

SWINDON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> JANUARY 2026 AT 7:30PM  
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Alison Berry (Chair)  
Lynne Allen  
Natalie Blankley  
Sharon Collicutt

James Cornish  
Tom Harcourt  
Ruth Hudson

Also Present:

Shaun Cullimore (Clerk), Borough Councillor Flo Clucas, County Councillor Ian Cameron.

**26/1 APOLOGIES**

None.

**26/2 DECLARATIONS OF INTEREST**

None.

**26/3 PUBLIC SESSION**

No members of the public were present.

**26/4 MINUTES OF THE LAST MEETING**

The Council **RESOLVED** to accept the minutes of 8<sup>th</sup> December 2025.

**26/5 BOROUGH AND COUNTY COUNCILLOR REPORTS**

Borough Councillor Clucas was aware that the temporary traffic lights in Manor Road were failing regularly.

Four youths with their faces covered had been driving round the area. The police are aware.

Some work is needed on the level crossing on Brockhampton Lane. This will result in closure of the road.

The drains in Church Road are being investigated again.

Cllr. Hudson brought up the subject of potholes. Cllr. Clucas agreed to investigate.

County Councillor Ian Cameron had distributed a report to members.

Cllr. Cameron had met with the M5 J10 developers. He confirmed that there is a shortfall in funding. Work has started at risk. Cllr. Cornish raised the point that the start of work on M5 J10 triggers a higher threshold for the numbers of houses that can be built. It was unclear whether the work being done constitutes that trigger.

**26/6 MATTERS ARISING**

ACTION 24/61/1 – Clerk to commission a tree inspection. The matter will be resolved as an agenda item (below).

ACTION 25/64/2 – Cllrs. Cornish and Blankley to discuss the Village Hall constitution and operation in a bid to assist the current officers. Action continues.

ACTION 25/154/1 – Clerk to canvas local opinion regarding the best place a bench. The Clerk had not heard back from GCC following their offer to install a bench in the Wymans Lane bus shelter. Action continues.

**26/7 ACCOUNTS PAYABLE**

Members **RESOLVED** to make the payments identified in Appendix 1. Payment for the finger post would not be made until it had been installed.

**26/8 BUS SHELTER ROOF REPAIR**

The Clerk had received a quote for £540 excluding VAT from a local man (trading as Belt & Braces Flat Roofing). The job had been advertised on Facebook but no-one else had expressed interest in the job.

The Council **RESOLVED** to accept the quote.

**26/9 PLANNING**

- 23/00354/OUT – Home Farm. The application had been re-submitted with no further plans for traffic mitigation. CBC had warned the applicant that, because the traffic issue remained unresolved, it would be refused. The application had then been withdrawn.
- 25/02038/FUL – Installation of new metal palisade fence Unit E Ashville Trading Estate, The Runnings. The Council **RESOLVED** to raise no objection.

**26/10 FUTURE ROLE OF CLERK**

It was agreed that Cllrs. Allen, Cornish and Harcourt together with the Clerk would form a working party to progress the matter.

**26/11 RISK MANAGEMENT**

The Clerk had distributed a risk register with entries based on suggestions from Cllr. Blankie. Other items were suggested and noted.

**26/12 OFFER TO DONATE TREES**

Lindsey Shakespeare had offered to donate two trees sourced from Cheltenham Tree Group. The Council **RESOLVED** to accept the offer. Cllr. Harcourt would progress the matter with Ms. Shakespeare.

**26/13 TREE REPORT**

Lindsey Shakespeare of Wild Birch Tree Consultancy had quoted £450 to provide a tree condition report and £250 for a tree management report. The Clerk had approached two other tree surgeries but had not secured any quotes.

The Council **RESOLVED** to accept the quotes from Wild Birch Tree Consultancy. Cllr. Harcourt would progress the matter with them.

**26/14 COMMUNITY INFRASTRUCTURE LEVY (CIL)**

Cllrs. Berry and Cornish had met with representatives of CBC to discuss CIL.

To support the Village Hall the priorities are likely to be chairs, AV system, door widening.

The Parish Council would also like to invest in the park.

**NEW ACTION 16/14/1** – Clerk to approach CBC to consult on best way forward with the park.

**26/15 REPORTS**

The painting of the car park lines had been completed today but looked messy. It would be viewed in daylight and, if necessary, issues would be raised with the contractor.

Apparently ownership of the cider press appears to be undocumented. Cllr. Cornish would approach GCC to see if it is on Highways land.

The meeting closed at 9:50pm.

Signed:	Date:
---------	-------

**APPENDIX 1 – APPROVED PAYMENTS**

<b>Description</b>	<b>Amount</b>
Clerk salary and expenses (ref 2526-069, 2526-072)	£586.44
Signs of the Times (ref 2526-039)	£1,164.00

*The Clerk would set up the payments to be made by bank transfer. Cllrs. Allen and Berry to approve.*

**APPENDIX 2 – RECEIPTS**

<b>Description</b>	<b>Amount</b>
Interest	£2.07