

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 9th JUNE 2020 AT 7:30PM

Due to the COVID-19 virus pandemic this meeting was conducted as an audio/video conference in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Parish Councillors Present:

Peter Allen (Chairman)
James Cornish
Yvonne Pirso

Arran Stibbe
Helen Wells

Also Present:

Shaun Cullimore (Clerk), Borough Cllr. Flo Clucas, Borough and County Cllr. Bernard Fisher

20/80 APOLOGIES
None.

20/81 DECLARATIONS OF INTEREST
None.

20/82 ADJOURNMENT FOR THE PUBLIC SESSION
No members of the public were present.

20/83 MINUTES OF PREVIOUS MEETING
The Council **RESOLVED** to accept the minutes of 12th May 2020 as a true record.

20/84 MATTERS ARISING
ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places. **Action continues.**

ACTION 19/169/1 – Cllr. Pirso to approach the school head teacher with a view to the school being represented at a meeting on the parking situation. Cllr. Pirso had spoken to Mr. Mills, head teacher. Cllr. Pirso had emailed the local PCSO but had not received a reply. **Action continues.**

ACTION 19/195/1 – Cllr. Cornish to set up an informal meeting between the Parish Council and the Village Hall Committee. Cllr. Cornish felt it would be too difficult to get everyone together and would draft a letter to GRCC asking on what basis they had advised the Village Hall Committee that they own the Village Hall. **Action continues.**

ACTION 19/210/1 – Clerk to send a summary of the County Council issues outstanding to the GCC Chief Executive. **Action continues.**

ACTION 20/10/1 – Cllr. Allen to draft a response to the traffic data from the survey conducted in the parish. Consideration of the data will be included in the response to the Elms Park planning application 20/00759/FUL. **Action continues.**

ACTION 20/30/1 – Clerk to contact CBC Tree Officer regarding the number of trees

being lost in the parish. **Action continues.**

ACTION 20/71/1 – Clerk to submit the Council's comments on planning application 20/00684/FUL. Action complete.

ACTION 20/71/2 – Clerk to liaise with Dave Oakhill (Borough Council Head of Planning) regarding the time available for review of the application. The formal date will be 23rd June but in practice the date will be later, and the application will probably go to the planning committee. Action complete.

ACTION 20/77/1 – Clerk to put a notice on the website declaring that there would not be an Annual Meeting. Action complete.

ACTION 20/78/1 – All to consider how our working methods could be improved. **Action continues.**

ACTION 20/79/1 – Cllr. Wells to contact Andrew Hulbert regarding responsibility for the end of Quat Goose Lane and bridleway CHS/6. During the meeting Cllr. Wells received a reply from Mr. Hulbert and would text Phil Odham, the contractor renting the land in question. Action complete.

ACTION 20/79/2 – Clerk to submit a bid for a grant from the "Growing Our Communities" fund. Action complete.

20/85 ACCOUNTS PAYABLE

Payments approved at this meeting or between meetings are shown in appendix 1.

20/86 PLANNING AND LICENSING

- 20/00759/FUL – Manor Farm "Phase 2". Cllr. Allen had prepared comments. The Council **RESOLVED** to accept them.

NEW ACTION 20/86/1 – Clerk to submit comments on planning application 20/00759/FUL.

- 20/00759/FUL – Persimmon application for 260 homes (first phase of Elms Park). Cllr. Allen had suggested a way to divide this large application between the members, and it was **RESOLVED** to proceed in this way. As a principle it was agreed that we should aspire to a development that will be sustainable and that would set a good precedent for the developments to follow.

NEW ACTION 20/86/2 – Clerk to set up a video conference for a working meeting to be held on 16th June at 7:00pm.

Cllr. Fisher had another commitment and left the meeting at this point.

There were no licensing matters to consider.

20/87 COUNCIL RESPONSE TO CORONAVIRUS PANDEMIC

Volunteers are buying supplies for vulnerable residents. Cllr. Cornish is reimbursing the volunteers and invoicing the residents. The Clerk stated that all the invoices distributed to date had been paid. Support continues for the vulnerable, though this is becoming

exhausting for the volunteers, and support may be needed for a considerable time. Cllr. Cornish will look to rotate volunteers.

Cllr. Clucas said that Cheltenham Borough Council had been conducting a review of the support needs of residents and Cllr. Cornish would be participating in a meeting with the Borough Council on Friday.

20/88 EMERGENCY PLANNING

Cllr. Cornish reported that the document is still a work in progress.

20/89 USE OF SOCIAL MEDIA

Cllr. Cornish had incorporated comments into the Social Media Policy and redistributed it. The Council **RESOLVED** to delegate the Clerk to review the document, agree any changes with Cllr. Cornish provided they are minor, and publish the document.

NEW ACTION 20/89/1 – Clerk to review and publish the Social Media Policy.

20/90 RISK MANAGEMENT

Cllr. Cornish had distributed the Risk Management Policy for review. The Policy calls for a risk log to be maintained. The Council has a Risk Register that can form the basis of this document.

NEW ACTION 20/90/1 – All to review the Risk Management Policy.

20/91 VILLAGE HALL

The Play Group is operating again.

Drug paraphernalia had been found in the car park. The gates are locked when possible. The long term solution may be closed circuit TV cameras.

The Village Hall Management Committee now has a new secretary.

The hall is taking provisional bookings for October/November.

20/92 COUNCIL WORKING METHODS

Cllr. Cornish asked that members consider our working methods, then we can consider the tools that we need to support us (see action 20/78/1).

20/93 ISSUES WITH ODOURS

There had been a higher than usual report of unpleasant odours in the area. The source could be either the Wingmoor Farm landfill complex of the Brockhampton Sewage Treatment Works. Odours need to be reported immediately to the Environment Agency on (0800) 807060 as the EA may need to investigate and identify the source.

20/94 REPORTS

Cllr. Clucas has been involved with the Community Hub and supporting local residents.

Cllr. Wells had received more complaints from a local farmer about dog mess left in fields and bags being dumped in hedges. Cllr. Wells will work with the farmer and his

Unconfirmed Minutes of Swindon Parish Council 9th June 2020

family to produce some notices. The topic will be added to the agenda.

Cllr. Cornish had received complaints that the footpath between Brockhampton and Swindon Village (parallel to the railway) was overgrown with nettles and giant hogweed.

Cllr. Allen reported that the bus shelter in Quat Goose Lane had been struck by a bus and was in need of attention.

Cllr. Allen was concerned that a metal bar is sticking up where the pillar had been knocked over at the entrance to the park. There is also a blocked gully in park. The play area is closed off because of the pandemic but the equipment along the side of the park is available to children.

NEW ACTION 20/94/1 – Clerk to raise these issues with Adam Reynolds (CBC).

The meeting closed at 10:00pm.

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| Signed: | Date: |
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APPENDIX 1 – LIST OF PAYMENTS

| Description | Amount | Cheque Number |
|---|---------------|----------------------|
| Clerk salary and expenses for April (ref 2021-009, 2021-010, 2021-011, 2021-012) | £488.68 | 1135 |
| James Cornish reimbursement (ref 2021-018, 2021-019) | £1031.81 | 1136 |