

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 11<sup>th</sup> OCTOBER 2016  
IN SWINDON VILLAGE HALL

Councillors Present:

Peter Allen (Chairman)

John Conmee

Glenn Simpson (ViceChairman)

Stuart Deakin

Also Present:

Shaun Cullimore (Clerk), Cllr. Bernard Fisher, Adam Dyer and Helen Down (Cheltenham Borough Council) and one member of the public.

**16/121 APOLOGIES**

Frances Hunter, David Iliffe, Helen Wells, Flo Clucas.

**16/122 DECLARATIONS OF INTEREST**

None.

**16/123 ADJOURNMENT FOR PUBLIC SESSION**

One member of the public was present. The resident said that he had some suggestions regarding improving the security of the park following the incursion by travellers. Cllr. Fisher reported that he had met with Adam Reynolds, Simon Hodges and the Clerk. A different type of padlock had been purchased (a combination lock with a shank close to the body of the padlock making it inaccessible to bolt cutters). The lock housing on the gate had also been extended, again to make access with tools more difficult. The resident stated that these improvements were along the lines he had been going to suggest. He was invited to take a look at the new lock arrangements and get in touch if he had any further ideas for improvements.

Adam Dyer stated that Cheltenham Borough Council have to review Conservation Areas every 5 to 10 years and the Swindon Village area was now under consideration. Various aspects of the Conservation Area were discussed. Adam would produce a draft document (including more maps and photographs) for us to review. There would then be a six month period of public consultation on any changes made. The aim is to release a new document in April 2018.

**16/124 MINUTES OF PREVIOUS MEETING**

Accuracy of Minutes

It was **RESOLVED** that the minutes of the meeting of 13<sup>th</sup> September 2016 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. **Continues.**

ACTION 16/72/1 – The Clerk to enquire whether the land at the bend in Quat Goose Lane belongs to Gloucestershire Highways. Cllr. Fisher stated that the land did, in fact, belong to GCC and negotiations were under way to sell to the resident. Action complete.

ACTION 16/83/1 – Clerk to ask Cllr. Fisher about the missing bollards on Manor Road. The VW dealer is loading and unloading on the premises. If the bollard outside the property is reinstated it would not be possible to do this. The other missing bollard appears to have been broken off by a vehicle and would be replaced. Action complete.

ACTION 16/95/1 – The Clerk to write to “Seasons” asking if permission for the sign had been sought. **Continues.**

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager Rob Vale (Chris Riley's replacement) to a meeting. **Continues.**

ACTION 16/99/1 - Cllr. Fisher agreed to look into the possible loan County Council's speed monitoring equipment. Cllr. Fisher had not received a response. The Assistant Police and Crime Commissioner has also said that speed monitoring equipment is available. The Clerk would pursue this. **Continues.**

ACTION 16/103/1 – Cllr. Allen to look into pricing a repair of the mosaic. Cllr. Allen had found two specialist companies but neither of them were local. **Continues.**

ACTION 16/115/1 – Clerk to seek enforcement of planning condition that requires that car transporters load and unload within the curtilage of the property. CBC stated that Evans Halshaw were required to maintain space within the property but there is no requirement for them to use. From CBC's point of view the dealer is free to load and unload on the highway. Action complete.

ACTION 16/116/1 – Clerk to respond to GAPTC regarding local plan consultation. The Council's reply had been sent. Action complete.

**16/125 ACCOUNTS PAYABLE**

The Council agreed the payments shown below.

| <u>Description</u>                                                                                       | <u>Sub-Total</u> | <u>Total</u> | <u>Cheque Number</u> |
|----------------------------------------------------------------------------------------------------------|------------------|--------------|----------------------|
| Clerk                                                                                                    |                  |              |                      |
| • Salary (ref 1617-036)                                                                                  | £393.38          |              |                      |
| • Expenses (ref 1617-036)                                                                                | £32.00           |              |                      |
| • Web site hosting (ref 1617-033)                                                                        | £3.30            |              |                      |
|                                                                                                          |                  | £428.68      | 977                  |
| Karen Evans ()<br>(travel to Cirencester to pick up Village News 39 miles at 45p per mile, ref 1617-035) |                  | £17.55       | 978                  |
| Cotswold District Council<br>(printing September and October Village News ref 1617-034 and 1617-038)     |                  | £367.97      | 979                  |

**16/126 ENHANCEMENTS TO THE PARK**

This matter was deferred so that Cllr. Wells could be present.

**16/127 JOINT CORE STRATEGY**

The planning application for Elms Park had not yet been validated.

**16/128 RESULT OF THE EXTERNAL AUDIT**

The Council has always reported zero assets on its Annual Return. The auditor had concluded that since the Council has purchased a printer and repaired a bus shelter it has assets that should be declared. The Clerk stated that the law requires Council assets to be reported at acquisition cost, not present value. See also item 16/129 below.

**16/129 REVIEW OF ASSET REGISTER**

The Clerk had circulated a copy of the Asset Register. Members suggested values to be used.

**16/130 FINANCIAL POSITION AT END OF THE HALF YEAR**

The Clerk had circulated a report to members indicating the Council's financial position versus the budget for the period 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016. In summary there were no unexpected variations except that:

- Printing the Village News had cost less than anticipated, and
- The training budget (£300) was untouched.

**16/131 MEMBER CHECK OF THE FINANCES**

The Council are required to undertake internal monitoring of the Council's finances. The Clerk presented information on both the current account and the savings account. The Council **RESOLVED** to accept that the evidence presented correctly represented the Council's financial position.

**16/132 PLANNING AND LICENSING**

There were no planning nor licensing matters for the Council to consider.

**16/133 COUNCILLOR KERR**

Councillor Kerr had not attended Council meetings since 8<sup>th</sup> March 2016. It was known that he had moved to a new job in Worcester and would be leaving the Council but he had not put his resignation in writing. Therefore Cllr. Kerr was deemed to have vacated his office by virtue of non-attendance for a period of 6 months without Council approval (Local Government Act 1972). The Clerk had corresponded with the CBC Elections office. The vacancy had been advertised but no-one had come forward for election. The Clerk had subsequently been advised that the Council could now co-opt.

**16/134 REPORTS**

The Council had received a written report from Cllr. Clucas.

It was noted that Wymans Lane/Hyde Lane in the vicinity of the railway bridge would be resurfaced. The road would be closed from 24<sup>th</sup> to 27<sup>th</sup> October.

It was noted that the councils of Cheltenham, Gloucester and Tewkesbury were meeting to discuss the JCS Planning Inspector's interim findings.

The Council heard that the planning application for the stables development (16/00276/FUL) had been given the green light by the CBC Planning Committee despite our objections.

It had been confirmed that the Local Green Space agreed between the Council and Bloor Persimmon had been incorporated into the revised JCS.

Travis Perkins were offering grit for free if people could take it away. Cllr. Deakin offered to collect and store the grit if others were willing to lend a hand.

A lime tree had been taken down in Quat Goose Lane because the roots were damaging the pavement. However, the stump had not been ground down and the pavement had not been made good.

It was reported that the ground had worn away underneath one of the seats in the play area. Also some of the soft landing slabs are missing.

**NEW ACTION 16/133/1** – Clerk to advise Adam Reynolds of the problems in the play area.

At the Chartered Parishes Meeting Cllr. Allen had been told that GCC were introducing a new system to enable issues reported to GCC to be tracked (including proposed fix dates). The system is not yet live.

The meeting closed at 9:55pm.

|         |       |
|---------|-------|
| Signed: | Date: |
|---------|-------|