

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 10<sup>th</sup> MARCH 2015  
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)  
Glenn Simpson (Vice Chairman)  
John Conmee  
Frances Hunter

Shannon Kerr  
Arran Stibbe  
Helen Wells

Also Present:

Shaun Cullimore (Clerk)

**15/30 APOLOGIES**

Apologies were noted from Cllr. David Iliffe and Borough Councillors Flo Clucas and Bernard Fisher.

**15/31 DECLARATIONS OF INTEREST**

None.

**15/32 ADJOURNMENT FOR PUBLIC SESSION**

One member of the public was present representing the Cheltenham Alliance.

The Cheltenham Alliance are campaigning against the JCS plans to build on land that is currently green belt. They understand that the JCS will be called in to be examined by an independent planning inspector on either 19<sup>th</sup> May or 2<sup>nd</sup> June. They believe the JCS is flawed, their main arguments being:

1. The housing need is exaggerated; if a more realistic and defensible number were used incursion into the green belt would be unnecessary
2. There is a £750m infrastructure gap, the proposed transport management arrangements being wholly inadequate
3. The consultation was mishandled

The Cheltenham Alliance are seeking a letter of support for their objectives from the affected Parish Councils. They also wish to engage a legal team to represent them at the planning enquiry and would welcome contributions towards the legal costs.

The Clerk stated that if the Parish Council wished to consider providing financial support the matter have to be advertised to the public. It was agreed that the matter be placed on the agenda for the next meeting.

**15/33 MINUTES OF PREVIOUS MEETING**

Accuracy of Minutes

**RESOLVED** that the minutes of the meeting held on 10<sup>th</sup> February 2015 be accepted as a true record.

Matters Arising

ACTION 15/17/1 – Clerk to raise the matter of the Village Hall connection to the sewer system with Severn Trent in support of the Village Hall committee. **Action continues.**

ACTION 15/17/2 – Clerk to ask the Borough Council to consider keeping the

height restriction barrier at the entrance to the park closed whenever possible. The Clerk had raised the issue with Janice Peacey (CBC). Action complete.

ACTION 15/17/3 – Clerk to ask the Borough Council what their policy is with regard to recycling centres given the closure of the facilities at “Seasons” and Tesco.

**Action continues.**

ACTION 14/116/2 – Clerk to establish whether the sign for the racecourse that had appeared at the Hyde Lane bridge was legitimate. **Action continues.**

ACTION 14/150/1 – Clerk to write to householders in Rivelands Road and Church Road requesting that hedges be cut back. **Action continues.**

ACTION 15/20/1 – Clerk to liaise with the Borough Council to agree the details of the litter pick on 18<sup>th</sup> March. The Clerk had discussed it with Janice Peacey who would be present and would also loan the Parish Council appropriate equipment. Action complete.

ACTION 15/29/1 – Clerk to write to the Post Office asking for visibility of their activity schedules. The Clerk had noticed that the collection times from the post box near the entrance to Windyridge Road had changed. The last collection Monday to Friday had changed from 5:30pm to 9:00am and on Saturday from 12:30pm to 7:00am. **Action continues.**

#### **15/34 APPOINTMENT OF AN INTERNAL AUDITOR**

It was agreed that Mr. Iain Selkirk be reappointed as the Council's internal auditor.

#### **15/35 CHECKING OF FINANCES**

The Clerk stated that the Council would have to demonstrate adequate internal controls in respect of the Council finances. It was agreed that Cllrs. Allen and Wells would take a look at the finances after the next meeting.

#### **15/36 LETTER FROM SWINDON MANOR**

It had been hoped that a representative of Swindon Manor would be present but this was not the case.

The letter raised three topics.

1. The hedge had been cut back along Manor Road, revealing that the inside of the pavement is in a very poor state. The Council agreed and would raise the matter with Cllr. Fisher.
2. Some cars travelling along Church Road/Manor Road did so at excessive speeds. The Council agreed and would raise the matter with the County Council. Perhaps measures could be taken to make it more obvious that it is a 30mph limit.
3. It was felt that the back of Spirax Sarco (by the brook) would benefit from some screening by the planting of trees. This had been suggested previously by residents of Manor Court. The Council had undertaken major works to repair and reinforce the banks of the brook. If any trees were planted in the area they would have to be of a type that did not prejudice the works that had been done. The Parish Council are also responsible for the cost of the maintenance of trees in the Amenity Area and this is already significant. It was suggested that Swindon Manor Management Committee engage with Spirax Sarco in the first instance.

**15/37 ARRANGEMENTS FOR THE NEXT NCG-TYPE MEETING**

It had been agreed that the Parish Council meeting on 14<sup>th</sup> April would include Neighbourhood Co-ordination Group business (i.e. the meeting would include representatives of GCC, CBC and the police). A list of topics would be required. The following matters were suggested.

- Speeding
- Parking at the school and in Manor Road
- Neighbourhood Watch
- The path along Manor Road
- Pot holes (and the fact that the resurfacing of Hyde Lane was incomplete)
- Drainage on Church Road
- Clearing of gullies (particularly the drain in the Manor Road dip)
- Update on the GCC contract with Amey
- Lack of enforcement (blocked footpaths, speeding, parking, “land grabbing”)

**15/38 ARRANGEMENTS FOR THE ANNUAL PARISH MEETING**

The meeting is scheduled for 21<sup>st</sup> April (not 26<sup>th</sup> May 2015 as previously suggested; the school hall was not available). We need to finalise the speakers. It was agreed that the Clerk approach Hannah Wright and Hester Hunt (community engagement officers for the Borough and County Councils respectively) and Janice Peacey (Borough Council Community Ranger) to speak to us about community engagement.

**15/39 ACCOUNTS PAYABLE**

The Council agreed the following payments.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Cotswold District Council invoice for printing February Village News (ref 0069) CHEQUE SIGNED IN ADVANCE OF MEETING		£169.32	909
Severn Trent Water allotments (ref 0068) CHEQUE SIGNED IN ADVANCE OF MEETING		£36.83	910
Cotswold District Council invoice for printing March Village News (ref 0073)		£230.10	911
GAPTC subscription for 2015-2016 (ref 0072)		£419.14	912
Ian Brown reimbursement of expenses incurred in managing the allotments (ref 0071)		£42.16	913
Clerk			
• Salary (ref 0074)	£353.38		
• Expenses (ref 0074)	£32.00		
• Web hosting (ref 0067)	£3.30		
		£388.68	914

**15/40 PLANNING AND LICENSING**

The following planning applications were discussed.

- 15/00314/ADV – Proposed fascia sign to advertise Sports Direct Unit G

Gallagher Retail Park. No objection.

- 15/00309/FUL – Conservatory and canopy to rear elevation The Rivelands Dark Lane. No objection (by majority vote).
- 15/00231/FUL – Side extension 5 Morris Hill Close. No objection.
- 15/00269/FUL – Change of use unit 21 Kingsditch Trading Estate. No objection.

There were no licensing applications to be considered.

#### **15/41 REPORTS**

Written reports had been received from Cllrs. Clucas and Fisher. It was suggested that their reports be used in the NCG meeting next month.

Fly tipping had been taking place in Brockhampton Lane again. This could be reported via the link to “Fix My Street” on the parish web site.

On the footpath in Manor Road opposite the Renault dealer there are two displaced manhole covers.

Next to “Seasons” there is a cable emerging from the pavement that could present a trip hazard.

The lights illuminating the drive at “Seasons” appear to stay on long after sunrise.

The sign for Cheltenham Town Football Club at “Seasons” is on the grass verge outside the premises.

**NEW ACTION** 15/41/1 – Clerk to enquire if the Cheltenham Town Football Club sign is permitted where it is currently situated.

Complaints had been received about the mud left on Dark Lane/Church Road/Manor Road by tractors. Cllr. Allen drew the attention of the meeting to the fact that warning signs have to be put out and the roads have to be cleared afterwards.

There is a drainage pipe projecting over the brook along Dog Bark Lane. There are concerns that dogs could venture into it as it is large in diameter and unguarded. Being plastic it could break if children played on it. It is unclear with whom this matter should be raised.

The meeting closed at 9:20pm.

Signed:	Date:
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