

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 12th DECEMBER 2017
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)	John Conmee
Glenn Simpson (Vice Chairman)	Stuart Deakin

Also Present:

Shaun Cullimore (Clerk), Borough Councillor Flo Clucas.

17/151 APOLOGIES

Frances Hunter, Helen Wells.

17/152 DECLARATIONS OF INTEREST

None.

17/153 ADJOURNMENT FOR PUBLIC SESSION

No members of the public were present.

17/154 MINUTES OF PREVIOUS MEETING

In minute 17/148 "JCD" should have read "JCS". With that correction it was **RESOLVED** that the minutes of 14th November 2017 be accepted as a true record.

17/155 MATTERS ARISING

ACTION 17/127/1 – Clerk to identify an appropriate contact at Network Rail to clarify the plans for vegetation clearance. The clerk had received clarification of the programme of work. Complete.

ACTION 15/122/1 – Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The cost will be of the order of £500 plus fitting. The siting depends on a conversation with Mr. Vale (see action 16/95/4). **Action continues.**

ACTION 16/95/4 – Clerk to invite the GCC Local Highways Manager Rob Vale to a meeting. Action discontinued as this is subsumed within item 17/163 below.

ACTION 16/99/1 – Loan of vehicle speed monitoring equipment. Simon Ellson had agreed to investigate this. The Clerk had sent a reminder but no reply received. **Action continues.**

ACTION 16/154/1 – Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application. We are awaiting confirmation from Craig regarding which meeting he can attend (he

was reminded on 4 th June, 17 th July and 26 th July 2017). **Action continues.**

ACTION 17/81/1 – Cllr. Allen to draw up a plan of the park. **Action continues.**

ACTION 17/111/2 – Clerk to write to the occupier of a house in Rivelands Road with a particular hedge problem. The hedge has been cut back. Action complete.

ACTION 17/136/1 – Clerk to write to Highways requesting a 30mph speed limit on Manor Road. Action discontinued as this is subsumed within item 17/163 below.

ACTION 17/142/1 – Clerk to ask why the parish council had not been consulted on application 17/01411/OUT. The application was for land outside our boundary in an unparished area. Action complete.

ACTION 17/143/1 – Clerk to ask how many people CBC had prosecuted for not clearing up after their dogs. **Action continues.**

ACTION 17/143/2 – Clerk to arrange installation of additional dog signs. The Clerk had attempted to contact Clive Evans but he was away. **Action continues.**

ACTION 17/145/1 – Clerk to prepare a 2018-2019 budget based on a 3% increase in the precept. The Clerk had done this and circulated the resulting document. It was on the agenda for later. Action complete.

ACTION 17/149/1 – Clerk to pursue the installation of a stile and play equipment in the park with Mr. Reynolds. The stile was now complete. The Clerk had written to Mr. Reynolds asking what we needed to do to progress the play equipment. He had not received a reply. **Action continues.**

ACTION 17/150/1 – Clerk to ask Rob Vale what the County Council's policy is regarding cycle paths and also to ask if there is a map of Cheltenham's cycle paths. **Action continues.**

ACTION 17/150/2 – Clerk to ask if road narrowing could be considered in Church Road as a means of reducing speeds. Action discontinued as this is subsumed within item 17/163 below.

ACTION 17/150/3 – Clerk to send a map of the roads in the village to councillors. Action complete.

ACTION 17/150/4 – Clerk to ask David Iliffe if 24th November would be convenient for him to receive his Freeman scroll. It had not been convenient and it had been agreed that the matter be left until after Christmas. Action complete.

17/156 ACCOUNTS PAYABLE

The Council agreed the payments shown in appendix 1.

17/157 PLANNING AND LICENSING

The following planning applications had been received.

- 17/02288/FUL – Garage conversion and single storey front extension at 32 Glynbridge Gardens. It was **RESOLVED** that the Parish Council would object to the application. The site layout plan fails to show the relationship between the building and the boundaries. Also it is not possible to measure distances. If the boundary is at the angle that is indicated on the supplied Block Plan then it is unlikely that the kitchen can be extended to its full width as shown. An accurate site layout plan should be requested. The property is on a bend and therefore it is important that a vehicle can be parked on the frontage if the garage is to be converted.
- 17/02381/ADV – Two illuminated totem signs at Gateway Retail Park, Tewkesbury Road. The application had only just been validated so it was not reviewed.

Cllr. Clucas informed the meeting that application 17/01459/FUL (the additional unit at Gallagher Retail Park) will go to the planning committee on Thursday. A meeting with the developer is planned for January. The Parish Council will be invited to send a representative.

Cllr. Clucas had received the lighting plan for application 17/00936/FUL (Lidl) and would forward it.

There were no licensing applications to consider.

17/158 DOG NOTICES

Clive Evans (CBC) was away so the matter had not been progressed.

17/159 REPAIRS TO THE SUNDIAL MOSAIC

No progress.

17/160 BUDGET FOR 2018-2019

The Clerk had prepared a budget based on a 3% increase in the precept. The Council **RESOLVED** to accept the budget.

NEW ACTION 17/160/1 – Clerk to notify Cheltenham Borough Council of the precept.

17/161 MEMBERSHIP OF GAPTC

The Clerk stated that GAPTC provides the Council with legal advice, training

and other services. If we did not wish to continue in membership in 2018-2019 we needed to decide by the end of December 2017.

The Clerk recommended that the Council continue in membership and the Council **RESOLVED** to do so.

17/162 HORSE TROUGH

The Council had received two offers of help. Neil Goodwin, who runs a small landscape gardening business, would be willing to supply plants and labour in exchange for a couple of advertisements for his business in the Village News in spring. The local Rainbows and Rangers would be happy to water the trough on Friday nights.

The Council **RESOLVED** to accept the offers from both parties.

NEW ACTION 17/162/1 – Clerk to contact Neil Goodwin and Jackie Bailey to discuss further.

17/163 SPEED RESTRICTIONS

The problem of the volume and speed of cars going through the Village was discussed. The Council felt that the best solution would involve:

- A 30mph speed limit on Manor Road
- A 20mph speed limit on Church Road
- Road narrowing in Church Road (as done in Winchcombe)
- Electronic signs that indicated actual speed

Cllr. Clucas thought that it would be reasonable to ask Gallagher Retail Park to contribute to any measures as part of their traffic mitigation.

17/164 ALLOTMENT GATES

Ian Brown, Allotment Manager, had told the Clerk that two of the gates required repair. Mr. Brown was happy to undertake the work but needed to purchase some materials with an estimated cost of £30.

17/165 JOINT CORE STRATEGY (JCS)

The three councils (Cheltenham, Tewkesbury and Gloucester) had voted to accept the JCS. Transport is a major outstanding item. The Local Green Space, the park and the Conservation Area are all protected for the future.

The Cheltenham Local Plan had been approved by CBC and was now in a six week consultation period.

Cllr. Clucas had to leave the meeting at this point.

17/166 IMPROVEMENTS TO THE PARK

This matter had been addressed under matters arising.

17/167 REPORTS

The Clerk had been contacted by Andrew Baird of Hyde Farm. He said that he was currently the snow warden/snow plough operator and wished to stand down. He had a snow blade supplied by GCC. The Council had not been aware of this arrangement. Mr. Baird also said that Darren Mills of Whitehall Farm was willing to take on the role. The Clerk had contacted Amey to find out what needed to be done.

Cllr. Simpson reported on the Chairmanship course that he had attended and found useful interesting.

There had been a number of burglaries in Swindon Village. Cllr. Simpson had produced a notice he would like to send to residents reminding them of appropriate security measures.

Since the Village was the only area that had seen this problem the intention was to deliver notices to that area only. The Clerk reminded the Council that normally its resources had to be used for the benefit of the entire Parish. However, as it was only one section of the community that had been affected it would be appropriate to use Local Government Act 1972 section 137. This allows the Council to incur expenditure that will “bring direct benefit to their area or any part of it or all or some of its inhabitants”.

The Council resolved to distribute the notice (with some minor modifications) under its name.

NEW ACTION 17/167/1 – Clerk to modify and print the notice and Cllr. Simpson to distribute it.

Cllr. Allen reported on the Chartered Parishes Meeting. Amey had been discussed; their contract for highways would not be renewed.

The meeting closed at 9:30pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

Description	Sub-Total	Total	Cheque Number
Clerk			
• Salary (ref 1718-067)	£397.34		
• Expenses (ref 1718-067)	£32.00		
• Cost of web hosting (November) (ref 1718-068)	£3.59		
• Purchase of printer paper (ref 1718-060)	£2.50		
		£435.43	1027
Cotswold District Council for printing of November and December/January editions of the Village News (ref 1718-065, 066)		£384.26	1028
Ian Brown postage, etc (ref 1718-062)		£16.88	1029
GAPTC chairmanship training course (ref 1718-064)		£50.00	1030
Karen Evans for collecting the December/January edition of the Village News (ref 1718-069)		£17.55	1031