

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> NOVEMBER 2025 AT 7:30PM  
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Alison Berry (Chair)  
Natalie Blankley

Sharon Collicutt  
Ruth Hudson

Also Present:

Shaun Cullimore (Clerk).

**25/173 APOLOGIES**

Lynne Allen, James Cornish, Borough Councillor Flo Clucas.

**25/174 MINUTES OF THE LAST MEETING**

The Council RESOLVED to accept the minutes of 13<sup>th</sup> October 2025.

**25/175 DECLARATIONS OF INTEREST**

None.

**25/176 MATTERS ARISING**

ACTION 24/61/1 – Clerk to commission a tree inspection. Action continues.

ACTION 25/64/2 – Cllrs. Cornish and Blankley to discuss the Village Hall constitution and operation in a bid to assist the current officers. Action continues.

ACTION 25/117/2 – Clerk to look into repainting the lines in the Village Hall car park, The Clerk recommended that the quote from Uni Play be accepted. The Parish Council RESOLVED to accept the quote, with a possible increase Of up to £180 as the Village Hall required some changes. Action continues.

ACTION 25/154/1 – Clerk to canvas local opinion regarding the best place a bench. Action continues.

**25/177 ACCOUNTS PAYABLE**

Members RESOLVED to make the payments identified in Appendix 1.

**25/178 FUTURE ROLE OF CLERK**

The parish is growing considerably in size and changes in legislation make the job ever more demanding. The Clerk stated that he doesn't want to commit more hours.

The Clerk suggested that he could continue as Responsible Financial Officer only (on reduced hours) with someone else recruited to the role of Clerk. The total hours would need to be more than paid at present.

Alternatively, the Clerk was willing to step away and the job could be taken by an experienced Clerk on higher hours.

The Council RESOLVED to advertise the role.

**25/179 RISK REGISTER**

It was agreed that we would look at what other local councils have. Cllr. Blankley listed some key risks that came to mind.

**NEW ACTION** 25/179/1 -Cllr. Blankley (and others) to provide candidate risk items.  
Clerk to provide risk register to Cllr. Berry. Cllr. Berry to collate inputs.

**25/180 GRIT BINS AND ROAD SALT STORAGE**

Cllr. Collicutt had written to Jacob Cotterill (GCC).

**25/181 UNITARY AUTHORITY**

Little information is available.

**25/182 REPORTS**

The Council was grateful to Cllr. Hudson for laying the wreath at the war memorial.

The meeting closed at 8:36pm.

Signed:	Date:
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### APPENDIX 1 – APPROVED PAYMENTS

<b>Description</b>	<b>Amount</b>
Clerk salary and expenses (ref 2526-061, 2526-063)	£586.44
Perpetua printing October Village News (ref 2526-062)	£278.00
Steve Lord maintenance of Village Hall car park (ref 2526-060)	£355.00

*The Clerk would set up the payments to be made by bank transfer. Cllrs. Allen and Berry to approve.*

### APPENDIX 2 – RECEIPTS

<b>Description</b>	<b>Amount</b>
Allotment rental	£687.00
Interest	£2.14