

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 13th OCTOBER 2020 AT 7:30PM

Due to the COVID-19 virus pandemic this meeting was conducted as an audio/video conference in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Parish Councillors Present:

Peter Allen (Chairman)
James Cornish

Helen Wells

Also Present:

Cllr. Clucas, Cllr. Fisher, Shaun Cullimore (Clerk).

The Council noted the resignation of Cllr. Stibbe, received 9th October 2020.

20/168 APOLOGIES

Yvonne Pirso.

20/169 DECLARATIONS OF INTEREST

None.

20/170 ADJOURNMENT FOR THE PUBLIC SESSION

No members of the public were present.

20/171 MINUTES OF PREVIOUS MEETING

The Council **RESOLVED** to accept the minutes of 8th September 2020 as a true record.

20/172 MATTERS ARISING

ACTION 19/106/1 – The Clerk to approach other local councils to firm up the requirement for evening training places. **Action continues.**

ACTION 19/169/1 – Cllr. Pirso to approach the school head teacher with a view to the school being represented at a meeting on the parking situation. Cllr. Pirso had spoken to Mr. Mills, head teacher. Cllr. Pirso had emailed the local PCSO but had not received a reply. Members noted that the County Council is implementing a school street scheme that will close outside three schools at peak times. **Action continues.**

ACTION 19/195/1 – Cllr. Cornish to set up an informal meeting between the Parish Council and the Village Hall Committee. Cllr. Cornish felt it would be too difficult to get everyone together and would draft a letter to GRCC asking on what basis they had advised the Village Hall Committee that they own the Village Hall. **Action continues.**

ACTION 19/210/1 – Clerk to send a summary of the County Council issues outstanding to the GCC Chief Executive. **Action continues.**

ACTION 20/78/1 – All to consider how our working methods could be improved. **Action continues.**

ACTION 20/89/1 – Clerk to review and publish the Social Media Policy. The Clerk had reviewed the policy, made minor amendments and published the document on the website. Action complete.

ACTION 20/115/1 – Clerk to share our thoughts on Elms Park traffic issues with Chris Mead (County Council) with a view to getting some Section 106 money invested in mitigation. Our map of possible traffic calming measures should also be sent. The Clerk wrote to Mr. Mead, but he is no longer engaged with the County Council. Cllr. Fisher suggested that the Clerk get in touch with Craig Hemphill (CBC). **Action continues.**

ACTION 20/124/1 – Clerk to establish who owns the track by Next. The Clerk wrote to Cllr. Fisher on 7th September. Cllr. Fisher believes the track is a public highway and had referred the matter to Chris Riley (CBC Highways). Action complete.

ACTION 20/126/2 – Clerk to add the fact that accidents had happened at the mini roundabout on Hayden Road to the matters to be reported to Chris Mead (Cllr. Cornish to supply the words). Mr. Mead is no longer engaged with the County Council. This action will be wrapped into action 20/115/1. **Action continues.**

ACTION 20/155/1 – Clerk to ask CBC for the Parish Council to be consulted on road naming in the Manor Road development. The Clerk wrote to the street naming department on 12th September. Action complete.

ACTION 20/167/1 – Clerk to ask Cheltenham Town FC and CBC if something can be done to minimise disruption to residents by cars parking on Saturdays. The Clerk had taken a look on a subsequent Saturday but there hadn't been a problem. Also, crowds are discouraged due to the pandemic. Photos of issues have been requested via the Village News. Cllrs. Fisher and Clucas has observed the problems. Cllr. Fisher had spoken with a representative of Cheltenham Town Football Club, who had promised to resolve the matter. Action complete.

20/173 ACCOUNTS PAYABLE

The Council **RESOLVED** to make the payments shown in appendix 1.

The Council makes an annual grant to the Royal British Legion (£80 last year). In return the RBL provide a poppy wreath. The Council **RESOLVED** to make a grant of £90 this year. Cllr. Allen normally participates in the Remembrance Day service but, due to the pandemic, this year will be a low key affair without public involvement.

NEW ACTION 20/173/1 – Clerk to confirm with Karen Evans the arrangements for the Remembrance Day service.

20/174 PLANNING AND LICENSING

- 20/01734/DEMCON – Demolition of office building at C D Bramell Van Centre. The Council **RESOLVED** that it would make no objection but would query whether there might be asbestos present.

There were no licensing matters to consider.

20/175 COUNCIL RESPONSE TO CORONAVIRUS PANDEMIC

There is now only one person continuing to receive support through our Here to Help scheme.

Cllr. Clucas reported that the Borough Council are developing a platform to support organisations offering help to people in the area. They are setting up a pantry. People will pay £3.50 and will be able to receive £15.00 worth of food. In addition to food, access to other essentials (such as cleaning materials) is important. There will also be furniture store offering second hand furniture.

The “No Child Left Behind” programme looks to ensure that local children don’t go without.

20/176 EMERGENCY PLANNING

No progress.

20/177 VILLAGE HALL

The Village Hall now has a new sign.

The Hall made a net loss of £2.9k in the last financial year. However, savings of £14k had been realised on energy and services and the Hall has a strong balance sheet.

The Hall is not accepting private hires at the moment but is looking to admit clubs again.

20/178 COUNCIL WORKING METHODS

This matter was deferred.

20/179 SUNDIAL MOSAIC

No progress.

20/180 SPEED REDUCTION INITIATIVES

See actions 20/115/1 and 20/126/2.

20/181 CAR PARKING AT SCHOOL

See action 19/169/1 and 20/116/1 above.

20/182 WAR MEMORIAL

The Clerk is producing a project document to capture the issues.

20/183 GROWING OUR COMMUNITIES FUND

The Council resolved to progress the completion of the path by the gym on Wymans Lane as a priority.

NEW ACTION 20/183/1 – Clerk to investigate the provision of a path near the gym.

20/184 NEIGHBOUR OF THE YEAR AWARD

Cllr. Cornish did not think it would be fair to single out one of our Coronavirus volunteers.

NEW ACTION 20/184/1 – Clerk to investigate whether it would be possible to nominate

all of our Coronavirus volunteers to the Neighbour of the Year award scheme.

20/185 COUNCIL'S FINANCIAL POSITION

Members were asked to note the summary of the council's financial position at the end of September (the end of the half year) and the bank reconciliation for the end of September (both circulated by the Clerk in advance of the meeting).

20/186 REPORTS

Noted that Cllr. Arran Stibbe tendered his resignation from the Council on 9th October 2020.

A swing had been put up in a tree in the park. As the park is owned by the Borough Council this was not a matter for the Parish Council.

Cllr. Fisher was concerned that Quat Goose Lane had been closed to traffic for a few days. This was to enable work to proceed on services for the Brockhampton Lane development. The bus company (Stagecoach) had not been warned. Cllr. Fisher had taken the matter up with the County Council.

Noted that the school has received a community grant.

There is a problem with the sewer system on Wymans Brook. When there is heavy rain the drains overflow into the brook.

Noted that consultation is starting on the M5 Junction 10 development. The scheme is due to be completed by 2025.

Network Rail have been asked to deal with vegetation in the proximity of Mandarin Way.

Also in Mandarin Way, a long standing problem with flooding in a parking area had been resolved.

The meeting closed at 9:30pm.

Signed:	Date:
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APPENDIX 1 – LIST OF PAYMENTS

Description	Amount
Clerk salary and expenses for September (ref 2021-071)	£534.28
Karen Evans reimbursement for travel picking up Village News (ref 2021-072)	£17.55