

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 8th JULY 2014
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)	Shannon Kerr
John Conmee	Arran Stibbe
David Iliffe	Helen Wells ¹

Also Present:

Shaun Cullimore (Clerk)
Four members of the public

14/82 APOLOGIES

Apologies were noted from Frances Hunter and Glenn Simpson.

14/83 DECLARATIONS OF INTEREST

There were no declarations of interest.

14/84 ADJOURNMENT FOR PUBLIC SESSION

Four members of the public were present.

Two residents present stated that they lived close to "Seasons" and thanked the council for its support of local residents in their opposition to the scope of the licensing application. The application should go before the Borough Council's licensing sub committee. The residents observed that under its previous management keep fit classes had been held and the accompanying music could be heard inside adjacent properties. The Clerk said he keep the residents informed of developments.

Two residents who were members of the Village Hall Committee were present. They raised several issues.

1. They commented on the poor state of the ground between the Ridge and the brook. This is outside the parish.
2. Following the recent visits from travellers they suggested that height restriction bars should be installed at the entrances to the park and Village Hall car parks. The Clerk said that he had heard that the Borough Council were planning to install one at the entrance to the park and Janice Peacey of the Borough Council wished to contact a representative of the Village Hall with regard to the Village Hall.
3. They asked whether the Parish Council owned the noticeboard outside the Village Hall. The Council understood the noticeboard was owned by the Village Hall.
4. There is a tree at one corner of the Village Hall car park that requires some maintenance. The residents asked if the Parish Council would

1 Councillor Wells was delayed by work commitments and joined the meeting during the discussion of Village Hall issues in the public session.

contribute to the cost. The Council stated that the tree was probably the property of Cheltenham Borough Council and suggested that the borough Tree Officer should be approached.

5. They asked why the Parish Council wanted two representatives on the Village Hall committee. The Council could not understand why this was considered a problem and observed that the playgroup had two representatives. The Council, as trustee, had a responsibility to keep in touch with what was happening at the Hall. In any event Cllr. Kerr intended to stand down.
6. They asked if they could see a copy of the Parish Council's accounts. The Clerk provided a copy.

14/85 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

RESOLVED that the minutes of the meeting held on 10th June 2014 be accepted as a true record.

Matters Arising

ACTION 13/147/1 – Cllr. Wells to enquire of other parishes if they are interested in obtaining a joint printing quote. Cllr. Wells had not heard from surrounding parishes. The Clerk was still in negotiation with the school. Given that quotes from alternative commercial printers were above what we are paying it was decided to continue with Cotswold District Council. The Council would periodically review printing costs. Action discontinued.

ACTION 13/161/4 – Clerk to request the Borough Council to considering helping with the provision and maintenance of a fence between “Larkfield” and the park as the fence erected by the householder gets vandalised. **Action continues.**

ACTION 14/7/6 – Clerk to enquire about the apparent change of use of the “Seasons” site. The Clerk had written to the enforcement team. He had received an acknowledgement but the answer would be delayed. **Action continues.**

ACTION 14/15/1 – Clerk to contact the Borough Council (Ubico) regarding park maintenance and clearance of drains. **Action continues.**

ACTION 14/20/1 – Clerk to write to the Borough Council to clarify current work and costs as a requirement to be set against the double taxation. The Clerk had sent a response to Hannah Wright. Action complete.

ACTION 14/20/3 – Cllr. Simpson to contact the resident of Dark Lane for details of the ridge and furrow fields in our area and include any updates in the next JCS consultation (Cllr. Allen to provide details). **Action continues.**

ACTION 14/20/6 – Clerk to approach Peter Langley (Borough Council) regarding funding towards ditch clearing in the allotments area. Peter actually works for Chris Riley at the County Council. **Action continues.**

ACTION 14/20/7 – Cllr. Wells to write a proposal for the further drainage work needed on the allotments. It was suggested that when the report is

available it should be forwarded to the Borough Council. **Action continues.**

ACTION 14/29/1 – Clerk to relay the Parish Council's concerns regarding the operation of the "Seasons" complex to the Borough Council (appropriate licensing for the car parking operation, use of signage around the area, safety of school children). The Clerk had referred the matter to the Planning Enforcement Team. The complex was now operated by Cheltenham Town FC and the license is currently being discussed. Action closed.

ACTION 14/33/1 – Clerk to contact the Borough Council enforcement department regarding the car washing service at the Apex Van Hire premises. The vehicle assets of the company had been transferred to another company. The hand washing facility now has its own web site. The Clerk had written to the Planning Enforcement team. Action complete.

ACTION 14/33/3 – Clerk to write again to the Gloscol principal regarding litter in the area of the college site. **Action continues.**

ACTION 14/46/1 – Clerk to contact the headmaster to suggest another letter to parents regarding road safety. Cllr. Wells had done this. Action complete.

ACTION 14/46/2 – Clerk to ask PC Robertson if a PCSO could visit the school at the start of a school day. The Clerk had written to PC Robertson and awaited a reply. **Action continues.**

ACTION 14/46/4 – Clerk to discuss the allotment gate with the Allotment Manager. The Clerk had discussed this with Ian Brown. One of the allotment holders had very kindly made a new gate. Action complete.

ACTION 14/46/5 – Clerk to ask if the Sainsburys lorries could be prevented from churning up the grassed area. **Action continues.**

ACTION 14/59/1 – Clerk to confirm with the Monitoring Officer what information on councillors' interests must be published. The Clerk will raise this point at a meeting with the Monitoring Officer that has been organised for 28th July. Action complete.

ACTION 14/67/1 – Clerk to ask GCC whether the areas in Quat Goose Lane and at the entrance to The Firs are GCC owned. **Action continues.**

ACTION 14/67/2 – Clerk to write to Borough Council regarding the fence post in the brook. **Action continues.**

ACTION 14/67/3 – Clerk to write to Highways requesting a new footpath in Manor Road. **Action continues.**

ACTION 14/67/4 – Clerk to write to Borough Council enforcement regarding the cars parked behind Next. **Action continues.**

ACTION 14/67/5 – Clerk to write to Highways requesting that yellow lines be painted on both sides of the road at the junction of Quat Goose Lane and Church Road. **Action continues.**

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ACTION 14/67/6 – Clerk to ask if the drains in Church Road can be cleared. The Clerk had reported this (reference AF130788). Action complete.

ACTION 14/67/7 – Clerk to report poor state of the pavement outside Swindon Lodge to GCC. The Clerk had reported this (reference AF130790). It was observed that repairs had been made. Action complete.

ACTION 14/67/8 – Clerk to ask Borough Council Enforcement if there is any news on Swindon Lodge garden wall. The Clerk had written to Planning Enforcement. Action complete.

ACTION 14/67/9 – Clerk to ask Borough Council Enforcement to investigate the proliferation of “A” boards. It was noted that the boards that are proliferating in the area are signs attached to pallets rather than “A” boards. There is now only one sign and it is attached to a gate of a property. Action discontinued.

ACTION 14/79/1 – Clerk to submit a comment on application 14/00936/CACN to the effect that insufficient information had been supplied to enable a decision to be reached. The Clerk had written and an apology had been received from the Tree Officer who had failed to forward some information. Action complete.

ACTION 14/79/2 – Clerk to submit an objection to 14/01129/PRMA. The Clerk had done so. Action complete.

14/86 CODE OF CONDUCT

The meeting was to consider adopting the Code of Conduct recommended by the Borough Council Monitoring Officer. Since a meeting with the Monitoring Officer is due to take place on 28th July to discuss related issues it was agreed that the matter be deferred.

14/87 FINANCIAL MATTERS

The following payments were authorised.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Subscription to Campaign for the Protection of Rural England (see [0021])		£36.00	887
Shaun Cullimore (see [0024])			
Net salary for June 2014 (see [0024])	£333.37		
• Expenses for June 2014	£32.00		
Cost of posting Council Annual Return (see [0020])	£0.93		
Total		£366.30	888
Loan repayment (to be made by direct debit) on 14/07/2014 (see [0019])		£921.71	-

14/88 JCS CONSULTATION

Cllrs. Allen and Iliffe had attended a meeting at Tewkesbury Borough Council. The information will be published on the JCS web site. Most of the discussion was around traffic management. The County Council think that the JCS developments will not make traffic worse. It was noted that developers are only concerned with traffic management up to the boundary of their development.

There is an opportunity for representations to be made to the Parliamentary Select Committee on the National Planning Policy Framework. The concern is that the NPPF itself is not a problem; rather it is its implementation by the JCS.

Cllr. Allen stated that if we produce a Green Space Plan it will be deemed a single policy Neighbourhood Plan with all the attendant cost and complexity. Cllr. Stibbe said that he would continue to look into what needs to be done.

The Clerk said that GRCC might be able to provide us with advice.

Regarding the formal pre-submission JCS consultation it was agreed that the Council would prepare a submission for the 11th August deadline. Cllr. Allen agreed to take the lead.

14/89 GREEN SPACE WORKING GROUP

Covered under the JCS discussion.

14/90 NEIGHBOURHOOD CO-ORDINATION GROUP

It was agreed that the next meeting would be held combined with the Parish Council meeting on 9th September.

14/91 REPORTS

It was noted that Gloucestershire Highways have said that the "D" in Hyde Lane will be resurfaced though the date is not known.

Cllr. Kerr stated that the Village Hall rental rates were increasing. He also stated that he did not wish to continue to represent the Parish Council on the Village Hall committee. The Council thanked him the efforts he had made.

14/92 PLANNING AND LICENSING

An application had been received from KFC. There was no objection but it was suggested that conditions be attached, viz:

- the bollards be used to close off the rest of the car park when the shops were closed
- KFC organise litter picks of the immediate area

It was agreed that the Council object to planning application 14/01043/FUL on the basis that the proposed extension consumed a large proportion of

the garden and extended beyond the building line.

NEW ACTION 14/92/1 – Clerk to lodge objection to planning application 14/01043/FUL.

14/93 CO-OPTION TO FILL VACANCY ON THE COUNCIL
No candidates had been identified.

The meeting closed at 9:30pm.

Signed:	Date:
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