

SWINDON PARISH COUNCIL

NOTICE OF MEETING

Councillors ARE HEREBY SUMMONED to attend the MEETING of SWINDON PARISH COUNCIL in SWINDON VILLAGE HALL on **Monday 19th October 2026 at 7:30 pm.**

The public and press are invited to attend. The public may participate during the public session of the meeting.



Meg Humphries
Proper Officer of the Council
13th October 2026

AGENDA

- 1 To receive apologies
- 2 To receive Declarations of Interest
- 3 Adjournment for the Public Session (*Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during the Public Session.*)
- 4 To receive reports from County and Borough Councillors
- 5 To approve and sign the minutes of the Full Council Meeting held on Monday 21st September 2026
- 6 To consider matters arising
- 7 To note and consider planning and licensing matters
 - i. [26/01405/FUL](#): Unit C Kingsditch Trading Estate Malmesbury Road, GL51 9PL // Change of Use to Classes E g(III), B2 and B8 with trade counter/showroom and external improvements including re-cladding and re-roofing and alterations to car parking of Units B and C, Kingsditch Trading Estate
 - ii. [26/01557/FUL](#): McDonalds Restaurants Ltd Kingsditch Retail Park Kingsditch Lane // Refurbishment of the restaurant to include a minor extension and associated internal and external works.
- 8 Allotments: To note an update regarding plot 22A.
- 9 Village News: To ratify the updated distribution quantity of 1,150 copies
- 10 To note the conclusion of the external audit and AGAR process for 2025-26 and the external auditor's report
- 11 To consider and approve accounts payable (see appendix 1)
- 12 To note the audit recommendations action list and progress to date
- 13 To receive councillor and Clerk reports
- 14 To note the dates of the next three meetings

APPENDIX 1 – ACCOUNTS PAYABLE

<u>Description</u>	<u>Amount</u>
Web hosting (16/9 to 15/10) reimbursement to S Cullimore (ref 2627-045)	£6.29

Clerk salary September (paid at the start of the month) (ref 2627-046)	1,548.50
PATA Payroll Services – Q2 payroll services (Jul-Sept) (ref 2627-047)	£90.35
Chris Arnold tree surgery – Manor Road works on 28/9 (ref 2627-048)	£1,560.00
PKF Littlejohn External Audit Fee for 25-26 AGAR/Audit (ref 2627-049)	£378.00
Poppy wreath 2026 + donation (ref 2627-050)	£50.00
Scribe Accounting – Oct 2026 (paid by Direct Debit) (ref 2627-051)	£30.00
Zurich Municipal Insurance – insurance premium 2026-27 (ref 2627-052)	£300.00

APPENDIX 2 – RECEIPTS

Available online due to a larger-than-normal list of payments being received this month.