

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 10th APRIL 2018
IN SWINDON VILLAGE HALL AT 7:30PM

Parish Councillors Present:

Peter Allen (Chairman)

John Conmee

Glenn Simpson (Vice Chairman)

Also Present:

Shaun Cullimore (Clerk), Borough Councillors Flo Clucas and Bernard Fisher.

18/50 APOLOGIES

Cllrs. Stuart Deakin, Frances Hunter and Helen Wells.

18/51 DECLARATIONS OF INTEREST

None.

18/52 ADJOURNMENT FOR PUBLIC SESSION

No members of the public were present.

18/53 MINUTES OF PREVIOUS MEETING

The Council **RESOLVED** to accept the minutes of 13th March 2018.

18/54 MATTERS ARISING

ACTION 15/122/1 – Clerk to make enquiries about possible sightings for a noticeboard and to obtain quotes. The Clerk met with Rob Vale (GCC Highways Manager) on 20th March 2018. Mr. Vale agreed to look into whether any services run under the grass verge near the Cross Hands. He offered to put two posts into the ground. The Council **RESOLVED** to pursue the installation of a noticeboard with an indicative cost of £500. Action complete. The matter will be progressed as an agenda item.

ACTION 16/154/1 – Clerk to set up a meeting with Craig Hemphill (Planning Officer) to discuss our concerns regarding the Elms Park application. A meeting had been set up for 24th April 2018. Action complete.

ACTION 17/81/1 – Cllr. Allen to draw up a plan of the park. **Action continues.**

ACTION 18/28/2 – Clerk to ask Mr. Murphy of the Football Club if he would remind members to show consideration. **Action continues.**

18/55 ACCOUNTS PAYABLE

The Council agreed the payments shown in appendix 1.

18/56 PLANNING AND LICENSING

The following planning application was considered.

- 18/00590/FUL – Former stable block off Hyde Lane. The Council **RESOLVED** to object on the grounds that insufficient information was provided to judge the height of the building in its context, the inappropriate nature of such a development in a Green Belt area and the fact that the plot was known to flood. Cllr. Allen asked Cllr. Fisher to refer the application to the CBC planning committee.

There were no licensing applications to consider.

18/57 EXEMPTION FROM LIMITED ASSURANCE AUDIT

The Council had always been subject to an annual external audit at a cost of approximately £200. The Clerk explained that the audit regime had changed. Councils with income and expenditure of less than £25,000 must disclose all their financial information on a website. This information is open to public scrutiny. These Councils can exempt themselves from an external audit (now called a limited assurance review). The Council **RESOLVED** to exempt itself from the limited assurance review regime.

18/58 END OF YEAR PROCEDURES

The Clerk had just finished the accounts for the year ending 31st March 2018 but members had not had an opportunity to review them. The Clerk proposed that the year end matters be carried over to the next meeting.

18/59 SUNDIAL MOSAIC

Nothing to report.

18/60 SPEED REDUCTION INITIATIVES

Rob Vale had told the Clerk that he was not the appropriate person to address these matters but that once the Council had an agreed proposal he could put us in touch with the appropriate people.

18/61 IMPROVEMENTS TO THE PARK

Work had not yet started on the additional play equipment, probably because of the wet weather.

18/62 SPIRAX SARCO ENGAGEMENT ACTIVITY

Nothing to report.

18/63 ANNUAL PARISH MEETING

The Council **RESOLVED** to delegate the Clerk to approach the local supermarkets with a view to providing refreshments for 20 people.

18/64 VILLAGE HALL

The Clerk did not attend the Annual Meeting of the Village Hall Management Committee due to illness. Cllr. Simpson had been present. The Clerk had subsequently spoken to Peter and Sally Piff who had confirmed their decision to stand down in 12 months.

The Council felt that it needed to understand its obligations in the event that the Management Committee fell. It was agreed that we should also try to better understand the day to day operation of the hall so that the roles could be better described to any potential candidates.

18/65 INSTALLATION OF NOTICEBOARD NEAR THE CROSS HANDS

See action 15/122/1 above.

18/66 REPORTS

Cllr. Clucas had provided a written report to the Clerk which had been circulated.

It was noted that GCC had refused as a matter of policy to reinstall catseyes and repaint the 30mph signs on Wymans Lane.

Cllr. Simpson reported that the path through the park is in a poor state of repair.

The meeting closed at 9:05pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

Description	Sub-Total	Total	Cheque Number
Clerk			
• Salary (ref 1718-097)	£397.34		
• Expenses (ref 1718-097)	£32.00		
• Cost of web hosting (Feb) (ref 1718-093)	£3.59		
• Cost of flowers to present to Sarah Ross for maintaining the horse trough (ref 1819-002)	£6.00		
		£438.93	1040
P L Gauntlett Accounts Ltd for provision of PAYE service (ref 1718-098)		£40.00	1041
Karen Evans collection of Village News from Cirencester (ref 1718-095)		£17.55	1042
Swindon Village Hall cost of room hire for parish council meetings (ref 1718-094)		£240.00	1043
GAPTC annual membership (ref 1819-001)		£469.22	1044
GAPTC annual internal audit (ref 1718-099)		£160.00	1045
Cotswold District Council printing of April Village News (ref 1718-096)		£163.20	1046