

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 8th DECEMBER 2015
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)
John Conmee

David Iliffe
Shannon Kerr

Also Present:

Shaun Cullimore (Clerk), Bernard Fisher (Cheltenham Borough and Gloucestershire County Councillor), Flo Clucas (Cheltenham Borough Councillor)

15/137 APOLOGIES

Apologies were noted from Cllrs. Frances Hunter, Glenn Simpson, Arran Stibbe and Helen Wells.

15/138 DECLARATIONS OF INTEREST

None.

15/139 ADJOURNMENT FOR PUBLIC SESSION

No members of the public were present.

15/140 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 10th November 2015 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The Clerk had attempted to contact MC Contractors, suppliers to Uckington Parish Council. Cllr. Wells also suggested that Martin Gautrey be approached. Action continues.

ACTION 15/125/1 – The Clerk to apply for a grant from the Transparency Fund. A grant of £343.80 had been received. Action complete.

ACTION 15/130/1 – The Clerk agreed to draft a question to DCLG asking for clarification between the Cheltenham Local Plan, our Local Green Space proposal and the JCS. The Clerk presented a draft to the Council. It was suggested that the letter be sent to government minister responsible for planning rather than DCLG. Action continues.

ACTION 15/133/1 – Clerk to write to the owners of Gallagher Retail Park and the

manager of Sainsbury's plus company executives regarding the traffic flow suggestions. Continues.

ACTION 15/133/2 – Clerk to write to Spirax Sarco regarding suggestions for easing congestion. Continues.

ACTION 15/133/3 – Clerk to write to the Borough Council Environmental Health department regarding the Council's concern about air quality in the area. The Clerk had received a reply (circulated to the Council) asking for suggested monitoring points. Action complete.

ACTION 15/136/1 – Cllrs. Stibbe and Wells to draft a proposal for an extended path and better access in the park. A map had been prepared and circulated. Action complete.

ACTION 15/136/2 – The Clerk to write to Chris Riley asking if “cat's eyes” could be considered. The Clerk's original email had included “cat's eyes” as a suggestion. Action complete.

ACTION 15/136/3 – The Clerk to add a reminder about odour reporting in the Village News and on the web site. Action complete.

15/141 FINANCIAL MATTERS

Accounts Payable

The Council agreed the payment shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
• Salary (ref 1516-055)	£353.35		
• Expenses (ref 1516-055)	£32.00		
• Web site hosting (ref 1516-050)	£3.30		
• Purchase of file dividers (ref 1516-052)	£2.38		
• Postal charge (ref 1516-051)	£8.55		
		£399.58	943
Cotswold District Council (ref 1516-049) (printing November/December Village News)		£167.25	944

Transparency Fund

The Clerk had made the Council's web site compliant with the requirements of the government's “Transparency code for smaller authorities” and applied for a

grant from the Transparency Fund to support this activity. A grant of £343.80 had been received. The Clerk suggested that, since this income had not been anticipated, it be used to enhance the IT facilities available to the Council. It was **RESOLVED** that an A3 printer be purchased to allow better printing of large documents (e.g. planning applications).

VAT Refund

The Clerk had applied to have the VAT paid by the Council refunded. The full £389.24 had been credited to the current account.

Budget for 2016-2017

A draft budget had been circulated. It was agreed that discussion of the budget be deferred to the January meeting.

15/142 PLANNING AND LICENSING

The following planning applications were discussed.

- 15/01984/PRIOR – Barn conversion at Hyde Farm. This was the first application received of the “PRIOR” category. Cllr. Allen advised the Council what this meant.

NEW ACTION 15/142/1 – Cllr. Allen agreed to draft a response to the application.

- 15/02121/FUL, ADV – Changes to signage and lighting at Boots on Gallagher Retail Park. No objections.

There were no licensing applications to be considered.

15/143 LOCAL TRANSPORT PLAN CONSULTATION

NEW ACTION 15/143/1 – Cllr. Allen agreed to email all councillors with details of the consultation and suggesting a division of the work.

15/144 PROPOSAL TO ENHANCE THE PARK

The Council considered the proposal (prepared by Cllr. Stibbe) to make enhancements to the park.

NEW ACTION 15/144/1 – Cllr. Fisher agreed to get the plan for extending the path round the park costed.

Cllr. Fisher advised the Council that the future of “Active Together” and “Highways Local” funding was unclear.

15/145 JOINT CORE STRATEGY

Nothing to report.

15/146 REPORTS

Bollards had been erected along Manor Road to prevent the car transporters blocking the pavement. The surface of the pavement would be made good.

Cllr. Clucas reported that the fence on the bridge in Glynbridge Gardens was being looked at and that the Hayden Road parking scheme was progressing.

The speed limits around the traffic lights at the junction of Hyde Lane/Southam Lane/Evesham Road have been changed.

Cllr. Fisher will be meeting with David Hanks to discuss the dispute with Swindon Lane residents regarding the height of the hedge between the road and the field.

The meeting closed at 10:00pm.

Signed:	Date:
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