

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 10<sup>th</sup> NOVEMBER 2015  
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)  
John Conmee  
David Iliffe

Shannon Kerr  
Arran Stibbe  
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Flo Clucas (Cheltenham Borough Councillor)

**15/127 APOLOGIES**

Apologies were noted from Frances Hunter and Glenn Simpson.

**15/128 DECLARATIONS OF INTEREST**

None.

**15/129 ADJOURNMENT FOR PUBLIC SESSION**

No members of the public were present.

**15/130 MINUTES OF PREVIOUS MEETING**

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 13<sup>th</sup> October 2015 be accepted as a true record.

Matters Arising

ACTION 15/117/1 – Provide Cllr. Fisher with the contact details of one of the residents with an interest in the height of the hedge along Swindon Lane. Action complete.

ACTION 15/121/1 – The Clerk to write to Ian Kemp expressing concern at the lack of information regarding traffic management. Action complete.

ACTION 15/121/2 – The Clerk to write to Phillip Stephenson (CBC) asking what is happening with regard to our Local Green Space application. Action complete. Mr. Stephenson's reply had been circulated to the members.

**NEW ACTION 15/130/1** – At Cllr. Clucas's suggestion the Clerk agreed to draft a question to DCLG asking for clarification between the Cheltenham Local Plan, our Local Green Space proposal and the JCS.

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a

noticeboard and to obtain quotes. The Clerk had attempted to contact MC Contractors, suppliers to Uckington Parish Council. Cllr. Wells also suggested that Martin Gautrey be approached. Action continues.

ACTION 15/124/1 – The Clerk to respond to Cllr. Steve Jordan regarding double taxation. Action complete.

ACTION 15/125/1 – The Clerk to apply for a grant from the Transparency Fund. Action complete.

### **15/131 ACCOUNTS PAYABLE**

The Council agreed the payment shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
• Salary (ref 1516-047)	£353.35		
• Expenses (ref 1516-047)	£32.00		
• Web site hosting (ref 1516-045)	£3.30		
• Clerk's travel to Swindon (SN5 8UZ) for Charitable Trusts course (76 miles at 45p per mile, ref 1516-043)	£34.20		
• Purchase of receipt book for Village News advertising receipts (1516-044)	£5.29		
		£428.14	942

### **15/132 PLANNING AND LICENSING**

The following planning applications were discussed.

- 15/01891/ADV – Replacement of non-illuminated sign at Unit 7 Kingsditch Retail Park. No objection.
- 15/01369/LBC – Extension of chimney and retrospective permission for removal of fireplace Apple Tree Cottage. No objection.

There were no licensing applications to be considered.

A resident had raised complaints about the operation of Seasons, claiming that the facility was not being operated in accordance with the licensing conditions. A reply from CBC Enforcement is awaited.

### **15/133 TRAFFIC MANAGEMENT IN MANOR ROAD/KINGSDITCH LANE**

The problems of traffic movements in the area, particularly around the Gallagher Retail Park at busy times, were discussed.

The following points were made:

1. At Sainsbury's store it might improve traffic movement if cars entering the site were prohibited from turning right into the first car park lanes.
2. At the Sainsbury's garage cars lanes could be painted on the forecourt to encourage people to queue close to the pumps rather than wait at the entrance to the forecourt.
3. There is little provision for pedestrians.
4. At Spirax Sarco the congestion on the surrounding roads might be reduced if:
  - the release of staff at the end of the day was staggered
  - more was done to encourage the use of bicycles/buses

**NEW ACTION 15/133/1** – Clerk to write to the owners of Gallagher Retail Park and the manager of Sainsbury's plus company executives regarding the traffic flow suggestions.

**NEW ACTION 15/133/2** – Clerk to write to Spirax Sarco regarding suggestions for easing congestion.

**NEW ACTION 15/133/3** – Clerk to write to the Borough Council Environmental Health department regarding the Council's concern about air quality in the area.

#### **15/134 GCC LOCAL TRANSPORT PLAN CONSULTATION**

The above consultation will run from 20<sup>th</sup> November through to 5<sup>th</sup> February. The Clerk suggested that the work of review be divided amongst members and agreed to re-send the web link.

#### **15/135 JOINT CORE STRATEGY**

It was noted that in early December the JCS team must submit revised evidence base documents to the Planning Inspector.

#### **15/136 REPORTS**

Cllr. Fisher had provided a written report.

Cllr. Clucas outlined her recent activity with the Borough Council.

Cllr. Stibbe reiterated his request for the Council to make use of the funding County Councillor Fisher has available. The playground could be extended and facilities provided for older children. He suggested extending the path in the park and creating new access points.

**NEW ACTION 15/136/1** – Cllrs. Stibbe and Wells to draft a proposal for an extended path and better access in the park.

Cllr. Kerr had heard that some residents were not happy about the “keep clear” box at the junction of Swindon Road and Windyridge Road.

The faded white lines on the corner of Manor Road near Dog Bark Lane had been referred to Amey by Chris Riley. Cllr. Kerr suggested that “cat's eyes” might be a better solution.

**NEW ACTION 15/136/2** – The Clerk to write to Chris Riley asking if “cat's eyes” could be considered.

Cllr. Wells stated that odours from the land fill site and the sewage treatment plant should be reported to the Environment Agency on 0800 807060 and asked if a reminder could be published in the Village News and on the web site.

**NEW ACTION 15/136/3** – The Clerk to add a reminder about odour reporting in the Village News and on the web site.

Cllr. Allen suggested that we reinstate the “items for future consideration” topic on the agenda.

The meeting closed at 9:15pm.

Signed:	Date:
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