

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 12th JANUARY 2016
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)
Glenn Simpson (ViceChairman)
Frances Hunter
David Iliffe

Shannon Kerr
Arran Stibbe (not present at start)
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Bernard Fisher (Cheltenham Borough and Gloucestershire County Councillor), Flo Clucas (Cheltenham Borough Councillor), Liz Heckford (Village Agent)

16/1 APOLOGIES

Apologies were noted from Cllr John Conmee. Cllr. Stibbe had indicated that he would be late.

16/2 DECLARATIONS OF INTEREST

None.

16/3 ADJOURNMENT FOR PUBLIC SESSION

Liz Heckford introduced herself as the new Village Agent for the north west Cheltenham area, including our parish. GRCC introduced the Village Agent scheme to provide a link between individuals and the agencies that can provide them with the help and support they need.

Cllr. Wells had expected members of the public to be present as she had been approached with a request for low level lighting between the school and the village hall. It was agreed that Cllrs. Wells and Fisher look into this in more detail.

16/4 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 8th December 2015 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. Martin Gautrey had provided a quote to purchase an aluminium noticeboard (as this would be cheaper than manufacturing one) and to install it. The Clerk needs to agree the siting with Gloucestershire Highways. **Continues.**

ACTION 15/130/1 – The Clerk agreed to draft a question to DCLG asking for clarification between the Cheltenham Local Plan, our Local Green Space proposal and the JCS. This action had been overtaken by events; the JCS Inspector is ruling on the LGS application. Action discontinued.

ACTION 15/133/1 – Clerk to write to the owners of Gallagher Retail Park and the manager of Sainsbury's plus company executives regarding the traffic flow suggestions. **Continues.**

ACTION 15/133/2 – Clerk to write to Spirax Sarco regarding suggestions for easing congestion. **Continues.**

ACTION 15/144/1 – Cllr. Fisher agreed to get the plan for extending the path round the park costed. Costings had been obtained and would be emailed to the clerk. Costs for the path were estimated at between £66k (binding gravel) and £135k (Tarmac). While these costs were beyond the Parish Council some funding might be available. Complete.

Cllr. Stibbe joined the meeting.

ACTION 15/142/1 – Cllr. Allen to draft a response to planning application 15/01984/PRIOR. Cllr. Allen had distributed a document. Complete.

ACTION 15/143/1 – Cllr. Allen to email all councillors with details of the Local Transport Plan consultation and a suggested division of the work. Cllr. Allen had emailed a breakdown. Complete.

16/5 FINANCIAL MATTERS

Accounts Payable

The Council agreed the payment shown below.

<u>Description</u>	<u>Sub-Total</u>	<u>Total</u>	<u>Cheque Number</u>
Clerk			
• Salary (ref 1516-058)	£353.35		
• Expenses (ref 1516-058)	£32.00		
• Web site hosting (ref 1516-057)	£3.30		
		£388.65	945

Budget for 2016-2017

The draft budget was discussed. It showed a 2% increase in the precept. Given the Council's ambitions for enhancements to the park it was agreed that the

council should look at a higher precept figure and that a figure of £1000 be allocated to the park project.

NEW ACTION 16/5/1 – The Clerk to draft a budget showing a 2.5% increase in the precept.

This would be circulated via email and a prompt response would be needed from all councillors as the clerk would have to notify CBC of the precept by 31st January.

16/6 JOINT CORE STRATEGY

Cllr. Stibbe had circulated a revision to the Local Green Space application. Cllr. Iliffe noted that a previous planning inspector had stated that a buffer zone should be maintained between industrial areas and residential areas.

The developers are offering little in the way of green space and are including the sports field.

The planning inspector is proposing to walk the LGS area on the 14th. Cllr. Stibbe and Mrs. Allen would accompany the visit.

We have been told that written submissions will not be accepted yet the developers have had a new document published on the JCS web site.

Cllrs. Iliffe and Wells had to leave the meeting at this point.

16/7 PLANNING AND LICENSING

The following planning applications had been circulated.

- 15/02232/ADV – Advertising totem at Kingsditch Retail Park. No objections.

- 15/01984/PRIOR – Cllr. Allen had drafted a response.

There were no licensing applications to be considered.

16/8 LOCAL TRANSPORT PLAN CONSULTATION

Cllr. Allen had proposed a division of the work and some responses had been received from councillors. The work continued.

16/9 PROPOSAL TO ENHANCE THE PARK

This matter had been addressed under the discussion of action 15/144/1 and the discussion of the budget under item 16/5 above.

16/10 ARRANGEMENTS FOR INTERNAL AUDIT

The Council needs to choose an internal auditor for 2015-2016. Iain Selkirk had quoted £135. The matter was deferred until the Clerk had obtained a quote from

GAPTC.

16/11 CONSULTATION ON THE NATIONAL PLANNING POLICY FRAMEWORK

Cllr. Wells had prepared some comments. It was agreed that these be submitted.

16/12 ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

It was suggested that we look at the list of potential speakers that we prepared last year. Any further discussion of the matter was deferred.

16/13 REPORTS

Cllr. Fisher reported that Mr. Hanks had removed the pallets that had been erected to block the view from Swindon Lane and that the hedge would be trimmed in early spring.

The Council noted that the revised parking arrangements in Hayden Road are going ahead.

A house in Rivelands Road appeared to have been unoccupied for many months. Cllr. Fisher agreed to investigate.

Noisy refuse collection vehicles had been starting work before 7:00am. Ubico have previously acknowledged that this is not acceptable. The Clerk would pass on contact details of the Ubico Operations Manager.

Complaints had been received about the state of the surface in Wymans Lane and underneath Hyde Lane railway bridge. Cllr. Fisher reported that the work was scheduled for 2016-2017.

The meeting closed at 10:15pm.

Signed:	Date:
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