

SWINDON PARISH COUNCIL  
MINUTES OF THE ANNUAL MEETING HELD ON 10<sup>TH</sup> FEBRUARY 2025 AT 7:30PM  
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Lisa Whitaker (Chair)

Lynne Allen

Alison Berry

Natalie Blankley

Sharon Collicutt

James Cornish

Tom Harcourt

Also Present:

Shaun Cullimore (Clerk) and one member of the public.

**25/18 APOLOGIES**

Borough Cllrs. Flo Clucas and Frank Allen.

**25/19 DECLARATIONS OF INTEREST**

None.

**25/20 ADJOURNMENT FOR THE PUBLIC SESSION**

One member of the public was present to observe.

**25/21 MATTERS ARISING**

ACTION 23/149/1 – Cllr. Cornish to approach Bishops Cleeve, Uckington and Elmstone Hardwicke Parish Councils to consider a joint plan for the use of CIL/Section 106 monies. Action continues.

ACTION 24/61/1 – Clerk to commission a tree inspection in the summer. The Clerk had written to the arborist who had written the last report. He had not yet received a reply. It was agreed that Cllr. Collicutt obtain a contact via the tree surgeon with whom she had been in touch. Action continues.

ACTION 24/185/1 – Cllr. Collicutt to obtain three quotes to deal with the remaining willow branches overhanging Manor Court. One quote had been obtained but had subsequently been withdrawn. Other tree surgeons approached had not been interested. Action continues.

ACTION 24/202/1 – Cllr. Cornish to obtain three quotes for cutting back the trees and hedges surrounding the Village Hall car park. The Village Hall take responsibility for the trees and will continue to do so. Action complete.

ACTION 24/206/1 – Cllr. Cornish to draft a response to the proposal to close the Swindon Road recycling centre. This has happened. Action discontinued but Cllr. Cornish would write to GCC supporting the plan to extend the opening hours at the Wingmoor Farm facility.

ACTION 25/8/1 – Clerk to notify the Borough Council that the Parish Council would not be agreeing to undertake maintenance of the churchyard. Action continues.

ACTION 25/10/1 – Clerk to contact the Borough Council Tree Officer to discuss the willow that needs pruning behind Manor Court. Permission to proceed had been granted. Action complete.

ACTION 25/16/1 – Clerk to contact Cllr. Fisher (Gloucestershire County Council) to protest at the cutting down of trees in Manor Road. Action continues.

**25/22 ACCOUNTS PAYABLE**

Members **RESOLVED** to make the payments identified in Appendix 1.

**25/23 MATURING SAVINGS PRODUCT**

Members **RESOLVED** to place the £20,000 from the maturing fixed rate savings product into another fixed rate product maturing in July 2025.

**25/24 PLANNING AND LICENSING**

The following planning applications were considered:

- 25/00139/ADV – Two internally illuminated signs Brandon Tool Hire Unit P1 Kingsditch Lane.
- 24/02168/FUL – Side extension and relaid drive 17 Rivelands Road (previously 24/01615/FUL).
- 25/00095/FUL – Replacement of existing vehicle washdown pad Freedom House 2 Rutherford Way.

Members **RESOLVED** to make no objection to the above.

There were no licensing applications to be considered.

**25/25 RECOGNITION OF FREEDOM OF THE PARISH RECIPIENTS**

Cllr. Allen had obtained the two trees, stakes and ties. Cllr. Harcourt had ordered two plaques. It was agreed that a small ceremony would take place on 22<sup>nd</sup> February at noon. The Clerk would inform Marlene Iliffe and invite Cllr. Clucas to say a few words. Afterwards Cllr. Collicutt would organise refreshments in the Village Hall bar area.

**25/26 MAINTENANCE OF OLD MILL WAY (FORMERLY “THE AMENITY AREA”)**

See action 24/185/1 and 25/10/1 above.

Cllr. Whitaker had met with a representative of housebuilder Galliford Try. They would be keen to undertake community projects with us.

Cllr. Allen left the meeting.

**25/27 VILLAGE HALL CAR PARK**

The Village Hall Committee had initially been keen on the idea of electric gates but had been dissuaded on the basis of lack of reliability and the need for regular specialist maintenance.

**NEW ACTION 25/27/1** – Cllr. Blankie to obtain quotes for gates at the Village Hall.

Since the sewer works the sewer at the Village Hall has continued to overflow. We believe this is due to problems with the sewer pipe running under the park.

**NEW ACTION 25/27/2** – Clerk to raise sewer problems with Simon Hodges (CBC) and Cllr. Fisher.

**25/28 BUS SHELTER BOOK CASE AND SEAT**

Cllr. Allen had not managed to make contact with Mr. Beasant, who may be away.

**25/29 MOVE TO A UNITARY AUTHORITY**

Cllr. Berry reported on this issue from C5 and Cllr. Cornish had done some research into the matter.

**NEW ACTION 25/29/1** – Cllr. Cornish to discuss devolution with Paul Jones (CBC) and produced a summary of the possible consequences.

**25/30 FLOODING**

Cllr. Cornish reported that residents whose properties back on to the River Chelt had purchased sandbags. No action requested of the Parish Council.

**25/31 REPORTS**

Cllr. Collicutt reported that the path through Old Mill Way is very muddy. It was felt that the use of wood chips would be the best answer, although they don't last long and need to be refreshed.

**NEW ACTION 25/31/1** – Cllr. Berry to approach Galliford Try to see if they could supply wood chips resulting from any tree felling they do.

Due to lack of available personnel it was agreed that the litter pick scheduled for 23<sup>rd</sup> February be cancelled.

Cllr. Whitaker will be entering her maternity leave phase soon. It was agreed that, between them, Cllrs. Berry, Harcourt and Cornish will cover C5 and Cllrs. Berry and Blankie will cover the Police Co-ordination Meeting.

Everyone gave Cllr. Whitaker their best wishes.

The meeting closed at 9:32pm.

Signed:	Date:
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**APPENDIX 1 – APPROVED PAYMENTS**

<b>Description</b>	<b>Amount</b>
Clerk salary and expenses (ref 2425-073, 2425-075, 2425-076)	£795.14
Perpetua printing February Village News (ref 2425-074)	£259.90

*The Clerk would set up the payments to be made by bank transfer. Cllrs. Whitaker and Berry to approve.*

**APPENDIX 2 – RECEIPTS**

<b>Description</b>	<b>Amount</b>
National Grid wayleave	£20.23
Advertising in Village News	£63.00