening equipment grant application
- 15 To consider the Council's financial position versus budget
- 16 To consider reinvestment of maturing fixed term savings account (£20,000)
- 17 To consider producing a procurement policy (Tom)
- 18 To consider arrangements for the Annual Parish Meeting
- 19 To consider provision of grit bins
- 20 To receive reports

## **APPENDIX 1 – ACCOUNTS PAYABLE**

<b>Description</b>	<b>Amount</b>
Clerk salary and expenses <i>(ref 2526-070, 2526-074, 2526-085)</i>	£TBD <sup>1</sup>
HMRC PAYE and NI <i>(ref 2526-085)</i>	£TBD <sup>1</sup>
Perpetua printing March Village News <i>(ref 2526-077)</i>	£309.00
Cheltenham Borough Council contribution to collaborative event <i>(ref 2526-086)</i>	£75.60
Audio Visual Direct grant to Village Hall <i>(ref 2526-079) PAID IN ADVANCE OF THE MEETING</i>	£7134.00
Cllr. Alison Berry reimbursement <i>(ref 2526-081) PAID IN ADVANCE OF THE MEETING</i>	£288.75
Lindsey Shakespeare tree reports <i>(ref 2526-073) PAID IN ADVANCE OF THE MEETING</i>	£700.00

<sup>1</sup> Information will be provided in the meeting

## **APPENDIX 2 – RECEIPTS**

<b>Description</b>	<b>Amount</b>
Village News advertising	£27.00
Return of deposit for Allotment Holders' Skittles Evening	£100.00
Interest	£1.97