

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14th FEBRUARY 2017
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Peter Allen (Chairman)
John Conmee

Stuart Deakin
David Iliffe

Also Present:

Shaun Cullimore (Clerk), Flo Clucas, Bernard Fisher and 1 member of the public

17/14 APOLOGIES

Frances Hunter, Helen Wells, Glenn Simpson.

17/15 DECLARATIONS OF INTEREST

None.

17/16 ADJOURNMENT FOR PUBLIC SESSION

The council were told about recently resumed activity by the cruiser community. Gatherings had taken place on 18th December 2016 and 5th February 2017 (the latter apparently on a large scale with up to 300 cars). Some road traffic offences had occurred and the police had attended. A significant amount of noise was created and rubbish was left behind when the cars left. Cllr. Fisher agreed to continue liaison with the police and GCC Highways. Police can produce orders to ban cars but would probably be reluctant as the orders would apply to all cars.

The council were also told that yet more houses will be built opposite the Farmer's Arms which will contribute to the traffic seen by the area.

17/17 MINUTES OF PREVIOUS MEETING

Accuracy of Minutes

Borough Councillors Bernard Fisher and Flo Clucas had been omitted from the list of attendees. Also some spellings were incorrect. With these corrections it was **RESOLVED** that the minutes of the meeting of 10th January 2017 be accepted as a true record.

Matters Arising

ACTION 15/122/1 – The Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4). **Action continues.**

ACTION 16/95/1 – The Clerk to write to “Seasons” asking if permission for the sign had been sought. A reply had been received from Paul Baker, Chairman, stating that he was “comfortable and confident that we are fully compliant with any planning permissions required”. Action complete.

NEW ACTION 17/17/1 – Ask the CBC Head of Planning if the Seasons complex is compliant with planning requirements.

ACTION 16/95/4 – The Clerk to invite the GCC Local Highways Manager Rob Vale (Chris Riley's replacement) to a meeting. Mr. Vale had been invited on 8th December 2016 and reminded on 7th February 2017. **Action continues.**

ACTION 16/99/1 – Loan of vehicle speed monitoring equipment. The Clerk had written to Matthew Richards on the 5th January 2017 and received a reply saying he would look into it. No further communication had been received. **Action continues.**

ACTION 16/103/1 – Cllr. Allen to look into pricing a repair of the mosaic. Cllr. Allen is contacting the person who project managed the original installation. **Action continues.**

ACTION 16/151/1 – The Clerk to enquire why the Borough Council had not been supplying drawings for recent applications. The Clerk had written to Richard Leslie. No reply had been received and a reminder had been sent. **Action continues.**

ACTION 16/151/2 – The Clerk to lodge a “holding” response to the Elms Park application with the Borough Council and state that a full response was in preparation. When he went to do this the Clerk noted that a Parish Council comment had been submitted. It was pointed out that this could have been from a neighbouring parish. The Clerk submitted a response under his own name on behalf of the Council as the application is closed to consultee comments. Action complete.

ACTION 16/154/1 – The Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application. It was agreed that the request be postponed until Tewkesbury Borough Council had voted on the JCS at the end of the month. All three councils had now voted in favour of the modifications to the JCS so this meeting should go ahead. **Action continues.**

ACTION 16/156/1 – The Clerk to include an article in the Village News asking walkers to act responsibly. This was included in the February News. Action complete.

ACTION 16/156/2 – The Clerk to enquire about dog notices. An email had been sent to Janice Peacey (CBC). The request had been referred to CBC Enforcement. **Action continues.**

ACTION 17/7/1 – Clerk to find out the allotment charges made by Cheltenham Borough Council. The cost of a Borough Council allotment is between £27.50 and £80.00 per year. Action complete.

ACTION 17/8/1 – Clerk to find out the cost of advertising in “The Local Answer”. In the Cheltenham edition a full page costs £750 per month, a half page £430 per month and a quarter page £280. Action complete.

ACTION 17/13/1 – Clerk to ask Helen Down (CBC) about review of boundaries. Ms. Down had noted our interest and stated that only a review of parish boundaries within the existing Borough boundary was being considered. Action complete.

17/18 ACCOUNTS PAYABLE

The Council agreed the payments shown below.

Description	Sub-Total	Total	Cheque Number
Cotswold District Council – printing of February Village News (ref 1617-065)		£167.30	989
Clerk			
• Salary (ref 1617-063)	£393.38		
• Expenses (ref 1617-063)	£32.00		
• Web hosting (ref 1617-060)	£3.30		
• Purchase of printer paper (ref 1617-061)	£3.00	£434.98	990
Society of Local Council Clerks – payment of Clerk’s membership (ref 1617-062)		£103.00	991
Karen Evans – reimbursement for picking up the Village News from Cirencester on 26 th January 2017 (ref 1617-066)		£17.55	992

17/19 CLERK’S SALARY

The Council noted that by national agreement the hourly rate for grade SCP 22 (the Clerk’s pay grade) had been increased by 1% to £10.739.

17/20 ALLOTMENT RENTS FOR 2017-2018

The allotment rents are currently £19 for a half plot and £38 for a full plot. The council **RESOLVED** to increase the price for a half plot to £22 (other sizes pro rata). The price would be reviewed annually.

17/21 VILLAGE NEWS ADVERTISING RATES FOR 2017-2018

The rates for advertising in the Village News are £30 per full page, £15 per half page and £7.50 per quarter page. The council **RESOLVED** to increase the price to £36 per full page (other sizes pro rata). The price would be reviewed annually.

17/22 PLANNING AND LICENSING

16/01445/FUL	Over roofing of industrial building. Object on the basis that the application does not mention the possible presence of asbestos.
16/02275/FUL	Demolition of former Ultra building and erection of 2 industrial buildings. Noted that the revised plans show a larger floor area which means that the number of parking spaces is no longer adequate. Agreed that Cllr. Allen's comments be submitted.
17/00097/FUL	Erection of temporary retail pop-up units Gallagher Retail Park. Agreed that Cllr. Allen's comments be submitted.
16/01755/CONDIT	Changes to Manor Farm development. The width of the access road had been reduced far below GCC's own guidelines. There was concern that in future permission might be sought to develop behind the old Manor Farmhouse. It is not clear how many dwellings could be served by this width of road. Agreed that CBC should be notified of the council's continued objections.
16/02000/OUT	"Elms Park". Agreed that the objections prepared to date should be tidied up and submitted.
17/00292/ADV	Fascia signs Halfords Autocentres Ltd Swindon Road. The paperwork had not been received so this application was not been discussed.

There were no licensing matters for the Council to consider.

17/23 JOINT CORE STRATEGY

The council noted that Tewkesbury, Cheltenham and Cirencester Councils had agreed that the modifications to the JCS should go forward to public consultation.

NEW ACTION 17/23/1 – Cllr. Clucas asked that the Clerk write to CBC stating that the Parish Council supports the Local Green Space as indicated.

17/24 CHELTENHAM LOCAL PLAN

The council noted that the Plan will be open for consultation for a period of six weeks.

17/25 ENHANCEMENTS TO THE PARK

Discussion of this matter was deferred.

17/26 ANNUAL PARISH COUNCIL MEETING

The Clerk advised the Council that the meeting needs to take place between 1st March and 1st June.

NEW ACTION 17/26/1 – Clerk to book the Village Hall for a date in May.

17/27 REPORTS

Cllr. Conmee said that there had been a number of burglaries in the area. He had not seen any crime reports for the area for a while. The Clerk stated that he no longer received reports directly but they were available on-line.

NEW ACTION 17/27/1 – Clerk to provide councillors with a link to crime statistics.

Fly tipping had again been occurring in Manor Road. Cllr. Fisher agreed to investigate whether a covert camera could offer a way forward.

Cllr. Clucas mentioned the “Place Making” initiative. Richard Gibson of CBC will be attending a meeting to discuss this.

The footpath along Manor Road is in a very poor state and floods. Cllr. Fisher said that the sub structure is in a poor state. GCC Highways are looking into this and also looking into using a different type of bollard.

Cllr. Fisher stated that resurfacing of Morris Hill Close and the rest of Wyman’s Lane are scheduled to be completed by the end of May.

The meeting closed at 10:25pm.

Signed:	Date:
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