

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 8<sup>th</sup> MARCH 2022 AT 7:30PM  
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Peter Allen (Chairman)  
Sharon Collicutt

Helen Wells  
Lisa Whitaker

Also Present:

Shaun Cullimore (Clerk) and Borough Councillor Flo Clucas.

**22/42 APOLOGIES**

Natalie Blankley, Yolande Booyse, James Cornish.

**22/43 DECLARATIONS OF INTEREST**

None.

**22/44 ADJOURNMENT FOR THE PUBLIC SESSION**

No members of the public were present.

**22/45 MINUTES OF PREVIOUS MEETING**

The Council **RESOLVED** to accept the minutes of 8<sup>th</sup> February 2022 as a true record.

**22/46 MATTERS ARISING**

ACTION 22/8/1 – Clerk to advise Cllr. Clucas of failures of CBC Planning to provide appropriate notifications. The Clerk had been tracking the Swindon Farm planning application. Despite this he had received no notification when the developer added a large number of documents to the planning portal. Cllr. Allen spoke about lighting schemes that were often completed after planning approval had been granted, denying residents and the Council the opportunity to comment. Action complete.

ACTION 22/37/1 – Clerk to submit comments on M5 J10. Action complete.

ACTION 22/37/2 – Clerk to invite a representative of Atkins to the Annual Parish Meeting. Action continues pending the fixing of a date.

**22/47 FINANCIAL MATTERS**

The Council **RESOLVED** to make the payments shown in appendix 1.

Cllrs. Allen and Wells, as bank signatories, countersigned an application for a debit card.

The Clerk had sent members information about the pay rise for local government workers negotiated at national level. The Council **RESOLVED** to implement the pay rise (1.75% uplift effective from 1<sup>st</sup> April 2021).

**22/48 PLANNING AND LICENSING**

The following planning applications were considered.

- 22/00384/FUL – Conversion of warehouse into kitchen and bathroom showroom, 24 Chosen View Road. There were no objections.

There were no licensing applications to be considered.

**22/49 EMERGENCY PLANNING**

Deferred.

**22/50 VILLAGE HALL**

In his absence Cllr. Cornish had submitted a statement on the latest position regarding the purchase or rental of the car park.

**NEW ACTION 22/50/1** – The Clerk to produce a report summarising the points raised by Cllr. Cornish in his report, the discussions that took place during the meeting and any advice received from GAPTC.

**22/51 REPORT FROM BOROUGH COUNCILLOR CLUCAS**

The poor state of the floor surface in the play area in the park will be investigated.

Further archaeological investigations are taking place at Swindon Farm.

Cllr. Clucas has raised the issue that the planning application for Swindon Farm is not in harmony with the master plan for Elms Park.

Cllr. Clucas observed that the Parish Council would receive 15% of the Community Infrastructure Levy (CIL) money forthcoming from those parts of the Elms Park development that are within the parish. The proportion would be 25% if the parish had a Neighbourhood Plan. In the past the Council had decided against producing one due to the work involved and the small number of councillors at that time. Cllr. Clucas suggested that it might be worth the Council inviting Martin Horwood (councillor) and John Rowley (CBC officer) to discuss neighbourhood plans and CIL respectively. It might be appropriate to invite them to the Annual Parish Meeting.

Cllr. Clucas left the meeting.

**22/52 FOOTPATH BY THE GYM**

Nothing further to report.

**22/53 FOOTPATH BY NEXT**

No progress.

**22/54 CLIMATE CHANGE**

No progress.

**22/55 ANNUAL PARISH MEETING**

We had discussed inviting Martin Horwood, John Rowley and a representative from Atkins (M5 Junction 10).

**NEW ACTION 22/55/1** – The Clerk to enquire about the availability of the Village Hall in

early May for the Annual Parish Meeting.

**22/56 KEEP BRITAIN TIDY**

Cllrs. Wells and Whitaker agreed to oversee the litter pick on 26<sup>th</sup> March.

The Clerk has asked CBC to supply resources. No response as yet.

**22/57 INTERNAL AUDIT**

The Council **RESOLVED** to accept the Clerk's recommendation to use the services of GAPTC for the annual internal audit.

**22/58 ARMED FORCES COVENANT**

Signing the document without putting in place an action plan would be a meaningless gesture and the members are committed on other activities. The Council felt that it would support all members of the community as needed.

**22/59 LIBRARIES IN BUS SHELTERS**

A member of the public had asked if it might be possible to host a small book sharing library in the bus shelters. The members had no objection to this.

**22/60 REPORTS**

It was agreed that the Council would switch to meeting on the second Monday of the month rather than Tuesdays.

The meeting closed at 9:40pm.

Signed:	Date:
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**APPENDIX 1 – LIST OF PAYMENTS**

<u>Description</u>	<u>Cheque</u>	<u>Amount</u>
Cotswold District Council printing of February Village News (ref 2122-076)	1185	£210.74
Helen Wells reimbursement of purchase of litter pickers (ref 2122-073)	1186	£77.97
Karen Evans reimbursement of travel to pick up March Village News print run from Cirencester (ref 2122-072)	1187	£17.55
Clerk salary and expenses for February (ref 2122-074, 075, 077)	1188	£477.49