

SWINDON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 11TH AUGUST 2025 AT 7:30PM
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Sharon Collicutt
James Cornish

Ruth Hudson

Also Present:

Shaun Cullimore (Clerk), Borough Councillors Frank Allen and Flo Clucas, two members of the public.

25/118 APOLOGIES

Alison Berry, Lynne Allen, Natalie Blankley, Tom Harcourt.

25/119 ELECTION OF CHAIR

In the absence of the Chair and Vice Chair, Cllr. Cornish was elected to chair the meeting.

25/120 DECLARATIONS OF INTEREST

None.

25/121 REPORTS FROM BOROUGH COUNCILLORS

20mph limits are being pursued on side roads. The Borough Councillors are leafleting non-parished areas in favour of the proposal and will send a letter on behalf of those areas. They will provide a template letter to the Parish Council.

Ideas are being considered to address the dangers of the Swindon Road rail bridge. One suggestion was to have a separate pedestrian footbridge. The existing pavement could then become part of the carriageway. Alternatively the bridge could be made single file controlled by traffic lights.

Cllr. Clucas expressed concern about the planning application for a catering trailer in the park. Child safety could be compromised by manoeuvring vehicles.

Cllrs. Frank Allen and Cornish will meet with the CBC Head of Planning to discuss issues with the planning portal.

The Stagecoach bus timetable changes could see service H reduced.

Cllr. Cornish stated that statistics did not support the view that fly-tipping had increased as a result of closure of the CBC recycling facility. Others had a different view. Consideration is being given to new Cheltenham facility in a different location.

Borough Councillors Frank Allen and Flo Clucas were thanked and left the meeting.

25/122 ADJOURNMENT FOR THE PUBLIC SESSION

Two residents were present to raise objections to the proposed catering trailer in the park (25/01160/FUL).

The residents stated that it was untrue that the car park is only lightly used. It is very busy at school times and overflowing on Saturdays. The car park is narrow and difficult

to navigate safely when busy. There are no toilet facilities available and the drain in the corner where the trailer is intended to be located floods. There was concern that if the range of goods on sale included fried items there would be issues with smells. It was assumed that a generator would be used with consequential noise and fumes. There would also be an increase in the rubbish discarded in the park.

25/123 PLANNING AND LICENSING

- 25/01160/FUL – Catering trailer in the park. The Parish Council had no objection to the provision of catering facilities in the park per se. However, the Council **RESOLVED** to object to the application for the following reasons.
 - car parking issues
 - increased rubbish
 - potential pest control issues
 - problems with the drain in the corner of the car park
 - noise and fumes associated with the use of a generator.

Cllr. Cornish stated that he would be happy to engage with the applicant to try to find a more acceptable solution.

There were no licensing applications to be considered.

The two residents left the meeting.

25/124 MINUTES OF LAST MEETING

The Council **RESOLVED** to accept the minutes of the meeting of 14th July 2025 as a true record.

25/125 MATTERS ARISING

It was decided to defer matters arising as many actions are dependent upon absent members.

25/126 ACCOUNTS PAYABLE

Members **RESOLVED** to make the payments identified in Appendix 1.

25/127 CLERK'S SALARY

The Clerk's monthly salary at grade SCP12 has increased from £531.44 per month to £548.45 per month from 1st April (national agreement). The Clerk proposed to implement the increase in his September pay. At that point he will have been paid at the old rate for April through August (5 months). September's pay will therefore need to include a one off back pay element of £85.04. The Council **RESOLVED** to accept the proposal.

25/128 MISSING FINGER POST

The Clerk has obtained a number of quotes. The matter will be deferred until Cllr. Berry is present.

25/129 GRIT BINS AND ROAD SALT

The Clerk had been told that the Parish Council would have to purchase grit bins to replace the ones that it owned (if replacements were wanted). The Clerk has asked GCC to take away the old ones.

25/130 CIDER PRESS

Cllr. Cornish had discovered that the cider press is owned by an individual resident.

25/131 INSURANCE

The meeting **RESOLVED** to delegate authority to the Clerk to renew the insurance with the existing provider (£418.37) or with a new provider if the Clerk is able to obtain similar cover at a reduced cost.

25/132 BANK MANDATE

The Clerk had removed former Cllr. Whitaker from the bank mandate. The meeting **RESOLVED** to add Cllr. Blankley as a signatory and to add existing signatory Cllr. Cornish to Internet banking.

25/133 INVESTMENTS

The meeting **RESOLVED** to accept the following proposal from the Clerk.

- Invest £20,000 from the current account in a three month fixed term.
- Reinvest £20,000 that matures 13/08/25 in a six month fixed term.
- Reinvest £20,000 that matures 14/08/25 in a twelve month fixed term.

This will space out the maturity dates and provide sufficient liquidity for our immediate needs.

25/134 REPORTS

Noted that Cllrs. Frank Allen and Cornish will meet with the CBC Head of Planning to discuss issues with the planning portal on 15th August.

The meeting closed at 9:00pm.

Signed:	Date:
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APPENDIX 1 – APPROVED PAYMENTS

Description	Amount
Clerk salary and expenses (ref 2526-032, 2526-034, 2526-036)	£578.18
Cheltenham Tree Group (ref 2526-029)	£16.00

The Clerk would set up the payments to be made by bank transfer. Cllrs. Allen and Berry to approve.

APPENDIX 2 – RECEIPTS

Description	Amount
Build Back Better grant for car park gates	£5,000.00
Interest	£2.49